

# access

ANNUAL MEMBERSHIP MEETING  
WEDNESDAY, NOVEMBER 6, 2024  
11:00 A.M. - 1:30 P.M.

The California Endowment Center  
1000 North Alameda Street  
Los Angeles, CA 90012

3650 Fairland Boulevard Los Angeles CA 90043
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## *MISSION STATEMENT*

*Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.*

	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. WELCOME/INTRODUCTIONS	PRESENTATION
3. LUNCH	
4. REVIEW & APPROVAL OF NOVEMBER 1, 2023 ANNUAL MEMBERSHIP MEETING MINUTES (page 5) [Staff Recommendation: Approve]	ACTION [Vote Required: Majority of members present in person or proxy of two of the three classes by voice vote]
5. ESTABLISHMENT OF NOMINATING COMMITTEES - BOARD ELECTIONS (page 10) [Staff Recommendation: 1) Appoint Joyce Rooney from Foothill Transit to the Nominating Committee for the selection of two Directors to represent the Municipal Fixed Route Operators. 2) Appoint Sebastian Hernandez from the City of Pasadena to the Nominating Committee for the selection of one Director to represent the Local Fixed Route Operators.	ACTION [Vote Required: Majority of members present in person or proxy of two of the three classes by voice vote]

3) Allow additional members to volunteer until December 31, 2024.]

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|--|--------------------------------|
| 6. FINANCIAL REPORT                                      | PRESENTATION                   |
| 7. OPERATIONS REPORT                                     | PRESENTATION                   |
| 8. ACCESS SPOTLIGHT AWARD                                | PRESENTATION                   |
| 9. SPIRIT OF ACCESSIBILITY AWARD                         | PRESENTATION                   |
| 10. GENERAL PUBLIC COMMENT                               | INFORMATION                    |
| 11. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA | DISCUSSION/<br>POSSIBLE ACTION |
| 12. ADJOURNMENT  | ACTION                         |

Access Services does not discriminate on the basis of disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Annual Membership Meeting is held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Membership by staff will simultaneously be made available to the public. Two opportunities are available for the public to address the Membership during the Annual Membership Meeting: (1) before a specific agenda item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the Membership is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to two (2) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chair. Persons whose speech is impaired such that they are unable to

address the Membership at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Membership will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Membership may direct staff to investigate and/or schedule certain matters for consideration at an Annual Membership Meeting and the staff may respond to all public comments in writing prior to the next Annual Membership Meeting.

Alternative accessible formats are available upon request.

\*NOTE

#### NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

##### How to Provide Public Comment via Zoom

###### Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: [https://accessla.org/news\\_and\\_events/agendas.html](https://accessla.org/news_and_events/agendas.html). Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, or Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/84495068233>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.
5. When called, please limit your remarks to two minutes. An audio signal will sound at the two-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

## By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at: [https://accessla.org/news\\_and\\_events/agendas.html](https://accessla.org/news_and_events/agendas.html)
2. You can also call in using the following information -  
Dial (for higher quality, dial a number based on your current location):  
US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 564 217 2000 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)  
Webinar ID: 844 9506 8233
3. When the Chair calls for the item on which you wish to speak, press \*9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
4. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
5. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.



STATEMENT OF PROCEEDINGS FOR THE  
ANNUAL MEMBERSHIP MEETING

Webinar

Thursday, November 1, 2023  
11:00 a.m.

1. CALL TO ORDER

The Access Services Annual Membership meeting convened at 11:01 a.m. on Thursday, November 1, 2023 via webinar. The presiding Board Member was Chair Theresa de Vera. The following Members of Access Services were present, constituting a quorum:

BOARD MEMBERS PRESENT

Theresa DeVera, Chair	City of Los Angeles Mayor's Office
Doran Barnes, Vice Chair	City Selection Committee Corridor Transportation Representatives
Lee Burner, Treasurer	Los Angeles County Municipal Fixed Route Operators
Dolores Nason, Secretary	Los Angeles County Board of Supervisors
Valerie Gibson	Los Angeles County Local Fixed Route Operators
Giovanna Gogreve	Los Angeles County Metropolitan Transportation Authority
Martin Gombert	Los Angeles County Local Fixed Route Operators
Liam Matthews	Los Angeles County Independent Living Centers

John Troost

Los Angeles County Commission on  
Disabilities

LOCAL FIXED ROUTE OPERATORS PRESENT

*Representatives and Proxies*

*Agencies*

Karen Pan

City of Burbank

Mariel Angeles - proxy

City of Cerritos

Michelle Arias

City of Downey

Erwin Mendez

City of Duarte

Martha D'Andrea

City of Glendale

Arabo Parseghian

City of La Canada Flintridge

Magda Garcia

City of Paramount

Trini Ramirez

City of Pasadena

Sandra Perez

Los Angeles County Department of Public  
Works

Martin Gombert

Palos Verdes Peninsula Transit Authority

MUNICIPAL FIXED ROUTE OPERATORS PRESENT

*Representatives and Proxies*

*Agencies*

Martin Tompkins

Antelope Valley Transit Authority

Diane Amaya

Beach Cities Transit

Claude McFerguson

City of Commerce

Derek Donnell

Norwalk Transit

Diana Chang

Culver City Bus

LaShawn Gillepsie

Foothill Transit

Dana Pynn

G-Trans

Lee Burner

Long Beach Transit

Giovanna Gogreve	Los Angeles County Metropolitan Transportation Authority
Matt Avancena - proxy	Montebello Bus Lines
Adrian Aguilar	Santa Clarita Transit
David Feinberg	Santa Monica's Big Blue Bus
James Lee	Torrance Transit

**MEMBER AGENCIES NOT PRESENT**

The following Local Fixed Route Operators were not in attendance: City of Alhambra, City of Arcadia, City of Artesia, City of Baldwin Park, City of Bell, City of Bell Gardens, City of Bellflower, City of Calabasas, City of Carson, City of Compton, City of Cudahy, City of El Monte, City of Huntington Park, City of Inglewood, City of Lawndale, City of Lynwood, City of Monterey Park, City of Rosemead, City of Sierra Madre, City of West Covina, City of West Hollywood, City of Westlake Village.

The following Municipal Fixed Route Operators were not in attendance: Los Angeles Department of Transportation.

**2. WELCOME/INTRODUCTIONS**

Board of Directors Chair Theresa de Vera and Executive Director Andre Colaiace welcomed the meeting attendees and thanked them for their attendance for the annual meeting.

**3. REVIEW AND APPROVAL OF NOVEMBER 14, 2022 ANNUAL MEMBERSHIP MEETING MINUTES**

**Recommendation:** Approve the minutes from the Annual Membership Meeting held on November 14, 2022.

**Motion made by Director Gombert, seconded by Treasurer Burner. Via voice vote of the three classes, with abstentions by Director Matthews and LA County Department of Public Works, motion passed.**

**4. FINANCIAL REPORT**

Access Services Deputy Executive Director Hector Rodriguez provided an overview of fiscal year 2023 financials.

Public Comments:

Mel Bailey - Stated that he was pleased that the administrative costs were only 7% of the budget.

Membership Comments:

None.

**5. OPERATIONS REPORT**

Access Services Chief Operations Officer Mike Greenwood provided an overview of fiscal year 2023 operations.

Public Comments:

Mel Bailey stated that Late 2, 3, or 4 trips should be free to the rider and the contractors shouldn't be paid for them. He also stated that he was on hold for eight (8) minutes with a CSR the previous Monday and that he had to use an alternative method to reach the administration in that region. He added that the app is much better and suggested that people should attend the Board of Supervisors meeting and city council meetings to help promote employment opportunities.

Terri Lantz stated that she wanted to thank Mike for his excellent report and also thank him and his team for all of the knowledgeable support that they've given CAC in their subcommittee meetings.

Fernando Roldan stated that there's still the issue of the bad share rides, that needs to be also implemented into a report albeit there's nothing wrong with share rides, it's just the way they are routed that needs to be improved. He also stated, as a representative of the Employment Development Department, that they can help to get more drivers for Access.

Membership Comments:

None.

**6. ACCESS SPOTLIGHT AWARD**

Access Services Project Administrator Faustino Salvador introduced the Access Spotlight Award recipient, Ms. Sonia Hackett.



7. SPIRIT OF ACCESSIBILITY AWARD

Access Services Senior Manager of Training and Development Alvina Narayan introduced the Spirit of Accessibility Award recipient, Metro's On The Move Rider Program.

8. GENERAL PUBLIC COMMENT

Yael Hagen wanted to congratulate the On the Move program. She also wanted to thank Access Services, and especially Mike Greenwood and his team, who have been working with riders and CAC members to improve the service.

Fernando Roldan thanked Access for these presentations and suggested a future award for Lillibeth Navarro who is being remembered at a service in December. He also added that they help seniors when riding Metro as there are safety concerns for them.

Mel Bailey wanted to congratulate Ms. Hackett for her award and her calm demeanor.

Jesse Padilla also wanted to congratulate Ms. Hackett for her award.

9. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

None.

10. ADJOURNMENT

Motion made by Director Nason, seconded by Director Gogreve. Via voice vote, all the members of the three classes were in favor. The meeting adjourned at 11:59 a.m.

Approval

\_\_\_\_\_  
Dolores Nason, Secretary

\_\_\_\_\_  
Date

OCTOBER 30, 2024

TO: MEMBER AGENCY REPRESENTATIVES

FROM: MATTHEW AVANCENA, DIRECTOR, PLANNING AND  
COORDINATION  
ALVINA NARAYAN, MANAGER, TRAINING AND DEVELOPMENT

RE: ESTABLISHMENT OF NOMINATING COMMITTEES - BOARD  
ELECTIONS

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**ISSUES:**

The Access Services bylaws [Art.VI D] require the establishment of Nominating Committees at the Annual Membership Meeting in order to develop a list of candidates for the Municipal and Local Fixed Route Transit Operators' Board Member elections.

**RECOMMENDATION:**

- 1) Appoint Joyce Rooney from Foothill Transit to the Nominating Committee for the selection of two Directors to represent the Municipal Fixed Route Operators.
- 2) Appoint Sebastian Hernandez from the city of Pasadena to the Nominating Committee for the selection of one Director to represent the Local Fixed Route Operators.
- 3) Allow additional members to volunteer until December 31, 2024.

**BACKGROUND:**

The Access Services bylaws stipulate that nominating committees be established at the Annual Membership Meeting. The committees' responsibilities include: a) sending out a letter to their member agencies publicizing the Board opening and asking members to nominate Board candidates; and b) presenting a list of candidates to the member agencies to vote on. A list of all qualified nominees will be distributed to the member representatives in March of next year for election of Directors before July 1, 2025.

To be qualified to be a Director appointed by the Municipal Fixed Route Operators or the Local Fixed Route Operators, the nominee must be a governing board member or staff person of a Municipal Fixed Route Operator or Local Fixed Route Operator, as the case may be.

The current terms of office for the Directors representing the Los Angeles County Municipal and Local Fixed Route Operators end on June 30, 2025. The new term begins July 1, 2025 and ends June 30, 2027. The Municipal Operators will hold the rotating seat on the Board until June 30, 2027.

These member agencies are eligible to vote in Board member elections and are categorized as follows by Access Services:

#### Municipal Fixed Route Operators

1. Antelope Valley Transit Authority
2. Beach Cities Transit
3. City of Commerce
4. Culver CityBus
5. Foothill Transit
6. Gardena Municipal Bus Lines
7. Long Beach Transit
8. Los Angeles County Metropolitan Transportation Authority (METRO)
9. Montebello Bus Lines
10. Norwalk Transit
11. Santa Clarita Transit
12. Santa Monica's Big Blue Bus
13. Torrance Transit

#### Local Fixed Route Operators

14. City of Alhambra
15. City of Arcadia
16. City of Artesia
17. City of Baldwin Park
18. City of Bell
19. City of Bell Gardens
20. City of Bellflower
21. City of Burbank
22. City of Calabasas
23. City of Carson
24. City of Cerritos
25. City of Compton
26. City of Cudahy
27. City of Downey
28. City of Duarte
29. City of El Monte
30. City of Glendale
31. City of Huntington Park

32. City of Inglewood
33. City of La Cañada Flintridge
34. City of Lawndale
35. City of Lynwood
36. City of Monterey Park
37. City of Paramount
38. City of Pasadena
39. City of Rosemead
40. City of Sierra Madre
41. City of West Covina
42. City of West Hollywood
43. City of Westlake Village
44. Los Angeles City Department of Transportation (LADOT)
45. Los Angeles County Department of Public Works
46. Palos Verdes Peninsula Transit Authority