

access

**ANNUAL MEMBERSHIP MEETING
THURSDAY, NOVEMBER 18, 2021
11:00 A.M. - 12:00 P.M.**

VIRTUAL MEETING

MISSION STATEMENT

Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.

	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. WELCOME/INTRODUCTIONS	PRESENTATION
3. REVIEW & APPROVAL OF NOVEMBER 17, 2020 ANNUAL MEMBERSHIP MEETING MINUTES (page 5) [Staff Recommendation: Approve]	ACTION [Vote Required: Majority of members present in person or proxy of two of the three classes by voice vote]
4. FINANCIAL REPORT	PRESENTATION
5. OPERATIONS REPORT	PRESENTATION
6. SHORT RANGE STRATEGIC PLAN	PRESENTATION
7. ACCESS SPOTLIGHT AWARD	PRESENTATION
8. SPIRIT OF ACCESSIBILITY AWARD	PRESENTATION
9. GENERAL PUBLIC COMMENT	INFORMATION
10. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA	DISCUSSION/ POSSIBLE ACTION
11. ADJOURNMENT	ACTION

Access Services does not discriminate on the basis of disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Annual Membership Meeting is held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Membership by staff will simultaneously be made available to the public. Two opportunities are available for the public to address the Membership during the Annual Membership Meeting: (1) before a specific agenda item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the Membership is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chair. Persons whose speech is impaired such that they are unable to address the Membership at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Membership will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Membership may direct staff to investigate and/or schedule certain matters for consideration at an Annual Membership Meeting and the staff may respond to all public comments in writing prior to the next Annual Membership Meeting.

Commitment to Civility

To assure civility in its public meetings, staff and the public are also encouraged to engage in respectful dialog that supports freedom of speech and values diversity of

opinion. To achieve compliance with these Rules, Directors, staff, and the public are encouraged to:

- Create an atmosphere of respect and civility where Directors, staff, and the public are free to express their ideas;
- Establish and maintain a cordial and respectful atmosphere during discussions;
- Foster meaningful dialogue free of personal attacks;
- Listen with an open mind to all information, including dissenting points of view, regarding issues presented to the Board;
- Recognize it is sometimes difficult to speak at Board meetings, and out of respect for each person's feelings, allow them to have their say without comment, including booing, whistling or clapping; and
- Adhere to speaking time limit.

Alternative accessible formats are available upon request.

*NOTE

NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES

Pursuant to temporary revised Brown Act requirements, the Membership will be participating via webinar. The public may submit written comments on any item on the agenda - 1) through email by addressing it to - board@accessla.org or 2) via US Postal mail by addressing it to - Access Services Board Comments, PO Box 5728, El Monte CA 91734. Please include your name, item number and comments in the correspondence. Comments must be submitted/received no later than 8:00 am on Thursday, November 18, 2021 so they can be read into the record as appropriate.

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, or Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/85962371645>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.

4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.

5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video. By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at:

https://accessla.org/news_and_events/agendas.html

2. You can also call in using the following information -

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 859 6237 1645

3. When the Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.

4. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.

5. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.



**STATEMENT OF PROCEEDINGS FOR THE
ANNUAL MEMBERSHIP MEETING**

Webinar

**Tuesday, November 17, 2020
1:00 p.m.**

1. CALL TO ORDER

The Access Services Annual Membership meeting convened at 1:04 p.m. on Tuesday, November 17, 2020 via webinar. The presiding Board Member was Chair Dolores Nason. The following Members of Access Services were present, constituting a quorum:

BOARD MEMBERS PRESENT

Dolores Nason, Chair	Los Angeles County Board of Supervisors
Martin Gombert, Vice Chair	Los Angeles County Local Fixed Route Operators
Doran Barnes, Treasurer	City Selection Committee Corridor Transportation Representatives
Theresa DeVera, Secretary	City of Los Angeles Mayor's Office
Lee Burner	Los Angeles County Municipal Fixed Route Operators
Andrew Del Castillo	Los Angeles County Independent Living Centers
Valerie Gibson	Los Angeles County Local Fixed Route Operators
John Troost	Los Angeles County Commission on Disabilities

Jonaura Wisdom

Los Angeles County Metropolitan
Transportation Authority

LOCAL FIXED ROUTE OPERATORS PRESENT

Representatives and Proxies

Agencies

Chau L Vu

City of Bell Gardens

Serbastian Hernandez - Proxy

City of Burbank

Hali Aziz-Goktapeh

City of Calabasas

Sabrina Fung

City of Cerritos

Martha D'Andrea

City of Glendale

Martin Gombert

Palos Verdes Peninsula Transit Authority

Sebastian Hernandez

City of Pasadena

MUNICIPAL FIXED ROUTE OPERATORS PRESENT

Representatives and Proxies

Agencies

Joyce Rooney

Beach Cities Transit

Claude McFerguson

City of Commerce

James Parker

City of Norwalk

Rolando Cruz

Culver City Bus

Kevin Parks McDonald

Foothill Transit

Dana Pynn

G-Trans

Lee Burner

Long Beach Transit

Luz Echavarria

Los Angeles Department of Transportation

Fayma Ishaq

Los Angeles County Metropolitan
Transportation Authority

Adrianna Kendricks

Montebello Bus Lines

Adrian Aguilar

Santa Clarita Transit

James Lee

Torrance Transit

MEMBER AGENCIES NOT PRESENT

The following Local Fixed Route Operators were not in attendance: City of Alhambra, City of Arcadia, City of Baldwin Park, City of Bell, City of Bellflower, City of Compton, City of Cudahy, City of Downey, City of Duarte, City of El Monte, City of Huntington Park, City of Inglewood, City of La Cañada Flintridge, City of Lawndale, City of Lynwood, City of Monterey Park, City of Paramount, City of Rosemead, City of Sierra Madre, City of West Covina, City of West Hollywood, City of Westlake Village, Los Angeles County Department of Public Works.

The following Municipal Fixed Route Operators were not in attendance: Antelope Valley Transit Authority and Santa Monica Big Blue Bus.

2. WELCOME/INTRODUCTIONS

Board of Directors Chair Dolores Nason and Executive Director Andre Colaiace welcomed the meeting attendees and thanked them for their attendance for the annual meeting.

4. REVIEW AND APPROVAL OF NOVEMBER 21, 2019 ANNUAL MEMBERSHIP MEETING MINUTES

Recommendation: Approve the minutes from the Annual Membership Meeting held on November 21, 2019.

Motion made by Jim Parker, seconded by Director Del Castillo. Via voice vote the majority of membership and Board were in favor, motion passed.

5. ESTABLISHMENT OF NOMINATING COMMITTEES - BOARD ELECTIONS

Recommendation: 1) Appoint Joyce Rooney from Beach Cities Transit to the Nominating Committee for the selection of two Directors to represent the Municipal Fixed Route Operators. 2) Appoint Sebastian Hernandez from the city of Pasadena to the Nominating Committee for the selection of one Director to represent the Local Fixed Route Operators. 3) Allow additional members to volunteer until December 29, 2020.

Motion made by Jim Parker, seconded by Director Gibson. Via voice vote the majority of membership and Board were in favor, motion passed.

6. FINANCIAL REPORT

Access Services Deputy Executive Director Hector Rodriguez provided an overview of fiscal year 2020 financials. This included a review of funding sources and expenses, historical service demand and cost per trip levels, and administrative costs.

7. OPERATIONS REPORT

Access Services Chief Operations Officer Mike Greenwood provided an overview of fiscal year 2020 operations that reflected the impact of COVID-19. Access Services Director of Governmental Affairs Randy Johnson introduced a short video acknowledging the effort of staff and contractors dealing with COVID-19 restrictions.

Public Comment:

Carlos Benevides stated he appreciated Access and what it has been doing and passes along sincere appreciation from everybody in the County that they have helped.

Yael Hagen stated that on behalf of herself, but also the comments that she hears in her work and also at the Paratransit Riders Coalition, express how grateful they are for all that Access' staff has done to step up and to improve the service and to respond to the community and to listen to the riders in this difficult time to make this service the best it could be. She added that she wanted to thank Access' staff and management, as well as the Board, CAC and other committees that have been working for the same goal.

8. GENERAL PUBLIC COMMENT

Yael Hagen stated that in her previous comment, she meant to specifically mention Andre Colaiace's leadership. Without his leadership, she believes that we would not have the kind of opportunities and the kind of collaboration that we have had all along.

9. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

There was no new business heard subsequent to the posting of the agenda.

10. ADJOURNMENT

Motion made by Treasurer Barnes, seconded by Director Gibson. Via voice vote, all the members of the three classes were in favor. The meeting adjourned at 1:19 p.m.

Approval

Doran Barnes, Secretary

Date