

access

ANNUAL MEMBERSHIP MEETING
MONDAY, NOVEMBER 14, 2022
9:30 A.M. - 10:30 A.M.

VIRTUAL MEETING

MISSION STATEMENT

Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.

	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. WELCOME/INTRODUCTIONS	PRESENTATION
3. REVIEW & APPROVAL OF NOVEMBER 18, 2021 ANNUAL MEMBERSHIP MEETING MINUTES (page 5) [Staff Recommendation: Approve]	ACTION [Vote Required: Majority of members present in person or proxy of two of the three classes by voice vote]
4. ESTABLISHMENT OF NOMINATING COMMITTEES - BOARD ELECTIONS (page 9) [Staff Recommendation: 1) Appoint Joyce Rooney from Beach Cities Transit to the Nominating Committee for the selection of one Director to represent the Municipal Fixed Route Operators. 2) Appoint Sebastian Hernandez from the city of Pasadena to the Nominating Committee for the selection of two Directors to represent the Local Fixed Route Operators. 3) Allow additional members to volunteer until December 29, 2022.]	ACTION [Vote Required: Majority of members present in person or proxy of two of the three classes by voice vote]
5. FINANCIAL REPORT	PRESENTATION

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| 6. | OPERATIONS REPORT | PRESENTATION |
| 7. | ACCESS SPOTLIGHT AWARD | PRESENTATION |
| 8. | SPIRIT OF ACCESSIBILITY AWARD | PRESENTATION |
| 9. | GENERAL PUBLIC COMMENT | INFORMATION |
| 10. | NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA | DISCUSSION/
POSSIBLE ACTION |
| 11. | ADJOURNMENT | ACTION |

Access Services does not discriminate on the basis of disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Annual Membership Meeting is held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Membership by staff will simultaneously be made available to the public. Two opportunities are available for the public to address the Membership during the Annual Membership Meeting: (1) before a specific agenda item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the Membership is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chair. Persons whose speech is impaired such that they are unable to address the Membership at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Membership will not and cannot respond during the

meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Membership may direct staff to investigate and/or schedule certain matters for consideration at an Annual Membership Meeting and the staff may respond to all public comments in writing prior to the next Annual Membership Meeting.

Alternative accessible formats are available upon request.

*NOTE

NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES

Pursuant to temporary revised Brown Act requirements, the Membership will be participating via webinar. The public may submit written comments on any item on the agenda - 1) through email by addressing it to - board@accessla.org or 2) via US Postal mail by addressing it to - Access Services Board Comments, PO Box 5728, El Monte CA 91734. Please include your name, item number and comments in the correspondence. Comments must be submitted/received no later than 8:00 am on Monday, November 14, 2022 so they can be read into the record as appropriate.

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, or Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/89749704994>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.
5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute

you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html
2. You can also call in using the following information -
Dial (for higher quality, dial a number based on your current location):
US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 564 217 2000 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)
Webinar ID: 897 4970 4994
3. When the Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
4. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
5. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.



**STATEMENT OF PROCEEDINGS FOR THE
ANNUAL MEMBERSHIP MEETING**

Webinar

**Thursday, November 18, 2021
11:00 a.m.**

1. CALL TO ORDER

The Access Services Annual Membership meeting convened at 11:06 a.m. on Thursday, November 18, 2021 via webinar. The presiding Board Member was Chair Martin Gombert. The following Members of Access Services were present, constituting a quorum:

BOARD MEMBERS PRESENT

Martin Gombert, Chair	Los Angeles County Local Fixed Route Operators
Theresa DeVera, Vice Chair	City of Los Angeles Mayor's Office
Lee Burner, Treasurer	Los Angeles County Municipal Fixed Route Operators
Doran Barnes, Secretary	City Selection Committee Corridor Transportation Representatives
Adrian Aguilar	Los Angeles County Municipal Fixed Route Operators
Andrew Del Castillo	Los Angeles County Independent Living Centers
Giovanna Gogreve	Los Angeles County Metropolitan Transportation Authority
Dolores Nason	Los Angeles County Board of Supervisors

John Troost

Los Angeles County Commission on
Disabilities

LOCAL FIXED ROUTE OPERATORS PRESENT

Representatives and Proxies

Agencies

Karen Lee

City of Artesia

Tra'a Bezdecny

City of Calabasas

Sabrina Chan

City of Cerritos

Michelle Arias

City of Downey

Jordan Catanese

Los Angeles County Department of Public
Works

Martin Gombert

Palos Verdes Peninsula Transit Authority

Valerie Gibson

Pasadena Department of Transportation

MUNICIPAL FIXED ROUTE OPERATORS PRESENT

Representatives and Proxies

Agencies

Martin Tompkins

Antelope Valley Transit Authority

Diane Amaya

City of Redondo Beach

Kevin Parks MacDonald

Foothill Transit

Dana Pynn

G-Trans

Chun Leung

LADOT

Kellie Irving

Long Beach Transit

Fayma Ishaq

Metro

Adrian Aguilar

Santa Clarita Transit

Ed King

Santa Monica's Big Blue Bus

MEMBER AGENCIES NOT PRESENT

The following Local Fixed Route Operators were not in attendance: City of Alhambra, City of Arcadia, City of Baldwin Park, City of Bell, City of Bell Gardens, City of Bellflower, City of Burbank, City of Carson, City of Compton, City of Cudahy, City of Duarte, City of El Monte, City of Huntington Park, City of Inglewood, City of La Cañada Flintridge, City of Lawndale, City of Lynwood, City of Monterey Park, City of Paramount, City of Rosemead, City of Sierra Madre, City of West Covina, City of Westlake Village and Glendale Beeline.

The following Municipal Fixed Route Operators were not in attendance: City of Commerce, Culver City Bus, Montebello Bus Lines and Torrance Transit.

2. WELCOME/INTRODUCTIONS

Board of Directors Chair Martin Gombert and Executive Director Andre Colaiace welcomed the meeting attendees and thanked them for their attendance for the annual meeting.

3. REVIEW AND APPROVAL OF NOVEMBER 17, 2020 ANNUAL MEMBERSHIP MEETING MINUTES

Recommendation: Approve the minutes from the Annual Membership Meeting held on November 17, 2020.

Motion with correction made by Treasurer Burner, seconded by Director Aguilar. Via voice vote the majority of membership and Board were in favor, motion passed.

4. FINANCIAL REPORT

Access Services Deputy Executive Director Hector Rodriguez provided an overview of fiscal year 2021 financials.

5. OPERATIONS REPORT

Access Services Chief Operations Officer Mike Greenwood provided an overview of fiscal year 2021 operations.

6. SHORT TRANGE TRANSIT PLAN

Strategic Planner Eric Haack gave a presentation on Access' Short Range Transit Plan.

7. ACCESS SPOTLIGHT AWARD

Access Services Project Administrator Jessica Volanos introduced the Access Spotlight Award to Mr. Larry Mize.

8. SPIRIT OF ACCESSIBILITY AWARD

Access Services CTSA Analyst Melissa Lucero and Emergency Management Coordinator Matthew Topoozian introduced the Spirit of Accessibility Award recipient, City of Los Angeles Fire Department Captain Rick Najera.

9. GENERAL PUBLIC COMMENT

Terri Lantz thanked Captain Najera for his service and contribution to Access' vaccination efforts. She also thanked Chief Operations Officer Mike Greenwood for his contribution to this effort also.

Yael Hagen wanted to echo Terri Lantz's comments along with thanking Access staff's efforts in helping riders during the pandemic.

Gordon Cordova thanked Captain Najera for his work along with those who presented today.

10. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

Director Gogreve thanked the riders for their patience during the pandemic along with acknowledging both of the award winners.

11. ADJOURNMENT

Motion made by Director Nason, seconded by Director Gogreve. Via voice vote, all the members of the three classes were in favor. The meeting adjourned at 12:13 p.m.

Approval

Dolores Nason, Secretary

Date

NOVEMBER 7, 2022

TO: MEMBER AGENCY REPRESENTATIVES

**FROM: MATTHEW AVANCENA, DIRECTOR, PLANNING AND COORDINATION
ALVINA NARAYAN, MANAGER, TRAINING AND DEVELOPMENT**

RE: ESTABLISHMENT OF NOMINATING COMMITTEES - BOARD ELECTIONS

ISSUES:

The Access Services bylaws [Art.VI D] require the establishment of Nominating Committees at the Annual Membership Meeting in order to develop a list of candidates for the Municipal and Local Fixed Route Transit Operators' Board Member elections.

RECOMMENDATION:

- 1) Appoint Joyce Rooney from Beach Cities Transit to the Nominating Committee for the selection of one Director to represent the Municipal Fixed Route Operators.
- 2) Appoint Sebastian Hernandez from the city of Pasadena to the Nominating Committee for the selection of two Directors to represent the Local Fixed Route Operators.
- 3) Allow additional members to volunteer until December 29, 2022.

BACKGROUND:

The Access Services bylaws stipulate that nominating committees be established at the Annual Membership Meeting. The committees' responsibilities include: a) sending out a letter to their member agencies publicizing the Board opening and asking members to nominate Board candidates; and b) presenting a list of candidates to the member agencies to vote on. A list of all qualified nominees will be distributed to the member representatives in March of next year for election of Directors before July 1, 2023.

To be qualified to be a director appointed by the municipal fixed route operators or the local fixed route operators, the nominee must be a governing board member or staff person of a municipal fixed route operator or local fixed route operator, as the case may be.

The current terms of office for the directors representing the Los Angeles County Municipal and Local Fixed Route Operators end on June 30, 2023. The new term begins July 1, 2023 and ends June 30, 2025. The Local Operators will hold the rotating seat on the Board until June 30, 2025.

These member agencies are eligible to vote in Board member elections and are categorized as follows by Access Services:

Municipal Fixed Route Operators

1. Antelope Valley Transit Authority
2. Beach Cities Transit
3. City of Commerce
4. Culver CityBus
5. Foothill Transit
6. Gardena Municipal Bus Lines
7. Long Beach Transit
8. Los Angeles County Metropolitan Transportation Authority (METRO)
9. Montebello Bus Lines
10. Norwalk Transit
11. Santa Clarita Transit
12. Santa Monica's Big Blue Bus
13. Torrance Transit

Local Fixed Route Operators

14. City of Alhambra
15. City of Arcadia
16. City of Artesia
17. City of Baldwin Park
18. City of Bell
19. City of Bell Gardens
20. City of Bellflower
21. City of Burbank
22. City of Calabasas
23. City of Carson
24. City of Cerritos
25. City of Compton
26. City of Cudahy
27. City of Downey
28. City of Duarte
29. City of El Monte
30. City of Glendale

31. City of Huntington Park
32. City of Inglewood
33. City of La Cañada Flintridge
34. City of Lawndale
35. City of Lynwood
36. City of Monterey Park
37. City of Paramount
38. City of Pasadena
39. City of Rosemead
40. City of Sierra Madre
41. City of West Covina
42. City of West Hollywood
43. City of Westlake Village
44. Los Angeles City Department of Transportation (LADOT)
45. Los Angeles County Department of Public Works
46. Palos Verdes Peninsula Transit Authority