

access

BOARD OF DIRECTORS MEETING
Monday, February 24, 2025
General Session: 12:00 p.m.
Closed Session: Immediately Following

Access Services Headquarters
Council Conference Room, 3rd Floor
3449 Santa Anita Avenue
El Monte CA 91731

Long Beach Transit
4801 Airport Plaza Dr.
Long Beach CA 90815

See *Note below for remote public link.

MISSION STATEMENT

Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.

<u>ITEM</u>	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. REVIEW & APPROVAL OF MINUTES FROM THE BOARD MEETING ON JANUARY 27, 2025 (page 6) [Staff Recommendation: Approve minutes as written.]	ACTION
3. REPORT FROM EX-OFFICIO BOARD MEMBERS	INFORMATION
4. GENERAL PUBLIC COMMENT	INFORMATION
5. SUPERIOR SERVICE AWARD	PRESENTATION

6.	CONSENT CALENDAR	ACTION
	<ul style="list-style-type: none"> a) Consideration to Approve Federal Transit Administration Authorizing Resolution (page 15) [Staff Recommendation: Authorize the Board Chair and subsequent Board Chairs to approve the attached Authorizing Resolution authorizing the Executive Director, or their designee, to execute and file applications for federal assistance with the FTA.] b) Consideration to Approve FY25 Budget Amendment (page 17) [Staff Recommendation: Authorize the increase of \$35,776,205 in the capital budget from \$46,933,030 to \$82,709,235 and an increase of \$988,068 in the operating expenditures budget from \$291,155,082 to \$292,103,150.] <p>[Staff Recommendation: Approve the Consent Calendar.]</p>	
7.	OLYMPICS 2024 LESSONS LEARNED	PRESENTATION
8.	STRATEGIC PLAN UPDATE	PRESENTATION
9.	OPERATIONS UPDATE	PRESENTATION
10.	UPCOMING BOARD ITEMS (page 19)	INFORMATION
11.	EXECUTIVE DIRECTOR'S REPORT	INFORMATION
12.	BOARD MEMBER COMMUNICATION	INFORMATION
13.	NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA	DISCUSSION/ POSSIBLE ACTION
14.	PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS	INFORMATION
15.	CLOSED SESSION: <ul style="list-style-type: none"> A) CONFERENCE WITH LEGAL COUNSEL: GOV. CODE §54956.9 	DISCUSSION/ POSSIBLE ACTION
	<ul style="list-style-type: none"> 1. Anticipated Litigation: Gov. Code §54956.9 (b) <ul style="list-style-type: none"> (i) Significant exposure to litigation pursuant to subdivision (b) of Gov. Code §54956.9 (b) a situation where, based on the advice of counsel considering "existing facts and circumstances," there exists a "significant exposure to litigation". 	

2. Pending Litigation: Gov. Code §54956.9 (d)(1)
 - (i) Litigation, to which Access Services is a party, has been initiated formally.
 1. Acosta v. Access Services, LASC Case # 23STCV20337
 2. Aquino v. Access Services, LASC Case # 23CHCV01621
 3. Segovia v. Access Services, Claim # 1106-AL-23-0300102

16. ADJOURNMENT

ACTION

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Board meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the Board both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Board members by staff or Board members at the meeting, will simultaneously be made available to the public. Three opportunities are available for the public to address the Board during a Board meeting: (1) before a specific agenda item is debated and voted upon regarding that item, (2) public comment and (3) before closed session regarding matters to be discussed in closed session. The exercise of the right to address the Board is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to two (2) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chairperson. Persons whose speech is impaired such that they are unable to address the Board at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Board of Directors will not and cannot respond during the meeting to matters raised under public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Board may direct staff to investigate and/or schedule

certain matters for consideration at a future Board of Directors Meeting and the staff may respond to all public comments in writing prior to the next Board meeting.

Alternative accessible formats are available upon request.

*NOTE

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment in a Board Meeting via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, or Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/84200004251>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Board Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.
5. When called, please limit your remarks to two minutes. An audio signal will sound at the two-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html
2. You can also call in using the following information -
3. Dial (for higher quality, dial a number based on your current location):
US: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580
or +1 253 205 0468 or +1 253 215 8782 or +1 386 347 5053 or +1 507 473 4847
or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099
or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799
or +1 360 209 5623 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833
548 0276 (Toll Free) or 833 548 0282 (Toll Free)
Webinar ID: 842 0000 4251

4. When the Board Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
5. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
6. When called, please state your name, and limit your remarks to two minutes. An audio signal will sound at the two-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.



STATEMENT OF PROCEEDINGS FOR THE
MEETING OF THE ACCESS SERVICES
BOARD OF DIRECTORS

JANUARY 27, 2025

12:00 p.m.

1. CALL TO ORDER

The meeting was called to order by Chair Theresa de Vera at 12:09 p.m.

BOARD MEMBERS PRESENT REPRESENTING A QUORUM

Present: Chair Theresa De Vera, Vice Chair Doran Barnes, Secretary Dolores Nason, Treasurer Lee Burner, Directors Giovanna Gogreve, Liam Matthews and John Troost

BOARD MEMBER(S) EXCUSED FROM THE MEETING

Not Present: Director Martin Gombert

2. REVIEW & APPROVAL OF MINUTES FROM THE BOARD MEETING ON
DECEMBER 9, 2025

Recommendation: Approval of minutes as written.

Motion made by Secretary Nason to approve the minutes, seconded by Director Gibson. Via Roll Call Vote - all were in favor, motion passed.

3. REPORT FROM EX-OFFICIO BOARD MEMBERS

TPAC Chair Fayma Ishaq stated that they received the Executive Director's report, the operations report, and there was an officer nominating subcommittee formed that is composed of David Feinberg and Silva Baghdanian.

CAC Chair Yael Hagen stated that the CAC met in January and discussed the emergency response and preparation by Access as one of their CAC members had been affected by the fire. The CAC members applauded staff for their response during the fires and for being prepared as things were happening. Policies were improved and they were informed that there would be delays in the service and if someone does not need to travel then they should stay home. She appreciated the courteous call the riders received. There was also an Executive

Director's report and an operations report. They had a presentation from Metro and the consultants discussed the report that they're working on concerning the gaps in services for seniors and people with disabilities. The CAC gave input on the upcoming community meeting in March and the topics that could be discussed. They provided some input on potential articles for the newsletter. They discussed the upcoming goals retreat on February 11th and extended an invitation to Board members and anyone who would like to attend. The subcommittees continue to be busy addressing different issues, such as the operations subcommittee, where they are addressing the issues surrounding the scheduled time negotiation during reservations. The customer service subcommittee is also discussing the frequently asked questions that will be on the website.

4. GENERAL PUBLIC COMMENT

Fernando Roldan made a public comment by asking why riders were charged a fare during the disasters. He feels the rides should be free in emergency situations because Metro did not charge any fares. He added that they should honor the great Ed Roberts in the meeting as one of the founders and heroes during this time in this month of January along with Martin Luther King.

5. SUPERIOR SERVICE AWARD

Project Administrator Jessica Volanos introduced the Superior Service Award winner, Rosa Rivas.

6. CONSIDERATION TO APPROVE FY26 FUNDING REQUEST

Deputy Executive Director Hector Rodriguez presented this item.

Public Comment:

Fernando Roldan made a public comment by stating that in the recent budget presentation, he was wondering if they could include extending Access Services on the weekends between Antelope Valley and Santa Clarita as well and using the budget to make sure that people who are affected by fires or any natural disaster do not have to pay their fare on Access Services during those times.

Yael Hagen made a public comment by asking the Board that when they acquire new vehicles, that are continuously modified to make sure that maximum accessibility is allowed. As they get improved, the ones that were not done with the improvements must also be improved. Accessibility should be more consistent throughout the vehicles, so there's no surprises for riders who get on one ProMaster that is designed in one way and another ProMaster that is designed a different way.

Board Member Questions:

Director Gogreve asked if the ridership data from Hollingsworth is available as of January. Mr. Rodriguez responded it was their own ridership data, and it's monitored daily. Director Gogreve asked if the prices have increased for the ProMaster. Mr. Rodriguez responded there was an increase mostly related to the low-floor plan, roughly from \$140,000/unit to \$156,000. She also asked if the five vehicles that were delivered were for FY26. Mr. Rodriguez responded that those were from FY24.

Director Gogreve about the \$12 million in capital construction costs and whether they were revisiting the FY25 budget to account for property acquisition. Mr. Rodriguez responded the FY25 budget needs to be amended, because they just purchased the Avalon property which is not included in the original budget. Assuming everything stays on schedule, then the \$12 million is a good number for FY26.

Board Discussion:

Vice Chair Barnes stated that he is amazed at the levels of growth in terms of ridership and cost. Executive Director Colaiace stated that the ridership growth projected for FY26 is significantly lower than it was for FY25, so he doesn't know if they are leaving the pandemic era behind and entering a new normal. Vice Chair Barnes added that modest growth is easier to deal with.

Motion made by Director Gibson to approve the item, seconded by Treasurer Burner. Via Roll Call Vote - Director Gogreve abstained, all others were in favor, motion passed.

7. CONSIDERATION TO MODIFY SCOPE OF WORK, EXTEND TERM AND INCREASE FUNDS - CONSTRUCTION PROJECT MANAGEMENT SERVICES (AS-4136)

Director of Administration F Scott Jewell gave a presentation on this item.

Public Comment:

Fernando Roldan made a public comment by stating he is happy the Southern Region is going to have new facilities, and he proposed Access Services include a budget that will also address the issue of bad shared-ride routes. He used to take rides in the Southern Region, and he thinks they are not doing proper shared ride routes.

Board Member Questions:

Director Gogreve asked if the \$298,000 was for phase one and two. Mr. Jewell responded that it was for pre-construction services by Griffin, but it's not the actual

construction cost, which is going to be in addition to the \$298,000. They estimated a number between four and seven million dollars depending on what is done. Director Gogreve asked if they had the costs for phase three. Mr. Jewell responded that depending on the extent of the cost of the parking garage as it stands now, the original projection was 40 to 45 million dollars. Mr. Colaiace added that they will also be looking for outside grant funding and will update the Board as soon as that happens.

Board Discussion

Director Gogreve stated that the public comment speaker, Mr. Roldan, brings up a good point about making sure that we have funds to be able to also upgrade and provide good service.

Vice Chair Barnes stated that given the facility that it's currently being operated from, I share your concern and your hope that this is going to provide a better operating facility. I find it almost miraculous they're able to do what they do now, not making excuses for any service quality issues, but I think this is going to be a big improvement compared to what the organization's been facing from an operational standpoint.

Motion made by Treasurer Burner to approve the item, seconded by Director Matthews. Via Roll Call Vote - all were in favor, motion passed.

8. 2025 PROPOSED CUSTOMER SURVEY

Manager of Strategic Planning Eric Haack presented this item.

Public Comment:

Fernando Roldan made a public comment by asking them to do a survey once a year because, with increasing ridership, new issues arise. For riders that are monolingual or who cannot use a computer, he suggested they send the paperwork for the survey to their home via mail.

Yael Hagen made a public comment by stating that the technology of contacting individuals isn't always the same for every rider depending on their disability. More phone calls should be made with this survey than other surveys to balance out those who don't use technology. Otherwise, they are not reaching everyone equally. Additionally, she doesn't see the feedback given by the CAC or TPAC included in the presentation.

Board Member Questions:

Secretary Nason stated that she thinks the survey was too long. She also doesn't like personal questions on surveys and doesn't think they should be asking them. Mr. Haack stated this was one of the shorter surveys than ones they have done in

the past. The last survey was about 60 questions or 40 questions that most people had to respond to, and they had over 2,000 responses, which was very good. He understands her concern.

Mr. Colaiace added that the surveys are anonymous and in terms of the demographic data that they are asking for, they only ask for it because they get asked about it by different groups, like their funding partners.

Director Matthews looked at the structure of some of the questions, they seem to be a bit long in terms of the language that's used. Restructuring the questions, in order to make sure they are addressing the community, and the questions are understood, would be more helpful as well.

Director Gogreve stated that for the demographic questions, she understands what they are saying but they should maybe be toned down a little bit, especially given what they have been experiencing in the last few weeks. The gender identity question should be reconsidered and discussed with the CAC and TPAC. Even though it's anonymous, sometimes they call people and that takes out the anonymity from that portion. She also stated that the majority of the ridership may know what an autonomous vehicle is, but some may not and what it actually entails. What it can do for someone that uses ADA paratransit, they should not assume that someone knows what it is.

Vice Chair Barnes asked if they could get them a brief summary of the feedback from TPAC and CAC. Mr. Haack stated that the TPAC received the script via email, and he did not hear a response from that group in terms of recommended changes, but they have made comments on previous surveys. With the CAC, they would like to see the surveys increased and have more riders take the survey. He reached out to the survey company, it would be an increase of about \$10,000 for an additional 100 completed telephone surveys. This is an option that staff could consider. There were concerns that some customers may not be as familiar with accessing through a QR code or maybe not as familiar with accessing through an email or a link or a text message.

Vice Chair Barnes stated that the question of additional responses can always be helpful. He thinks the question becomes do they make a statistical difference or not? He also thinks just getting people to respond to surveys can be a little bit of a challenge and that's part of what staff is up against.

9. OPERATIONS UPDATE

Chief Operations Officer Mike Greenwood presented this item.

Public Comment:

Yael Hagen made a public comment by stating that a CAC member lost her home in the recent fires, and it was very tragic for them as a CAC. This topic will be

discussed at the upcoming community meeting and was also discussed at the PASC meeting. Many of the reasons that riders did not travel is because Access was very prompt in sending an emergency message.

Board Member Questions:

Secretary Nason stated that she works for a social service agency and they provided hotels, motels, and food vouchers for people who were losing their homes. They also took batteries to people that were in compromised areas. Their utilities were being shut off and they needed their batteries either for their wheelchairs or to make sure that their refrigerators were working so that they could keep their meds in there.

Vice Chair Barnes asked if the mile range was 150 miles for the electric vehicles. Mr. Greenwood responded that this was correct and are looking forward to testing them out. One will be assigned to Santa Clarita, which is obviously different terrain than the one that will be assigned to the Southern region. Vice-Chair Barnes asked what the recharge time was, and Mr. Greenwood responded it would more than likely be an overnight charge.

Vice Chair Barnes asked that they look at the recharging capability and other issues. They want clean air but have to figure out how to balance that with cost. That is the challenge they are facing in their industry.

Director Gogreve asked if the 5 vehicles being delivered will be including the new modifications of the floor plan. Mike Greenwood responded that none of the orders placed in FY25 will have the low-floor modifications.

Director Gogreve asked if the fleet analysis would be considered for the FY26 program. Mr. Colaiace responded they would get some feedback on that next month.

10. UPCOMING BOARD ITEMS

Director of Administration F Scott Jewell presented this item.

Board Member Questions:

Director Gogreve asked if they were going to have a chance to provide input before the strategic plan update. Mr. Haack responded that the presentation is going to be a kickoff to the strategic plan. It will not be the approval of the final strategic plan, but rather the listing of the proposed projects that have already been discussed and the opportunity for the Board to introduce additional projects for Access to consider over the next five years.

Vice Chair Barnes was happy to see that the Olympic item is on the agenda. He has had a chance to meet with some of the Metro staff that are involved in the

planning and are trying to figure everything out. It is mind-blowingly complex and it's not just the Olympics but the FIFA club games that are happening in Pasadena in the summer of '25, the World Cup events in '26 and the Super Bowl.

11. EXECUTIVE DIRECTOR'S REPORT

Executive Director Andre Colaiace stated they we're invited to participate in the Games Mobility Executives Accessibility Committee. They had a kickoff meeting in December and there is another one scheduled for February. He thanked the mayor's office and Metro for including them. On December 30th, the Federal Transit Administration issued draft guidance regarding the applicability of FTA's drug and alcohol testing rules on TNCs like Uber and Lyft. They're used by agencies like Access and other transit agencies that receive certain types of federal funding. The draft guidance as proposed would effectively eliminate the use of TNCs in most transit programs across the United States. The President issued an executive order that placed a hold on all administrative rulemakings by federal agencies and they are working to really ascertain the impact of this executive order around this guidance. They will be submitting comments opposing its implementation and be reviewing its impacts on their Access Flex pilot program. He also added that a community meeting will be held on Saturday, March 15th and they will be sending another edition of the rider newsletter before that to inform people of this.

12. BOARD MEMBER COMMUNICATION

Treasurer Burner addressed the budget process, especially when reviewing past budgets for Access Services. He commended staff for doing a great job. He knows it requires aligning with upper management and funding partners and it's an opportunity to analyze the budget data, establish goals for the future and better control spending.

CAC Chair Hagen reiterated her invitation to please attend the CAC goals retreat on February 11. It will be via Zoom and she would appreciate it if any Board members could attend.

Director Matthews acknowledged the adaptability of Access, the current staff and Board members as well. There's a lot of things going on right now specifically in communities and events. Access has just done a great job in showing its adaptability to these different challenging times that everybody is facing, especially ridership.

Secretary Nason congratulated Access on the great job they did during the fires as it was such comfort to people. She is available to give any feedback on any of the vans as she has had the opportunity to ride them all now.

Director Gogreve stated that the adaptability comment, is super important. Metro had 20 families that lost their homes, and they have a lot going on to try to help

them. Even being evacuated and not being able to go back, is something that they should look at and if there's something that they can do as a Board or to help those affected. Readiness and being prepared for something worse is very important. She knows Mr. Greenwood played a huge part in that, and she is so thankful for it because it's so needed in this area. She also thanked Superior Service award winner, Mr. Chavez for his superior service and it's just fantastic to see that they have people like that in their service.

Director Gibson stated that they were very involved in Pasadena, during the evacuations of assisted living facilities, primarily in Altadena. It's a reminder of how amazing the transit community is and the people who work in transit. They knew that a contractor and a couple of the bus drivers lost their homes. Even with their 29 fixed route buses, they were able to help upwards of 500 people. Transit is a very special community with the purpose of serving the community.

Vice Chair Barnes stated the community coming together really exemplifies what they are trying to do and the broader transit community in terms of responding to the needs of the riders. He continues to serve on the California Transit Association's Executive Committee representing Access Services. He thinks with the new president in Washington, there are going to be big changes in Washington, and Sacramento. He has also been asked to represent the California Transit Association on a task force to look at the implementation of the innovative clean transit rule. This is the rule that requires moving to zero emission vehicles.

13. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

None.

14. PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS

None.

15. CLOSED SESSION REPORT

There was no report out of Closed Session.

16. ADJOURNMENT

Motion made by Director Gombert, seconded by Director Gibson to adjourn.

The meeting adjourned at 2:29 p.m.

Approved

Dolores Nason, Secretary

Date

FEBRUARY 18, 2025

TO: BOARD OF DIRECTORS

FROM: MATTHEW AVANCENA, MANAGER, PLANNING AND
COORDINATION

RE: CONSIDERATION TO APPROVE FEDERAL TRANSIT
ADMINISTRATION AUTHORIZING RESOLUTION

ISSUE:

Board approval is required to update Access' Authorizing Resolution with the Federal Transit Administration (FTA).

RECOMMENDATION:

Authorize the Board Chair and subsequent Board Chairs to approve the attached Authorizing Resolution authorizing the Executive Director, or their designee, to execute and file applications for federal assistance with the FTA.

IMPACT ON BUDGET:

None.

BACKGROUND:

The FTA requires all direct recipients of federal funds to retain an approved and updated Authorizing Resolution on file. The resolution allows Access' Executive Director to 1) apply for and obtain federal grants; 2) file annual certifications and assurances and other documents the FTA requires before awarding a federal assistance grant or cooperative agreement; and 3) execute grant and cooperative agreements with the FTA on behalf of Access.

Authorizing Resolution

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for federal transportation assistance authorized by 49 U.S.C. Chapter 53; title 23, United States Code, or other federal statutes administered by the Federal Transit Administration.

WHEREAS, the Federal Transit Administrator has been delegated authority to award federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for federal financial assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost;

WHEREAS, the applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

NOW, THEREFORE, BE IT RESOLVED BY the Access Services Board of Directors

1. That the Executive Director or his/her designee, is authorized to execute and file an application for federal assistance on behalf of Access Services with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the Executive Director or his/her designee, is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a federal assistance grant or cooperative agreement.
3. That the Executive Director or his/her designee, is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of Access Services.

The undersigned duly qualified Chairperson, acting on behalf of Access Services, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Access Services Board of Directors held on February 24, 2025.

Theresa DeVera, Chair
Access Services Board of Directors

Date

FEBRUARY 18, 2025

TO: BOARD OF DIRECTORS

FROM: F SCOTT JEWELL, DIRECTOR OF ADMINISTRATION

RE: CONSIDERATION TO APPROVE FY25 BUDGET AMENDMENT

ISSUE:

Board approval is required for a Fiscal Year 2025 budget amendment to accommodate the purchase and development of real estate (15914 S. Avalon Blvd., Compton, CA 90220) in the Southern region.

RECOMMENDATION:

Authorize the increase of \$35,776,205 in the capital budget from \$46,933,030 to \$82,709,235 and an increase of \$988,068 in the operating expenditures budget from \$291,155,082 to \$292,103,150.

IMPACT ON BUDGET:

The funds for the capital and operating expenses adjustment will be transferred from the Facilities Development and Construction Fund. The overall budget for FY25 will also increase from \$338,088,112 to \$374,852,385.

ALTERNATIVES CONSIDERED:

None. The funds requested will reflect capital and operating expenses utilized for the acquisition and development of the Avalon property within the current fiscal year.

BACKGROUND:

With the exception of its leased eligibility facilities, Access Services relies on its contractors to provide suitable operating facilities to perform ADA paratransit services. While this has generally worked for the Agency since its inception, staff believes, for both economic and operational reasons, that the Agency must control, and ideally own, its own operating facilities to ensure that quality, consistent ADA paratransit services are provided over the coming decades.

In April 2022, the Board established a Facilities Development and Construction Fund and set aside funds for the purpose of developing and constructing operating facilities. Subsequently, staff identified real property in the Southern Region for this purpose and received approval from the Board in December 2024 to purchase the property.

Accordingly, funds will need to be used to accommodate expenditures related to the purchase of the real property along with projected contracts to be issued in FY25. As these funds were not part of the approved FY25 budget, Board action is required to amend the budget to reflect these costs.

The expected contracts/expenditures that will begin in FY25 are as follows:

Capital

Land Acquisition Costs: \$35,000,000

Leasehold Improvements: \$400,000

Construction Project Management Services: \$298,000

Surveys: \$78,205

Total: \$35,776,205

Expenses

Insurance: \$92,477

Real Estate Taxes: \$248,474

Utilities: \$50,000

Avalon Mortgage - Interest: \$597,117

Total: \$988,068

FEBRUARY 18, 2025

TO: BOARD OF DIRECTORS

FROM: F SCOTT JEWELL, DIRECTOR OF ADMINISTRATION

RE: UPCOMING BOARD ITEMS

ISSUE:

The following items are tentatively scheduled to be addressed by the Board and its committees through April 2025.

March 24, 2025

Agenda Items:	Disposition:
Budget Update	Presentation
IT Update	Presentation

April 28, 2025

Agenda Items:	Disposition:
West/Central RFP	Presentation