

access

BOARD OF DIRECTORS MEETING

Monday, June 22, 2026

General Session: 12:00 p.m.

Closed Session: Immediately Following

Access Services

Council Conference Room, 3rd Floor

3449 Santa Anita Avenue

El Monte CA 91731

Long Beach Transit
4801 Airport Plaza Dr.
Long Beach CA 90815

See [*Note below for remote public link.](#)

Access Values

To Lead

Develop and implement innovative ideas as part of a nationally recognized team.

To Succeed

Demonstrate a measured and expert approach to the business at hand.

To Respond

Be sensitive to the needs of our customers and respond to their requests in a timely manner.

To Protect

Deliver results that exceed our customers' expectations.

To Respect

Treat all customers the way we, ourselves, would want to be treated.

<u>ITEM</u>	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. REVIEW & APPROVAL OF MINUTES FROM THE BOARD MEETING ON MAY 23, 2026 (page 6) [Staff Recommendation: Approve minutes as written.]	ACTION [Vote Required: majority of quorum by roll call]
3. REPORT FROM EX-OFFICIO BOARD MEMBERS	INFORMATION

4.	GENERAL PUBLIC COMMENT	INFORMATION
5.	SUPERIOR SERVICE AWARD	PRESENTATION
6.	CONSENT CALENDAR a) Consideration to Extend Term, Change Rates and Increase Funds - TAP Card Production Memorandum of Understanding (MOU) (page 15) [Staff Recommendation: Authorize an extension through June 30, 2027, a change in rates and an additional \$280,000 for the production and issuance of Access Rider ID/TAP cards.] [Staff Recommendation: Approve the Consent Calendar.]	ACTION [Vote Required: majority of quorum by roll call]
7.	CONSIDERATION TO APPROVE PROPOSED FY2027 BUDGET (page 17) [Staff Recommendation Approve the FY2027 budget as presented.]	ACTION [Vote Required: majority of quorum by roll call]
8.	OPERATIONS UPDATE	PRESENTATION
9.	UPCOMING BOARD ITEMS (page 21)	INFORMATION
10.	EXECUTIVE DIRECTOR'S REPORT	INFORMATION
11.	BOARD MEMBER COMMUNICATION	INFORMATION
12.	NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA	DISCUSSION/ POSSIBLE ACTION
13.	PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS	INFORMATION
14.	CLOSED SESSION: A) CONFERENCE WITH LEGAL COUNSEL: GOV. CODE §54956.9 1. Pending Litigation: Gov. Code §54956.9 (d)(1) (i) Litigation, to which Access Services is a party, has been initiated formally. 2. Anticipated Litigation: Gov. Code §54956.9 (d)(2) (i) A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is significant exposure to litigation against the local agency.	DISCUSSION/ POSSIBLE ACTION

B) PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT CAL.
GOV. CODE §54957(b)
1. Executive Director

16. ADJOURNMENT

ACTION

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Board meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the Board both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Board members by staff or Board members at the meeting, will simultaneously be made available to the public. Three opportunities are available for the public to address the Board during a Board meeting: (1) before a specific agenda item is debated and voted upon regarding that item, (2) public comment and (3) before closed session regarding matters to be discussed in closed session. The exercise of the right to address the Board is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to two (2) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chairperson. Persons whose speech is impaired such that they are unable to address the Board at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Board of Directors will not and cannot respond during the meeting to matters raised under public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Board may direct staff to investigate and/or schedule certain matters for consideration at a future Board of Directors Meeting and the staff may respond to all public comments in writing prior to the next Board meeting.

Removal from the Meeting - The Chair shall order removed from the meeting any

person who commits the following acts with respect to any meeting of the Access Services Board of Directors or its committees:

- a. Disorderly behavior toward the Board of Directors, committee members or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
- c. Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board or committees; and
- d. Any other unlawful interference with the due and orderly course of said meeting.

Written Public Comment Instructions:

Written public comments must be received by 5:00 p.m. the day before the meeting and will be shared with the Board prior to the meeting. Written public comments will not be read aloud during the meeting. Please include the Item # in your comment and your position of 'FOR,' 'AGAINST,' 'GENERAL COMMENT,' or 'ITEM NEEDS MORE CONSIDERATION.' Email: BoardClerk@accessla.org. Mail: Access Services, PO Box 5728, El Monte, CA 91734

Alternative accessible formats are available upon request.

*NOTE

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment in a Board Meeting via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, or Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/84176619246>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Board Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.
5. When called, please limit your remarks to two minutes. An audio signal will sound at the two-minute mark and the Chair will have the discretion to mute you at any

point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at:
https://accessla.org/news_and_events/agendas.html
2. You can also call in using the following information -
3. Dial (for higher quality, dial a number based on your current location):
US: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580
or +1 253 205 0468 or +1 253 215 8782 or +1 386 347 5053 or +1 507 473 4847
or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099
or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799
or +1 360 209 5623 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833
548 0276 (Toll Free) or 833 548 0282 (Toll Free)
Webinar ID: 841 7661 9246
4. When the Board Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
5. If you cannot use the "raise hand" feature, please submit a written comment as outlined above.
6. When called, please state your name, and limit your remarks to two minutes. An audio signal will sound at the two-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.



STATEMENT OF PROCEEDINGS FOR THE
MEETING OF THE ACCESS SERVICES
BOARD OF DIRECTORS

MAY 26, 2026

12:00 p.m.

1. CALL TO ORDER

The meeting was called to order by Chair Barnes at 12:11 p.m.

BOARD MEMBERS PRESENT REPRESENTING A QUORUM

Present: Chair Doran Barnes, Vice Chair Martin Gombert, Treasurer Adrian Aguilar, Secretary Giovanna Gogreve, Directors Dolores Nason and John Troost

BOARD MEMBER(S) EXCUSED FROM THE MEETING

Not Present: Directors Lee Burner and Liam Matthews

2. REVIEW & APPROVAL OF MINUTES FROM THE BOARD MEETING ON APRIL 27, 2026

Recommendation: Approval of minutes as written.

Motion made by Director Nason to approve the minutes, seconded by Secretary Gogreve. Via Roll Call Vote, all were in favor, motion passed.

3. REPORT FROM EX-OFFICIO BOARD MEMBERS

TPAC Chair David Feinberg gave update on the May TPAC meeting. The committee received the Executive Director's report highlighting the continued federal advocacy efforts related to expanding the use of TNCs such as Uber and Lyft through potential changes in federal regulations. Staff reported progress at both the regulatory and legislative levels and emphasized Access Services leadership role in the national coalition on the issue. The committee also received a comprehensive presentation on the 2026 customer satisfaction survey, which indicated strong performance. Overall satisfaction improved with high ratings for driver performance, safety, reservation services and technology tools such as the online booking and the Where's My Ride app. TPAC also received the operations report, which showed continued growth in ridership and service demand along with strong overall system performance. Most key performance indicators were met across all the regions with targeted attention on time performance in selected areas. He stated that staff also highlighted preparations for

upcoming major events, including the World Cup and talked about coordination efforts underway to support rider access and service reliability.

CAC Chair Yael Hagen stated the CAC discussed the results of the customer service survey. The consensus was that people were generally pleased with the results but had suggestions on how to reach more people and have them take the survey. They would like a balance between those who use technology and those who use lower technology. They had a presentation on the double authentication process for the Where's My Ride app and they discussed the balance between the security that would offer riders, and usability of the app for those with certain disabilities. The subcommittees continue to work on the issues that are brought forth by the riders that give input, and those issues are brought to the subcommittees for a deeper dive. They continue to work in the operations subcommittee, the vehicle subcommittee, the video and communication subcommittee, and the technology subcommittee.

4. GENERAL PUBLIC COMMENT

Lisa Anderson made a public comment by wishing that everybody had a good holiday. She likes to join the meetings to know what is happening in Los Angeles County.

5. SUPERIOR SERVICE AWARD

Manager of Eligibility Karen Gilbert introduced the Superior Service Award winner, Monique Mena.

6. CONSENT CALENDAR

- a) Consideration to Approve Renewals of Employee Health and Benefit Contracts
- b) Consideration to Extend Term, Change Rates and Increase Funds - Rider 360 Maintenance and Operations Contract (AS-4159)
- c) Consideration to Award Oracle Fusion ERP Support Services Contract (AS-4198)
- d) Consideration to Extend Term, Change Rates and Increase Funds - Architecture and Engineering Services Contract (AS-4165)

Public Comment:

Lisa Anderson made a public comment by asking them to explain what the consent calendar means, so the public understands it better.

Secretary Gogreve requested that Items 6-c and -d be pulled. Motion made by Treasurer Aguilar to approve the remaining items on the Consent Calendar, seconded by Secretary Gogreve. Via Roll Call Vote - all were in favor, motion passed.

Item 6-c -

Secretary Gogreve asked if there's anything different that's going to be done with the extension this year and if they were going to provide some solutions for fund balance

accounting along with balance sheets that will make the yearly audits simpler. Mr. Frink stated the proposal was to extend the Oracle contract but in terms of addressing the fund accounting issue, they are actively working with C3 on those issues.

Motion made by Director Nason to approve Item 6-c, seconded by Director Aguilar. Via Roll Call Vote - Secretary Gogreve abstained, all others were in favor, motion passed.

Item 6-d -

Secretary Gogreve asked if this was something that is usual and customary. Director of Administration F Scott Jewell stated that this is an amendment to extend the current term of the contract. Due to the inclusion of the CEQA and NEPA processes along with other factors, an additional two years will be needed to complete the Antelope Valley facility.

Secretary Gogreve asked if this was going to be incorporated into the life of project plan. Executive Director Andre Colaiace stated that in order to obtain federal funding, they needed to do the NEPA and environmental work, so that's why they have to extend this particular contract. He added that as she will see in the facilities update, it paid off because they have received almost \$20 million in federal funding.

Motion made by Vice Chair Gombert to approve Item 6-d, seconded by Director Aguilar. Via Roll Call Vote - Secretary Gogreve abstained, all others were in favor, motion passed.

7. CONSIDERATION TO APPROVE SELF-INSURED RETENTION AUTOMOBILE LIABILITY PROGRAM RENEWAL

Deputy Executive Director Hector Rodriguez presented this item.

Public Comment:

None.

Board Member Questions:

Treasurer Aguilar asked how much the self-insured retention program saved the agency over the last year or even over the history of the program. Mr. Rodriguez responded that it was tough to say but when they switched from the 50,000 to 100,000 SIR, it saved about \$2 million on premiums alone. They have had pretty good history in terms of the SIR and always have come under the SIR estimated level.

Board Discussion:

Chair Barnes thinks that Director Aguilar's questions about what they have saved are spot on and he wanted to take another minute to focus on the chart because in part,

he believes that what they have done is good and has saved the region and Access money. In part, the way they've done that is by taking on additional risk. The more risk they take, the more potential they save, but the potential exposure that they take on increases. For example, the Agency has a maximum annual exposure of \$13 million, but doesn't budget the full \$13 million. Chair Barnes supports the program but wants to be mindful about what they are doing.

Mr. Colaiace agreed and stated that he was there during the old system where the contractors would manage these risks and cases. It is now far better from an agency perspective because it gives insight into everything that's happening in the system.

Motion made by Director Nason to approve the item, seconded by Treasurer Aguilar. Via Roll Call Vote - Secretary Gogreve abstained, all others were in favor, motion passed.

8. CONSIDERATION TO APPROVE RENEWAL OF COMMERCIAL BUSINESS PACKAGE INSURANCE

Deputy Executive Director Hector Rodriguez presented this item along with John Monroe and Catherine Chang from SCM.

Public Comment:

None.

Board Member Questions:

Vice Chair Gombert asked about his ten-year question on why a decision on these policies occurs so close to the new term on June 21st. Ms. Chang responded that SCM's entire process starts about 120 days out, but the insurance companies and underwriters only conduct their reviews 5-6 weeks prior to the effective date. Factoring in negotiations and other factors impeded getting the new rates any sooner.

Treasurer Aguilar asked that since they don't know what rates are going to be, what steps are they taking to ensure that \$16.9 million is a not-to-exceed number. Mr. Rodriguez responded staff is relatively confident that the requested amount will cover the policies but, if they are over, then staff will return to the Board for further authorization.

Chair Barnes stated that to get into a competitive market, which is what they want, having that awareness from the potential providers is crucial. Being able to explain to the underwriters what their risk approach is, the tools they have in place, and the outcomes that they have achieved are needed to understand this. Mr. Rodriguez added that the cost of the layers is really driven by the primary and the first layers. If the primary insurers feel comfortable with that level of risk that they're taking, then the other insurance companies will likely follow suit with the same level of risk in their

quotes. If they see double-digit increases on the primary layer, then they tend to follow suit in the increases for the other layers.

Board Discussion:

None.

Motion made by Director Nason to approve the item with the clarification that the primary and first excess layer is provided by Lloyd's of London/Paragon/Consilium, seconded by Treasurer Aguilar. Via Roll Call Vote - Secretary Gogreve abstained, all others were in favor, motion passed.

9. FACILITIES UPDATE

Director of Administration F Scott Jewell presented this item.

Public Comment:

Lisa Anderson made a public comment by asking if the facility for the Antelope Valley is for people who live in Palmdale.

Board Member Questions:

Treasurer Aguilar stated he thinks it's great that Access is going down this path and it's critical for Access to have their own facilities as a way to control costs in the long term. He asked what the shortfall was for phase two funding. Director of Administration F Scott Jewell responded that depending on the funds that will continue to flow into the facilities and development fund, they are probably looking at close to \$20 million. Treasurer Aguilar asked if for phase three, they had a projected timeline. Mr. Jewell responded that they will probably be able to do some engineering work to make sure that they are shovel ready for a grant. If they are looking at 2028 for phase two to be completed, it's probably going to be at least 2030 or 2031 to finish off phase three, provided they have funding.

Vice Chair Gombert asked if they own the fueling station on the corner and if that was part of the property. Mr. Jewell responded that Access owns the property and that it is leased to SC Fuels. Vice Chair Gombert asked if they are getting revenue from that and if it was substantial. Mr. Rodriguez stated that it is about \$450,000 a year and it increases about 3% every year. Vice Chair Gombert asked if this goes into the facility fund or does that just go to the general Access revenue. Mr. Jewell said the funds related to that lease go into the facility fund. Director Gombert asked if the current contractor is using any portion of the facility right now. Mr. Jewell said they are utilizing it to stage vehicles that are either coming into the fleet or are being sent out for auction, are being parked there temporarily. There is also possibility for the site to support the Olympics/Paralympics or related regional activities.

Secretary Gogreve asked what type of other regional support they are considering for this. Mr. Colaiace responded they need to make sure they have political support which leads to funding support, particularly at the federal level. This includes making sure the various cities in the area, city councils, and other political entities are aware of this project and how it's going to benefit their constituents.

Secretary Gogreve asked if they had plans to communicate that to the member agencies. Mr. Colaiace responded that they were. Secretary Gogreve stated that they are having fiscal issues throughout the region and asked if this was something that concerns him and if he has thought of some of these risk factors associated with moving forward. Mr. Colaiace responded that in the long term it will save the region a lot of money. He also added that in addition to the nearly \$20 million in federal money they've brought in, they also brought in \$30 million in reimbursements from FEMA for COVID, so that's over \$50 million. Therefore, the region has effectively gotten a facility and a half without paying a dollar. The focus is going to be on outside funding from federal government and the state programs.

Secretary Gogreve asked if there was some kind of long-term plan related to addressing environmental concerns with the vehicles they may have to acquire. Mr. Colaiace stated they tried to present a long-term plan today, and there's still a lot of uncertainty past phase one. Getting this to phase one is still going to be very helpful to the region, to the contractor, and potentially to Metro and others for the Olympics.

10. LOCAL, STATE AND FEDERAL LEGISLATIVE UPDATES

Director of Governmental Affairs Randy Johnson, joined by David Gershwin, Jason Gonsalves and Jen Covino, presented this item.

Public Comment:

Lisa Anderson made a public comment by stating that some of the taxi drivers are not safe because the last time she rode a local taxi, the driver was mostly on his electronic device and it made me her feel unsafe. She doesn't know what is happening in LA County because she is in Santa Cruz but thought it was important to share.

Board Member Questions:

Chair Barnes asked Jason Gonsalves if he could talk about the proposal before CARB this week and how that would change the Cap-and-Invest program. Mr. Gonsalves responded that they have had some conversations with a number of legislators as well as with Access, and Long Beach Transit. The Senate seems to be taking a pass on the issue unless the Governor and Assembly step up. He said the proposal seems to have political momentum, but from local governments, the City of Roseville, as an example, and there's been a lot of pushback. Chair Barnes explained that the California Air Resources Board is considering changes to the Cap-and-Invest program and for the transit world, it means zeroing out of the LCTOP program, which can be used to fund transit operations, and the zeroing out the transit inner city rail capital program.

Secretary Gogreve asked if they could go into more about the TNC discussions. Mr. Colaiace responded the coalition that they have been involved in developed legislative language, much of which was adopted in the reauthorization bill. Ms. Covino added this was in the House's proposal for the reauthorization package but there is a chance that there may not be a bicameral resolution on the reauthorization process this year. They have been told, if nothing gets done and there's no forward negotiations until the end of July, they are unlikely to see progress before the midterms.

11. OPERATIONS UPDATE

Chief Operations Officer Mike Greenwood presented this item.

Public Comment:

None.

Board Member Questions:

Secretary Gogreve asked if they had gotten any calls for out-of-town visitors for the World Cup. Mr. Greenwood responded he hasn't checked yet. Secretary Gogreve asked if the riders were being informed of the SoFi Stadium name change. Mr. Greenwood replied that they are informing everybody of the stadium name change, including drivers. He stated that the name change is a FIFA requirement. All the stadiums in the United States, even Mexico, are changing their names officially to what FIFA wanted them named as.

12. UPCOMING BOARD ITEMS

Director of Administration F Scott Jewell presented this item.

Board Member Questions:

None.

13. EXECUTIVE DIRECTOR'S REPORT

Executive Director Andre Colaiace stated that a Board informational request from the last meeting was to review their existing service provider contract expirations in regards to potential contractor transitions during the Olympic and Paralympic Games in 2028. For the current Southern region contract, their option years expire on August 31st, 2028, but there are two extension years available beyond that date. They are going to make that decision to extend by August 2027 and if approved, there will be no service impacts during the games. The only other contract is Santa Clarita, which does expire on June 30th, 2028. There could be a contract transition, but due to its lack of proximity to any Olympic venue, they don't anticipate any adverse impact. Mr. Colaiace noted that the Long Beach Transit had its triennial audit and Access staff

provided answers to the ADA portion of the review. Mr. Colaiace stated that there was no budget update for this meeting but he wanted to share that the FY27 budget has been finalized and will be brought to the Board on June 22nd for final approval. He stated the Metro side of the budget, which is usually heard in June, will now be moved to July because the Metro Board will be dark in June because of the World Cup. They have asked Metro for a limited notice to proceed to allow funding to start on July 1st.

Board Member Questions:

None.

14. BOARD MEMBER COMMUNICATION

Vice Chair Gombert stated that last week he attended the APTA Mobility Conference in Salt Lake City. There were spirited discussions on FTA funding issues, the taxi and ride-share exception, zero emission updates and creative ways to provide paratransit service, and it was a very worthwhile conference.

Treasurer Aguilar stated he also attended the APTA conference and the discussions were very spirited. They had the opportunity to tour the Utah Transit Authority, their evaluation center, and it was interesting to see how different agencies deal with certain barriers to mobility. In the case of Utah, they have the weather to deal with as well. It was a very interesting and eye-opening visit.

Chair Barnes had the opportunity to participate in a few events in the last couple of weeks, including the APTA Mobility Conference. He also attended the California Transit Association's Legislative Conference, which included a meeting of the CTA executive committee. The cap-and-trade issue was the number one issue that dominated the conversation. If the changes go through as proposed, it will have a significant impact on, again, the LCTOP and the TIRCP funding programs.

15. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

None.

16. AB 2561 VACANCIES AND RECRUITMENT

Chair Barnes declared the hearing open and Human Resources Administrator Melissa Lucero gave the presentation.

Public Comment:

None.

Board Member Questions:

None.

Board Discussion:

None.

Chair Barnes declared the hearing closed.

17. PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS

Lisa Anderson wished everyone a good week and a good month.

18. CLOSED SESSION REPORT

Legal Counsel Vincent Ewing reported that directions were given but no action was taken.

19. ADJOURNMENT

Motion made to adjourn the meeting by Secretary Gogreve, seconded by Director Nason.

The meeting adjourned at 3:56 p.m.

Approved

Giovanna Gogreve, Secretary

Date

JUNE 15, 2026

TO: BOARD OF DIRECTORS

FROM: F SCOTT JEWELL, DIRECTOR OF ADMINISTRATION

RE: CONSIDERATION TO EXTEND TERM, CHANGE RATES AND INCREASE FUNDS - TAP CARD PRODUCTION MEMORANDUM OF UNDERSTANDING (MOU)

ISSUE:

Board approval is required to extend the term, change rates and increase funds for the production of Access Rider ID/TAP cards under the existing MOU with Metro.

RECOMMENDATION:

Authorize an extension through June 30, 2027, a change in rates and an additional \$280,000 for the production and issuance of Access Rider ID/TAP cards.

IMPACT ON BUDGET:

This action will result in an increase in the previously approved agreement amount of \$3,349,000 to \$3,629,000. The reimbursement agreement is based on a per card cost of \$7.20 plus shipping that is invoiced by Metro on a quarterly basis. The funding for this agreement comes from Prop C Discretionary funds.

ALTERNATIVES CONSIDERED:

Regional production of TAP cards is handled by Metro for all TAP-participating transit operators in the county in order to maintain uniformity and security. Metro has competitively bid and negotiated the contracts for the production of the cards and is currently utilizing two companies for those services. Accordingly, no other alternatives were considered.

EFFECT OF APPROVAL OF STAFF RECOMMENDATION:

If this staff recommendation is approved by the Board, staff would be authorized, but not required, to negotiate and extend the MOU with Metro for the production and issuance of Access Rider ID/TAP cards upon terms and conditions no less favorable to Access Services than those proposed above. Access Services would not be legally bound to the contract unless the terms are incorporated into a formal written agreement executed by all parties thereto and approved as to form by this entity's legal counsel.

BACKGROUND:

In September 2014, the Board authorized a number of changes to the Access Rider ID/TAP Card program which included an agreement with Metro for the production of the Access Rider ID/TAP card. The current agreement, approved in June 2025, calls for a card production cost of \$6.50 + postage.

In the last year, Metro issued a RFP for its regional TAP card production contract. The new rate that will be charged will be the production cost of \$7.20 per card plus the actual postage (~\$0.64 per card). While the overall cost of the card is ~\$7.84, the replacement cost charged to a rider for lost/stolen cards will remain \$7.00.

Access issues an average of 4,200 cards per month of which 500 are replacement cards.

JUNE 15, 2026

TO: BOARD OF DIRECTORS

FROM: HECTOR RODRIGUEZ, DEPUTY EXECUTIVE DIRECTOR

RE: CONSIDERATION TO APPROVE PROPOSED FY2027 BUDGET

ISSUE:

It is necessary for the Board to adopt an operating budget for Access' fiscal year beginning July 1, 2026, through June 30, 2027. Further budget details that will be approved as part of this item are included as [Attachment 1](#).

RECOMMENDATION:

Approve the FY2027 budget as presented.

BACKGROUND:

The proposed FY2027 budget is based on demand projections conducted by Access' service demand consultant Hollingsworth Consulting LLC, available funding, existing programs and capital needs. Overall, the operating budget is based on a funding level of \$346.9 million of which Contract Operations represents 90.6% of the total operating budget. The budget will provide for delivery of close to 4.4 million vehicle trips and 36.1 million contract revenue miles.

Ridership projections from Hollingsworth estimate an 8.9% increase in trips when compared to the FY2026 budget.

The following provides a high-level narrative of funding and program expenses by cost center.

Funding

Funding sources include \$108.9 million from the Federal Transit Administration (FTA) Surface Transportation Block Grant (STBG) program; carryover of Section 5310 capital grant funds of \$4.3 million; \$12.5 million from passenger fare revenues; \$16.0 million from Measure M funds; \$8.0 million from the Facilities Development fund; \$2.3 million from the sale of depreciated vehicles and earned interest on cash deposits. Approximately \$225.7 million, inclusive of \$18.5 million of Capital, comes from the Proposition C 40% Local Sales Tax discretionary fund account allocated to Access under an annual Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority (Metro). The subsidy proposed by Metro for FY2027 meets the mean expected results for the level of transportation service

projected by Hollingsworth Consulting LLC's trip demand analysis as well as the other Access Services' programs and administrative costs.

Impact of FY 25 Metro Consolidated Audit

At its meeting on July 23, 2024, the Access Board approved a staff recommendation to purchase a 6-acre facility to serve as the main Operations and Maintenance Facility for Access' Southern Region. This \$35 million purchase was financed using a combination of cash (\$10 million) and debt (\$25 million). To lessen the short-term fiscal impact to the region by minimizing the future use of local funds, such as Proposition C 40% or Measure M funds, staff proposed, and the Board approved, the allocation of all Agency interest earned, as well as any funds returned or reimbursed to the Agency, to supplement the Access Facilities Development and Construction fund for the purposes of paying off the loan for the Southern Region facility, while reserving funds for the construction of the Antelope Valley facility. These funds are in addition to over \$50 million in outside funding that staff has brought into the region to fund Access' facilities program.

Every year, in addition to Access Services' own audit, Metro conducts an audit of Access as part of its consolidated audit process. This year, there were disagreements between Metro and Access staff about whether the action referenced above was consistent with the Memorandum of Understanding (MOU) between Access and Metro. Ultimately, in the spirit of regional cooperation, staff agreed to a compromise where certain funds would be made available to Metro and future facilities costs would be requested in the annual budget process. In the FY2027 budget, Metro is recommending \$3.3 million for the Avalon facility, which will be used for the payment of debt service for the facility.

Contract Operations

The total cost of \$314.5 million for this program (90.6% of total operating costs) is a 10.0% increase (\$28.6 million) from the FY2026 budget.

The primary cost impacts within this program are:

- Purchased Transportation - \$288.4 million (\$261.0 million FY2026)
- Insurance - \$20.0 million (\$18.2 million FY2026)

The main cost driver within the purchased transportation program is increased ridership and insurance costs. There are also some minor impacts from escalating minimum wage costs, inflation, higher fuel costs and a higher cost of contracted services as the contracts are procured through an open and competitive process.

Administration

The total cost of \$14.6 million for this program (4.2% of total operating funds) reflects a 12.1% increase from the FY2026 budget, and a net increase in total dollars of \$1.6 million.

The primary cost impacts within this program are:

- Professional Services - \$2.4 million (\$1.9 million FY2026) - ongoing costs in software support (Oracle, Rider360 2.0.), audit services, legal services, and scheduled contractual increases.
- Network & Telecom - \$2.2 million (\$1.8 million FY2026) - increases in licensing fees, investments in information technology, enhancements in cyber-security programs, and higher software development costs.
- Salaries & Related Expenses - \$8.0 million (\$7.4 million FY2026) - Increased expense from a planned 3.0% CPI salary increase, 2.0% discretionary merit increase, and other payroll cost adjustments due to wage compression from increases in the minimum wage.

Eligibility Determination

The total cost of \$10.9 million for this program (3.2% of total operating costs) is an 8.1% increase (\$0.8 million) from the FY2026 budget.

Purchased transportation costs related to contractor rate increases, high fuel costs and more applicants opting for transportation to/from the eligibility centers are the primary cause of the increase in this cost center.

Contract Management

The total cost of \$6.3 million for this program (1.8% of total operating costs) is a 0.9% decrease (\$60,000) from the FY2026 budget.

The primary cost impacts within this program are:

- Salaries and Related Expense - \$3.4 million (\$3.5 million FY2026)
- Travel Training Program - \$1.5 million (\$1.7 million in FY2026)

CTSA (Consolidated Transportation Services Agency)

The total cost of \$0.5 million for this program (0.20% of total operating costs) is a 24.5% increase (\$0.1 million) from the FY2026 budget. The increase in cost is due to the allocation of an additional staff member from another cost center.

Capital Projects

The total cost of \$30.8 million (8.1% of total budget) is a 41.2% decrease when compared to the FY2026 budget amount of \$52.3 million.

Capital projects include -

Rolling Stock Acquisition and Communication Upgrades	\$15,187,210
Facility Construction	\$8,000,000

Vehicle acquisitions will include a variety of vehicles such as Ram ProMaster vans, Braun Voyager vans and cutaway vehicles. Staff will bring more specific acquisition details to the Board later in the new fiscal year.

Staff anticipates the award for construction services for the Antelope Valley facility and planning and architectural services for the Southern Region (Avalon) facility early in FY2027. A budget amendment allocating additional capital may be required based on the potential schedules for both sites.

Next Steps

The Access funding request was provided to Metro and is scheduled for approval by the full Metro Board at its July 2026 meeting. The delay in approval is due to Metro's decision to not have a Board meeting in June due to the World Cup.

Due to this delay, staff has requested temporary funding start on July 1st through a Limited Notice to Proceed. If this temporary funding is not provided, Access will need to fund services via an increase to its credit line with City National Bank. A thirty-day delay could incur almost \$140,000 in interest charges.

With eventual Metro approval and the Access Board approval of this item, staff will execute a funding MOU with Metro.

JUNE 15, 2026

TO: BOARD OF DIRECTORS
 FROM: F SCOTT JEWELL, DIRECTOR, ADMINISTRATION
 RE: UPCOMING BOARD ITEMS

ISSUE:

The following items are tentatively scheduled to be addressed by the Board through September 2026.

August 10, 2026

Agenda Items:	Disposition:
Board Officer Elections	Action
Dual Mobile Router Contract Award	Consent
Authorize Vehicle Purchase Agreement	Action
Extend Term, Change Rates and Increase Funds - Eligibility Services	Action
Extend Term, Change Rates and Increase Funds - Customer Service	Action
2026 Rider Survey	Presentation

September 28, 2026

Agenda Items:	Disposition:
Extend Term, Change Rates and Increase Funds - Construction Project Management Services Contract	Consent
Access HQ Lease Extension	Consent
Renewal of Agency Insurance Policies	Consent
Award Construction Services Contract (Antelope Valley)	Action
Award Progressive Design and Construction Services Contract (Avalon)	Action
Short Range Strategic Plan Approval	Action
Access Bylaws Amendment	Action