

access

BOARD OF DIRECTORS MEETING

Monday, June 24, 2024

General Session: 12:00 p.m.

Closed Session: Immediately Following

Access Services Headquarters
Council Conference Room, 3rd Floor
3449 Santa Anita Avenue
El Monte CA 91731

Long Beach Transit 4801 Airport Plaza Dr. Long Beach CA 90815	3650 Fairland Boulevard Los Angeles CA 90043
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See *Note below for remote public link.

MISSION STATEMENT

Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.

<u>ITEM</u>	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. REVIEW & APPROVAL OF MINUTES FROM THE BOARD MEETING ON MAY 20, 2024 (page 6) [Staff Recommendation: Approve minutes as written.]	ACTION
3. REPORT FROM EX-OFFICIO BOARD MEMBERS	INFORMATION
4. GENERAL PUBLIC COMMENT	INFORMATION
5. SUPERIOR SERVICE AWARD	PRESENTATION

- | | | |
|-----|--|-----------------------------------|
| 6. | CONSIDERATION TO APPROVE PROPOSED FY2025 BUDGET (page 13)

[Staff Recommendation Approve the FY2025 budget as presented.] | ACTION |
| 7. | LOCAL, STATE AND FEDERAL LEGISLATIVE UPDATES | PRESENTATION |
| 8. | OPERATIONS UPDATE | PRESENTATION |
| 9. | UPCOMING BOARD ITEMS (page 17) | INFORMATION |
| 10. | EXECUTIVE DIRECTOR'S REPORT | INFORMATION |
| 11. | BOARD MEMBER COMMUNICATION | INFORMATION |
| 12. | NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA | DISCUSSION/
POSSIBLE
ACTION |
| 13. | PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS | INFORMATION |
| 14. | CLOSED SESSION:

A) CONFERENCE WITH LEGAL COUNSEL: GOV. CODE §54956.9
1. Anticipated Litigation: Gov. Code §54956.9 (b)
(i) Significant exposure to litigation pursuant to subdivision (b) of Gov. Code §54956.9 (b) a situation where, based on the advice of counsel considering "existing facts and circumstances," there exists a "significant exposure to litigation".
2. Pending Litigation: Gov. Code §54956.9 (d)(1)
(i) Litigation, to which Access Services is a party, has been initiated formally.
1. Aviles, Guillermo v. Access Services, LASC Case # 20STCV3752

B) CALIFORNIA GOV. CODE § 54956.8 - REAL PROPERTY NEGOTIATIONS -
1. Property: APN:6139-014-008
Access Negotiator: Andre Colaiace/Hector Rodriguez
Negotiating Party: Colliers
Under Negotiation: Price and terms | DISCUSSION/
POSSIBLE
ACTION |

C) PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT CAL.
GOV. CODE §54957(b)

1. Executive Director

15. **ADJOURNMENT**

ACTION

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Board meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the Board both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Board members by staff or Board members at the meeting, will simultaneously be made available to the public. Three opportunities are available for the public to address the Board during a Board meeting: (1) before a specific agenda item is debated and voted upon regarding that item, (2) public comment and (3) before closed session regarding matters to be discussed in closed session. The exercise of the right to address the Board is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chairperson. Persons whose speech is impaired such that they are unable to address the Board at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Board of Directors will not and cannot respond during the meeting to matters raised under public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Board may direct staff to investigate and/or schedule certain matters for consideration at a future Board of Directors Meeting and the staff may respond to all public comments in writing prior to the next Board meeting.

Alternative accessible formats are available upon request.

*NOTE

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment in a Board Meeting via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, or Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/83755640022>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Board Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, then please submit a written comment as outlined above.
5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html
2. You can also call in using the following information -
3. Dial (for higher quality, dial a number based on your current location):
US: +1 669 444 9171 or +1 669 900 6833 or +1 346 248 7799 or +1 719 359 4580
or +1 253 205 0468 or +1 253 215 8782 or +1 386 347 5053 or +1 507 473 4847
or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 205 6099
or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799
or +1 360 209 5623 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)
Webinar ID: 837 5564 0022
4. When the Board Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note

that phone numbers in their entirety will be visible online while speakers are speaking.

5. If you cannot use the "raise hand" feature, please submit a written comment as outlined above.
6. When called, please state your name, and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.



STATEMENT OF PROCEEDINGS FOR THE
MEETING OF THE ACCESS SERVICES
BOARD OF DIRECTORS

MAY 20, 2024

12:00 p.m.

1. CALL TO ORDER

The meeting was called to order by Chair Theresa de Vera at 12:07 p.m.

BOARD MEMBERS PRESENT REPRESENTING A QUORUM

Present: Chair Theresa De Vera, Treasurer Lee Burner, Secretary Dolores Nason, Directors Giovanna Gogreve, Martin Gombert and John Troost

BOARD MEMBER(S) EXCUSED FROM THE MEETING

Not Present: Vice Chair Doran Barnes, Directors Valerie Gibson and Liam Matthews

2. REVIEW & APPROVAL OF MINUTES FROM THE BOARD MEETING ON APRIL 22, 2024

Recommendation: Approval of minutes as written.

Director Troost wanted to note that he should have voted "Abstain" instead of "Yes" on the approval of the Board minutes from March 25, 2024.

Motion made by Director Gombert to approve the minutes, seconded by Director Gogreve. Via Roll Call Vote - all were in favor, motion passed.

3. REPORT FROM EX-OFFICIO BOARD MEMBERS

CAC Chair Yael Hagen gave an update on the last CAC meeting and stated the main focus was on the scheduling of trips, including looking at the discrepancies between the two platforms, 5M and Trapeze. Chair Hagen thanked staff and MV for resolving the trip time options in Trapeze. The eligibility subcommittee is close to finishing their recommendations on the eligibility application. The customer service subcommittee discussed the essential questions needed to be asked by the OMC agent when speaking with provider staff for estimated time of arrivals. The idea is that OMC should advocate for the rider to ensure that they're not missed or disregarded. In the operations subcommittee, the entire meeting focused on the topic of excessively long trips and shared rides. They discussed new data, which staff just recently acquired, that

pinpoints down to the rider level which riders might be receiving more than their fair share of excessively long trips. The video communication subcommittee is working on developing a script for its next proposed video on how to avoid a no-show. The website subcommittee continued to work on the FAQ section of the website. They discussed the drop-down menu and where it is placed on the website.

TPAC Chair Fayma Ishaq stated that Executive Director Andre Colaiace provided the Executive Director's report, which included a discussion on the federal Bus and Bus Facilities grant and the RAISE grant programs; Access staff meeting with the Olympics and Paralympics planning committee representatives; and that the zero-emission bus rollout plan was submitted to CARB. Deputy Executive Director Hector Rodriguez presented the proposed FY 25 budget. He mentioned that the current ridership trend is increasing, and it is expected to continue through the end of the year. He also mentioned that ridership trends have reached pre-pandemic levels and that Access will continue to seek and apply for grants to get outside funding. TPAC also asked about the MV-1 vehicles and Access' vehicle replacement schedule. Staff stated that the next set of replacement orders have been placed.

GENERAL PUBLIC COMMENT

Fernando Roldan made a public comment by stating that they should not only focus on the Olympics and Paralympics because they have other big events coming up. An example is Copa America, one of the biggest soccer tournaments in the country, which means their stadiums will be full of people. Two years from now, North America, which will include Mexico, United States and Canada, will also have the World Cup soccer so that's another big event. He hopes Access will be prepared and more organized. The second thing he stated was the on-going discussion on the pros and cons of the ProMasters because they need to make sure that these vehicles are good. Third, in regard to clean emission vehicles, he suggested they talk with director Armando Roman from Metro, because Metro has clean vehicles already.

4. SUPERIOR SERVICE AWARD

Project Administrator Mayra Perez-Calderon introduced the Superior Service Award winner, Francisco Duran.

5. CONSENT CALENDAR

- a) Consideration to Approve Renewals of Employee Health and Benefit Contracts
- b) Consideration to Approve Self-Insured Retention Automobile Liability Program Renewal
- c) Consideration to Approve Extension of Oracle Fusion ERP Support Services Contract (AS-4127)

Director Secretary Nason requested that all items be pulled.

Item 6-a - Consideration to Approve Renewals of Employee Health and Benefit Contracts

Director Nason asked if there were chiropractic care limitations on both plans. She asked if Kaiser's HMO only covers chiropractic when acupuncture is used. Manager of Human Resources Elizabeth Zambrano stated that it was a combination of chiropractic care and/or acupuncture care. Secretary Nason asked about the dental care. She asked if the reimbursement limit to an annual maximum of \$2,500 per year was going to be enough because many dental procedures are so expensive. Director of Administration F Scott Jewell stated that they were able to negotiate to \$2,500, which was up from the prior limit of \$1,500.

Motion made by Director Gogreve to approve Item 6-a, seconded by Director Gombert. Via Roll Call Vote - all were in favor, motion passed.

Item 6-b - Consideration to Approve Self-Insured Retention Automobile Liability Program Renewal

Director Nason stated that she no longer had a question on Item 6-b.

Motion made by Secretary Nason to approve Item 6-b, seconded by Director Gogreve. Via Roll Call Vote - all were in favor, motion passed.

Item 6-c - Consideration to Approve Extension of Oracle Fusion ERP Support Services Contract (AS-4127)

Secretary Nason stated that she has heard that most people can easily hack into the cloud, and that therefore, more than one backup is advisable. Senior Manager Bruce Frink that Oracle Fusion is one of the leading purveyors of this type of accounting software and they have multiple backup centers around the country. Secretary Nason asked if Access was going to use all the modules available in Oracle Fusion and if there will be any additional charges associated with using additional modules from Oracle. Mr. Frink responded that they are paying for procurement and the financial accounting modules but they are looking at project management, which might not be any additional cost due to the way their license fee structure works.

Motion made by Director Gombert to approve Item 6-c, seconded by Director Gogreve. Via Roll Call Vote - all were in favor, motion passed.

6. CONSIDERATION TO APPROVE RENEWAL OF COMMERCIAL BUSINESS PACKAGE INSURANCE

Deputy Executive Director Hector Rodriguez presented this item.

Public Comment:

None.

Board Member Questions:

Director Gombert asked if there would there be any financial advantage for them to increase the SIR limits for future insurance coverage. Mr. Rodriguez stated that he met with the insurance broker to discuss options but they are still waiting for those reports. He also stated that the question is, "How much do we want to expose ourselves in terms of coverage and the cap on the initial SIR limit?" Mr. Rodriguez stated he will provide further information to the Board once the formal quotes are received.

Board Discussion

Secretary Nason stated that maintaining comprehensive insurance is a basic, inevitable, necessary thing that they need to do, so there should be no reason that they don't approve this agenda item.

Motion made by Secretary Nason to approve the item, seconded by Director Gombert. Via Roll Call Vote - all were in favor, motion passed

7. FACILITIES PLAN UPDATE

Director of Administration F Scott Jewell presented this item.

Public Comment:

Fernando Roldan made a public comment by stating that they are building a structure in the Antelope Valley, and he asks that they talk with the City of Lancaster to extend the transfer service on the weekend. At the moment, there are only three time slots on the weekend, and this is an ongoing issue. He said the same thing to Metrolink and some of the other bus companies in the Antelope Valley, to extend their buses for the weekend as well.

Board comments:

Treasurer Burner made a recommendation to talk about the new facility at the next meeting so they can show the community how this project makes the economy grow, with respect to jobs created, the sustainability of jobs, and jobs for the private sector. He wants to make sure the community knows the impact transportation has on the economy of a community where they are designing and/or building a facility since they are investing such a large amount of money. Mr. Jewell stated they will do this once they get closer to the construction phase.

Director Gombert asked if the facility plan update will be presented in July or August. Mr. Jewell responded that is staff's intent.

8. OPERATIONS UPDATE

Chief Operations Officer Mike Greenwood presented this item.

Public Comment:

Fernando Roldan made a public comment by stating that there were some concerns about the survey. He stated that the shared ride situation does need to be improved, and it is improving. He hopes that in the next meeting, they can discuss how the shared rides have improved. Secondly, the ProMaster has some good things and bad things. Some of the cons need to be discussed and he is concerned about how some people use the ProMaster steps. There needs to be some kind of mechanism to help them out.

Board Member Questions:

Director Gogreve asked if the Braille Institute was another major ride generator. Mr. Greenwood responded that the Braille Institute is visited on a regular basis and they have starters at Rancho Los Amigos, the Braille Institute, and the Olive View Medical Center, which are three of the busiest places in LA County for pickups and drop-offs. He also stated that there are no other locations currently under review in terms of having a starter.

9. UPCOMING BOARD ITEMS

Director of Administration F Scott Jewell presented this item.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Andre Colaiace stated that Metro was slated to pass their full FY25 budget, which contains funding for Access. They will be bringing their own FY25 budget to their Board in June. They will continue to look for outside funding for their facilities program. Staff requested approximately \$20 million for the Antelope Valley paratransit operations and maintenance facility in Lancaster, through the Federal Bus and Bus Facilities Program. Staff is discussing plans to revive the rider newsletter as they used to send out a rider newsletter on different topics and given the new customers in the system, it would be a good thing to do again. They are looking at doing it before the community meetings, to let people know about the community meetings but also let them know about different operational and safety topics.

Public Comment:

CAC Chair Yael Hagen made a public comment by stating that having the newsletter would be helpful. She does think a podcast would be more helpful than that and it can be more frequent and in a zoom format. It is free and it would reach many people.

Fernando Roldan stated that he thinks social media would be a good option to diffuse information.

11. BOARD MEMBER COMMUNICATION

Treasurer Burner commended the staff for doing an excellent job, particularly with the performance report and the providers who are performing above standards.

Secretary Nason stated she was really impressed with the Superior Service Awardee.

Director Gogreve thanked Mr. Francisco Duran for the work he does with customer service. It's so important for the organization and important for the riders for things to run smoothly.

CAC Chair Hagen stated that people like Francisco give her hope. This is what the community is looking for, what they are fighting for. She congratulated Victor Garate on his new role. She also thanked Access staff and encouraged them to keep going.

TPAC Chair Ishaq stated wanted to congratulate their Superior Service Award winner, Mr. Duran. People like him make a difference and his daily commitment to providing exceptional customer service to all the ADA riders in their community.

Chair de Vera echoed what everyone said about the Superior Service Award winner. The video was super inspiring and empowering. She stated that the past weekend, she received news that her former CAC appointee, Jim Hogan, had passed away. Jim served as her CAC appointee when the previous CAC structure was in place. He was always trying to make changes, not only for Access but also for Metrolink. He would take Metrolink to Union Station just to be present at every single Access Services meeting. Jim is survived by his wife Tam, his daughter Tiffany and numerous grandchildren. Jim was a proud Navy veteran and advocated for veterans' rights.

12. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

Director Gogreve stated that she wanted to have a presentation, or a board box, to look at the accessible vehicles versus sedan requests, to see if they can reduce the need for the larger vehicles. She added that she would like to have a presentation or a plan to look at the free fare program. She missed the presentation where they gave stats on free fare ridership. The plan for the rider newsletter in whatever form it takes was one of the first topics, it was going to be reintroducing people to the free fare program and re-promoting it.

13. PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS

None.

14. CLOSED SESSION REPORT

No action was taken.

15.ADJOURNMENT

Motion made by Director Gombert, seconded by Secretary Nason to adjourn.

The meeting adjourned at 1:55 p.m.

Approved

Dolores Nason, Secretary

Date

JUNE 17, 2024

TO: BOARD OF DIRECTORS
FROM: HECTOR RODRIGUEZ, DEPUTY EXECUTIVE DIRECTOR
RE: CONSIDERATION TO APPROVE PROPOSED FY2025 BUDGET

ISSUE:

It is necessary for the Board to adopt an operating budget for Access' fiscal year beginning July 1, 2024, through June 30, 2025.

RECOMMENDATION:

Approve the FY2025 budget as presented.

BACKGROUND:

The proposed FY2025 budget is based on demand projections conducted by Access' service demand consultant Hollingsworth Consulting LLC, available funding, existing programs and capital needs. Overall, the operating budget is based on a funding level of \$291.1 million of which Contract Operations represents over 90.2% of the total operating budget. The budget will provide for delivery of 3.9 million passenger trips and 34 million contract revenue miles.

The pandemic now appears to be over, and it is expected that demand will return to pre-pandemic levels during FY2025. Ridership projections from Hollingsworth estimate a 25% increase in actual trips when compared to the FY2024 budget. While the cost per trip is lower than FY2024, the overall budget has increased due to the large, forecasted increase in ridership when compared to the FY2024 budget.

The following provides a high-level narrative of funding and program expenses by cost center.

Funding

Funding sources include \$109.3 million from the Federal Transit Administration (FTA) Surface Transportation Block Grant (STBG) program; carryover of Section 5310 capital grant funds of \$15.8 million; \$11.1 million from passenger fare revenues; \$17.1 million from Measure M funds; \$0.9 million of ARPA direct funds; \$3.0 million from the Building and Construction fund; \$0.1 million from Federal Section 5317 funds; \$1.9 million from the sale of depreciated vehicles and earned interest on cash deposits. Approximately \$188.1 million (inclusive of carryover of prior year operating and capital funds) comes from the Proposition C 40% Local Sales Tax discretionary fund account allocated to

Access under an annual Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority (Metro). The subsidy proposed by Metro for FY2025 meets the mean expected results for the level of transportation service projected by Hollingsworth Consulting LLC's trip demand analysis as well as the other Access Services' programs and administrative costs.

Contract Operations

The total cost of \$262.6 million for this program (90.2% of total operating costs) is a 28% increase (\$57.8 million) from the FY2024 budget.

The primary cost impacts within this program are:

- Purchased Transportation - \$242.2 million (\$195.7 million FY2024)
- Insurance - \$14.2 million (\$8.2 million FY2024)

The main cost driver within the purchased transportation program is increased ridership. There are also some minor impacts from escalating minimum wage costs, inflation, higher fuel costs and a higher cost of contracted services as the contracts are procured through an open and competitive process.

Minimum wage continues to increase as it is now indexed annually against the Consumer Price Index (CPI). The cost of fuel, which was around \$3 per gallon and even lower during the pandemic, jumped to over \$6 per gallon and has remained near \$5 to this day; and lastly, the taxi industry has shrunk due to lack of demand as well as competition from TNCs and the taxi drivers who remain are favoring cash fares over Access trips.

- CPI increases - Most operational contracts have a built in CPI escalator which does not exceed 3%. However, over the last two years, inflation has remained persistently higher than the prior five (5) years

Contract Management

The total cost of \$5.6 million for this program (1.9% of total operating costs) is a 3.9% increase (\$0.2 million) from the FY2024 budget.

The primary cost impacts within this program are:

- Salaries and Related Expense - \$2.9 million (\$2.9 million FY2024)
- Travel Training Program - \$1.3 million (\$1.3 million in FY2024)

Eligibility Determination

The total cost of \$9.9 million for this program (3.4% of total operating costs) is a 26% decrease (\$3.6 million) from the FY2024 budget.

Eligibility costs are expected to decrease during FY2025 as the agency transitions to a five (5) year eligibility period. Over the next few years, staff expects costs to remain relatively flat as the extended eligibility period is rolled out and implemented.

Consolidated Transportation Services Agency

The total cost of \$0.4 million for this program (0.10% of total operating costs) is a 13.2% increase (\$35,752) from the FY2024 budget.

Administration

The total cost of \$12.6 million for this program (4.3% of total operating funds) reflects a 6.0% increase from the FY2024 budget, and a net increase in total dollars of \$0.7 million.

The primary cost impacts within this program are:

- Professional Services - \$1.9 million (\$1.9 million FY2024) - ongoing cost in software support (Zoom, Oracle, Rider360 2.0.), audit services, legal services, and scheduled contractual increases.
- Network & Telecom - \$1.73 million (\$1.68 FY2024) - Due to increases in licensing fees, investments in information technology, enhancements in cybersecurity programs, and higher software development costs.
- Salaries & Related Expenses - \$7.2 million (\$6.6 million FY2024) - Increased expense from a planned 3% CPI salary increase, 2% discretionary increase, and other payroll cost adjustments due to wage compression from increases in the minimum wage. Staffing levels are proposed to remain at FY2024 levels at the Agency's authorized 79 FTEs.
- All other categories such as Office Rent either remained flat or had minor increases when compared to the FY2024 budget.

Capital Projects

The total cost of \$46.9 million (13.9% of total budget) is a 27.7% increase when compared to the FY2024 budget amount of \$36.8 million. Of note, \$16 million is scheduled to be carried over from the FY2024 budget due to delays in vehicle deliveries that are now currently on order.

Capital projects include -

Vehicle Acquisition	\$22,304,000
Antelope Valley Operating Facility Construction	\$ 3,000,000

Vehicle acquisitions will include Ram ProMaster vans and cutaway vehicles. Staff anticipates that production lines will be able to produce and deliver the scheduled number of vehicles.

With the acquisition of land in the Antelope Valley, staff is preparing to award several construction-related contracts beginning with architectural services, engineering and construction management. This will kick off the construction of Access' very first operating facility dedicated to providing ADA transportation services.

Next Steps

The Access funding request was provided to Metro and was approved as part of Metro's overall budget at its May Board meeting on May 23, 2024. In June, the Metro Board will consider the approval of the specific local subsidies allocated to Access. With that approval and upon the Access Board approval of this item, staff will execute a funding MOU with Metro.

Further budget details are available as [Attachment 1](#).

JUNE 17, 2024

TO: BOARD OF DIRECTORS

FROM: F SCOTT JEWELL, DIRECTOR OF ADMINISTRATION

RE: UPCOMING BOARD ITEMS

ISSUE:

The following items are tentatively scheduled to be addressed by the Board and its committees through August 2024.

July 22, 2024 - Board Meeting

Agenda Items:	Disposition:
Board Elections	Action
Language Translation Services Contract Award	Action
DBE Program and Goal Changes	Action
Customer Satisfaction Survey	Presentation

August 26, 2024 - Board Meeting

Agenda Items:	Disposition:
None scheduled	