

access

AGENDA

COMMUNITY ADVISORY COMMITTEE (CAC)
GOALS RETREAT
Tuesday, February 9, 2021
9:30 am – 3:45 pm
Virtual Meeting

**** Please make your own arrangements during the lunch break ****

<i>Time</i>	<i>Item</i>	<i>Description/Presenter</i>	<i>Disposition</i>	<i>Pages</i>
9:30-9:45	1.	Call in/Log in		
9:45	2.	Opening Remarks – Rachele Goeman		
9:50-10:00	3.	Introductions		
10:00-10:15	4.	General Public Comment	Information	
10:15-10:20	5.	Purpose of the Retreat – Matthew Avancena	Information	
10:20 – 10:30	6.	CAC New Member Ratification – Rycharde Martindale	Action	4-5
10:30-10:50	7.	Brown Act and Open Meeting rules – Kurt Baldwin	Discussion	
		10 minute break		
11:00-12:00	8.	ADA Paratransit Regulations – Kurt Baldwin	Information	
12:00-12:45	9.	Lunch Break		

12:45- 2:00	10.	Goals – How to improve the rider experience.	Discussion
2:00		10 minute break	
2:10- 3:25		Goals Discussion (continued)	
3:30	11.	Retreat Summary	Discussion
3:45	12.	Adjournment	Action

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary devices and services to facilitate communication. In determining the type of auxiliary devices and services for communication that will be provided, primary consideration is given to the request of the individual with disabilities. However, the final decision belongs to Access Services. To help ensure availability of those auxiliary devices and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those devices or services. You may do so by contacting (213) 270-6000.

Note: Access Services Community Advisory (CAC) meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to CAC by staff or CAC members at the meeting will simultaneously be made available to the public. Two opportunities are available for the public to address the CAC during a CAC meeting: (1) before a specific agenda item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the CAC is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a yellow Public Comment Form and submit it to the CAC secretary. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chair. Persons whose speech is impaired such that they are unable to address the board at a normal rate of speed may request the accommodation of a limited amount of additional time from the Chair but only by

checking the appropriate box on the Public Comment Form. Granting such an accommodation is in the discretion of the Chair.

The CAC will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the CAC may direct staff to investigate and/or schedule certain matters for consideration at a future CAC Meeting.

"Alternative accessible formats are available upon request."

***NOTE**

NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES

Pursuant to temporary revised Brown Act requirements, CAC committee members will be participating via webinar. The public may submit written comments on any item on the agenda - 1) through email by addressing it to - CAC@accessla.org or 2) via US Postal mail by addressing it to - Access Services CAC Comments, PO Box 5728, El Monte CA 91734. Please include your name, item number and comments in the correspondence. Comments must be submitted/received no later than 10:00 am on Tuesday, January 12, 2021 so they can be read into the record as appropriate.

The public may also participate via the Zoom webinar link or by teleconference. Please review the procedures to do so as follows:

How to Provide Public Comment in a CAC Meeting via Zoom:

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://zoom.us/j/93103978294>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the Committee Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.

5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at:

https://accessla.org/news_and_events/agendas.html

2. Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 931 0397 8294

3. When the Committee Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.

4. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

5. If you cannot use the "raise hand" feature, please submit a written comment as outlined above.

February 9, 2021

TO: COMMUNITY ADVISORY COMMITTEE (CAC)
FROM: RYCHARDE P. MARTINDALE-ESSINGTON, ADA COORDINATOR
(CUSTOMER RELATIONS)
RE: RATIFICATION OF NEW CAC MEMBERS

ISSUE:

As written in the May 11, 2020 revised CAC Bylaws, Article 3, Representation, under Sections 5 and 7, Access staff asks the full CAC to ratify the recommendation of the CAC Member Selection Subcommittee (MSS) and that this action then be forwarded to the Access Services Board of Directors for approval.

BACKGROUND:

The Bylaws provide the specifics on what steps must be followed when selecting new CAC members. Some of the key elements in this process include: (1) starting the Membership Application Process; (2) establishing a list of MSS volunteers; (3) assuring that applicants meet the minimum Meeting Attendance Requirement; (4) MSS activities such as reviewing applications and interviewing applicants; and (5) evaluating the highest scoring applicant for recommendation to the CAC for ratification.

Presented here is a brief chronology of the overall process focusing on the key dates, actions, and results of this process.

July 2020:

At this time, one vacancy exists on the CAC and this open position is advertised through various means: the Access Services web site, e-mail, Access Services advisory committees. Information is distributed to stakeholders and organizations.

July 14, 2020:

At the CAC meeting, volunteers are requested to make up the required Membership Selection Subcommittee. CAC members: Lantz, Conrad, Arrigo, and Hagen are chosen, with Goeman and Aroch joining later. The Bylaws requirement of at least 3 members is fulfilled.

August-December 2020:

A total of eight applications were submitted and a ninth one is submitted in December. The MSS begins reviewing the applications.

November 4, 2020:

Meeting by teleconference, the MSS agree to accept all applications for review but also decide to invite all members to participate in the next upcoming CAC meeting to assure that all applicants have an opportunity to meet the Minimum Meeting Attendance Requirement of having attended at least two meetings. Access staff reminds applicants to participate in the upcoming Zoom CAC meeting.

November 18, 2020:

MSS members are provided with copies of all applications and are asked to review them in preparation to evaluate applicants for personal interviews. Electronic and braille copies are sent to MSS members along with Interviewer Questionnaires and Scoring/Rating Sheets.

December 2020:

The CAC meeting is canceled and thus the MSS's plans are extended by one month.

January 2021:

The MSS on three occasions met to review and then interview applicants. On January 25 and 26, four persons are interviewed. After the evaluation process, two are recommended for ratification by the full CAC at its February 9, 2021 Goals Retreat.

RECOMMENDATION:

Having reviewed, interviewed, and evaluated qualified applicants, the MSS recommends by vote, the ratification of Mr. Scott Barron and Mr. Buhmit Shah. If ratified by a majority of the assembled CAC members meeting quorum, their names will be forwarded to the Board of Directors for approval. If approved, they will take their seats at the next CAC meeting after Board approval has been granted.