

# access

SPECIAL  
BOARD OF DIRECTORS MEETING  
MONDAY, MARCH 23, 2020  
Closed Session: 10:00 a.m. to 11:00 a.m.

**ACCESS SERVICES**  
**3449 Santa Anita Avenue, 3<sup>rd</sup> Floor**  
**El Monte CA 91731**

## MISSION STATEMENT

*Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.*

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	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. PUBLIC COMMENT WITH RESPECT TO CLOSED SESSION ITEMS	INFORMATION
3. CLOSED SESSION:  A) <i>Public Emergency (COVID-19), GC sec. 54957(a)</i>	DISCUSSION/ POSSIBLE ACTION
4. RESOLUTION OF THE BOARD OF DIRECTORS OF ACCESS SERVICES (ACCESS) DECLARING EMERGENCY AND AUTHORIZING NECESSARY ACTIONS REGARDING NOVEL CORONAVIRUS (COVID-19)	DISCUSSION/ POSSIBLE ACTION
5. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA	DISCUSSION/ POSSIBLE ACTION
6. ADJOURNMENT	ACTION

Access Services does not discriminate on the basis of disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of any auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Board meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the Board both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Board members by staff or Board members at the meeting, will simultaneously be made available to the public. Three opportunities are available for the public to address the Board during a Board meeting: (1) before closed session regarding matters to be discussed in closed session, (2) before a specific agenda item is debated and voted upon regarding that item and (3) general public comment. The exercise of the right to address the Board is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chairperson. Persons whose speech is impaired such that they are unable to address the Board at a normal rate of speed may request an accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair. The Board of Directors will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Board may direct staff to investigate and/or schedule certain matters for consideration at a future Board of Directors Meeting and the staff may respond to all public comments in writing prior to the next Board meeting.

Alternative accessible formats are available upon request.

**RESOLUTION OF THE BOARD OF DIRECTORS OF ACCESS SERVICES (ACCESS)  
DECLARING EMERGENCY AND AUTHORIZING NECESSARY ACTIONS  
REGARDING NOVEL CORONAVIRUS (COVID-19)**

**WHEREAS**, on March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

**WHEREAS**, also on March 4, 2020, the County of Los Angeles Board of Supervisors and the Los Angeles County Department of Public Health declared a county health emergency in response to the international COVID-19 outbreak and the ongoing risk and potential for widespread community transmission of COVID-19 occurring among the general public in the United States, and the imminent and proximate threat of introduction of COVID-19 in the cities that comprise ACCESS' service area, which was ratified by the Los Angeles County Board of Supervisors on March 4, 2020; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency; and

**WHEREAS**, as of March 13, 2020, there are 247 positive cases reported of COVID-19 in California, 40 cases in Los Angeles County, and officials expect the number of cases to increase; and

**WHEREAS**, strict compliance with various statutes and regulations would prevent, hinder, or delay ACCESS' appropriate actions to prevent and mitigate the effects of COVID-19; and

**WHEREAS**, it is imperative to have the tools to ensure the health and safety of riders, staff, and others on ACCESS vehicles and facilities; and

**WHEREAS**, it is imperative to have the tools to ensure public transportation continues; and

**WHEREAS**, with the guidelines provided by the California Department of Public Health on March 7, 2020, it is imperative that individuals who have a travel history over the last 14 days to an area identified by the Centers for Disease Control and Prevention (CDC) as Level 3 Travel Health Notice are excluded from ACCESS vehicles and facilities and those who present with fever and/or respiratory infection symptoms should be sent home immediately and stay home when sick; and

**WHEREAS**, the protection of the health and safety and preservation of the lives and property of the people of the State from the effects of natural emergencies such as COVID-19 which may result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring responsible efforts of public and private agencies and individual citizens, and all public employees required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law under Government Code section 3100; and

**WHEREAS**, Section 1102 of the Public Contract Code defines "emergency" to mean a "sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services," and 21060.3 of the Public Resources Code and California Environmental Quality Act Guidelines 14 CCR section 15269(c) defines "emergency" to mean "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, or essential public services. 'Emergency' includes such occurrences as fire, flood, earthquake, or other soil or geological movements, as well as such occurrences as riot, accident, or sabotage;" and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of DIRECTORS of ACCESS hereby:

- (1) Determine that the circumstances described in the Resolution herein constitute an emergency condition; and
- (2) Authorize the Executive Director and/or his designee to take any and all actions necessary to ensure the continuation of public transportation and the health and safety of the riders, staff and contractors on ACCESS vehicles and at facilities, in accordance with local, state, and federal law.

**IN WITNESS WHEREOF**, we have hereunto set our hands this \_\_\_\_ day of March 2020.

BOARD OF DIRECTORS OF ACCESS OF LOS ANGELES COUNTY

By \_\_\_\_\_  
Chair

By \_\_\_\_\_  
Vice Chair

By \_\_\_\_\_  
Secretary / Treasurer

By \_\_\_\_\_  
Director

By \_\_\_\_\_  
Director

By \_\_\_\_\_  
Director

By \_\_\_\_\_  
Director