



**Access Services**  
PO Box 5728  
El Monte, CA 91734  
213.270.6000  
[accessla.org](http://accessla.org)

## Proposed Budget Detail Fiscal Year 2020/21

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**Access Services**  
**Budget by Cost Center**  
**Fiscal Year Ending June 30, 2021**

	Expenses	% of Total Budget	% of Oper Costs
<b>ADMINISTRATION</b>			
Salaries & Related Expense	\$5,027,219	3.1%	3.3%
Professional Services	\$1,175,676	0.7%	0.8%
Network & Telecom Maintenance	\$754,569	0.5%	0.5%
Office Rent	\$341,088	0.2%	0.2%
Insurance	\$233,136	0.1%	0.2%
Communications	\$137,537	0.1%	0.1%
Other Related Employee Expense	\$98,600	0.1%	0.1%
Postage/Mailing	\$80,400	0.0%	0.1%
Temporary Personnel	\$66,600	0.0%	0.0%
Other Expense	\$66,548	0.0%	0.0%
Travel and Conference	\$65,004	0.0%	0.0%
Business Meetings & Meals	\$51,756	0.0%	0.0%
Board Compensation	\$35,904	0.0%	0.0%
Office/Kitchen Supplies	\$31,320	0.0%	0.0%
Promotions/Events	\$31,284	0.0%	0.0%
Printed Materials	\$12,504	0.0%	0.0%
Provision For Income Tax	\$12,000	0.0%	0.0%
Repair & Maintenance	\$6,000	0.0%	0.0%
<b>ADMINISTRATION Total</b>	<b>\$8,227,146</b>	<b>5.0%</b>	<b>5.5%</b>
<b>CTSA</b>			
Salaries & Related Expense	\$424,077	0.3%	0.3%
Other Expense	\$37,636	0.0%	0.0%
Office Rent	\$16,440	0.0%	0.0%
Communications	\$8,100	0.0%	0.0%
Postage/Mailing	\$7,500	0.0%	0.0%
Promotions/Events	\$4,284	0.0%	0.0%
Travel and Conference	\$2,004	0.0%	0.0%
Office/Kitchen Supplies	\$1,416	0.0%	0.0%
Insurance	\$1,128	0.0%	0.0%
Business Meetings & Meals	\$1,056	0.0%	0.0%
<b>CTSA Total</b>	<b>\$503,641</b>	<b>0.3%</b>	<b>0.3%</b>

**Access Services**  
**Budget by Cost Center**  
**Fiscal Year Ending June 30, 2021**

	Expenses	% of Total Budget	% of Oper Costs
<b>ELIGIBILITY</b>			
Eligibility and Appeals	\$4,631,218	2.8%	3.1%
Purchased Transportation	\$2,859,959	1.7%	1.9%
Office Rent	\$472,236	0.3%	0.3%
Salaries & Related Expense	\$470,998	0.3%	0.3%
Printed Materials	\$425,004	0.3%	0.3%
Communications	\$277,399	0.2%	0.2%
Postage/Mailing	\$219,996	0.1%	0.1%
Tether Pilot Program	\$84,549	0.1%	0.1%
Insurance	\$79,068	0.0%	0.1%
Promotions/Events	\$38,568	0.0%	0.0%
Repair & Maintenance	\$25,200	0.0%	0.0%
Professional Services	\$21,000	0.0%	0.0%
Office/Kitchen Supplies	\$3,780	0.0%	0.0%
Network & Telecom Maintenance	\$3,600	0.0%	0.0%
Business Meetings & Meals	\$3,156	0.0%	0.0%
Travel and Conference	\$2,496	0.0%	0.0%
Other Expense	\$636	0.0%	0.0%
<b>ELIGIBILITY Total</b>	<b>\$9,618,864</b>	<b>5.9%</b>	<b>6.4%</b>
<b>CONTRACT OPERATIONS</b>			
Purchased Transportation	\$116,411,524	71.0%	77.3%
Insurance	\$6,750,924	4.1%	4.5%
Contracted Customer Service	\$2,160,549	1.3%	1.4%
Communications	\$994,012	0.6%	0.7%
Network & Telecom Maintenance	\$952,590	0.6%	0.6%
Salaries & Related Expense	\$713,749	0.4%	0.5%
Security	\$200,000	0.1%	0.1%
Professional Services	\$147,204	0.1%	0.1%
Vehicle Costs	\$138,504	0.1%	0.1%
Office Rent	\$57,540	0.0%	0.0%
Promotions/Events	\$20,004	0.0%	0.0%
Printed Materials	\$12,504	0.0%	0.0%
Office/Kitchen Supplies	\$4,716	0.0%	0.0%
Travel and Conference	\$3,996	0.0%	0.0%
<b>CONTRACT OPERATIONS Total</b>	<b>\$128,567,816</b>	<b>78.5%</b>	<b>85.3%</b>

**Access Services  
Budget by Cost Center  
Fiscal Year Ending June 30, 2021**

	Expenses	% of Total Budget	% of Oper Costs
<b>CONTRACT MANAGEMENT</b>			
Salaries & Related Expense	\$2,059,348	1.3%	1.4%
Travel Training	\$794,121	0.5%	0.5%
Promotions/Events	\$294,056	0.2%	0.2%
Printed Materials	\$156,000	0.1%	0.1%
Office Rent	\$152,052	0.1%	0.1%
Vehicle Costs	\$123,996	0.1%	0.1%
Communications	\$82,200	0.1%	0.1%
Postage/Mailing	\$45,504	0.0%	0.0%
Insurance	\$39,588	0.0%	0.0%
Other Expense	\$5,472	0.0%	0.0%
Travel and Conference	\$3,996	0.0%	0.0%
Office/Kitchen Supplies	\$3,780	0.0%	0.0%
<b>CONTRACT MANAGEMENT Total</b>	<b>\$3,760,113</b>	<b>2.3%</b>	<b>2.5%</b>
<b>Total Operating Budget</b>	<b>\$150,677,579</b>	<b>91.9%</b>	<b>100.0%</b>
<b>Capital</b>			
Capital - Federal 5310	\$9,030,060	5.5%	
Capital - Local	\$4,169,940	2.5%	
<b>Capital Total</b>	<b>\$13,200,000</b>	<b>8.1%</b>	
<b>Total Operating and Capital Budget</b>	<b>\$163,877,579</b>	<b>100.00%</b>	

**PASSENGER AND REVENUE STATISTICS**

	<b><u>FY21</u></b>
Projected # of Passengers	1,462,982
Projected # of Contract Revenue Miles	10,344,340
Projected # of Trips	1,141,985
Average Trip Distance	9.06
Total Purchased Transportation Cost per Passenger	\$80.33
Total Purchased Transportation Cost per Trip	\$102.91
Total Purchased Transportation Cost per Contract Revenue Mile	\$11.36
Total Agency Cost per Passenger before Capital	\$102.99
Eligibility Determinations	33,810

**Access Services**  
**Budget Comparison by Expenditure**  
**Fiscal Year Ending June 30, 2021**

<b>Category</b>	<b>FY20 Projection</b>	<b>FY20 Budget</b>	<b>FY21 Budget</b>
Purchased Transportation	\$141,729,610	\$151,288,977	\$119,271,483
Salaries & Related Expense	\$8,279,635	\$8,290,407	\$8,695,392
Insurance	\$6,371,079	\$7,101,864	\$7,103,844
Eligibility and Appeals	\$4,686,730	\$6,016,864	\$4,631,218
Contracted Customer Service	\$2,093,909	\$2,333,173	\$2,160,549
NW & Telecom Maintenance	\$1,252,963	\$1,677,334	\$1,710,760
Communications	\$2,462,685	\$1,220,436	\$1,499,248
Professional Services	\$1,390,581	\$1,315,670	\$1,343,880
Office Rent	\$984,907	\$1,003,968	\$1,039,356
Travel Training	\$745,819	\$853,207	\$794,121
Printed Materials	\$537,513	\$677,000	\$606,012
Promotions/Events	\$252,037	\$419,592	\$388,196
Postage/Mailing	\$219,556	\$437,008	\$353,400
Vehicle Costs	\$265,108	\$358,884	\$262,500
Security	\$200,000	\$200,000	\$200,000
Other Expense	\$105,998	\$112,476	\$109,236
Other Related Employee Expense	\$140,542	\$105,000	\$98,600
Tether Pilot Program	\$67,395	\$177,422	\$84,549
Travel and Conference	\$77,003	\$107,212	\$77,496
Temporary Personnel	\$63,774	\$50,004	\$66,600
Business Meetings & Meals	\$48,389	\$25,000	\$57,024
Office/Kitchen Supplies	\$37,951	\$71,024	\$45,012
Board Compensation	\$31,094	\$26,000	\$35,904
Repair & Maintenance	\$22,262	\$36,000	\$31,200
Provision For Income Tax	\$5,000		\$12,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$172,071,539</b>	<b>\$183,904,523</b>	<b>\$150,677,579</b>
<i>Year over Year Percent Change</i>		<b>6.7%</b>	<b>-18.1%</b>
<b>CAPITAL EXPENDITURES</b>	<b>\$10,980,335</b>	<b>\$9,255,055</b>	<b>\$13,200,000</b>
<b>TOTAL OPERATING &amp; CAPITAL EXPENDITURES</b>	<b>\$ 183,051,874</b>	<b>\$ 193,159,578</b>	<b>\$ 163,877,579</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	<b>FY2019/20</b>	<b>FY2020/21</b>
	<b>Budget</b>	<b>Budget</b>
<b>Income</b>		
Federal Section 5310	\$70,988,000	\$69,630,000
LA County Prop C Funds	\$84,482,848	\$27,182,406
COVID-19 Supplemental Funding		\$33,500,000
Measure M	\$12,900,000	\$11,500,000
Passenger Revenues	\$10,091,728	\$3,574,367
Prior Yr Operating - Prop C	\$4,027,181	\$3,717,637
Federal Section 5317 - ATW	\$660,000	
Misc Revenue	\$509,766	\$549,766
Federal Section 5317 - SAE	\$245,000	\$272,086
Federal Section 5316		\$751,317
<b>Income Total</b>	<b>\$183,904,523</b>	<b>\$150,677,579</b>
Federal 5310	\$4,510,652	\$9,030,060
Prop C - New	\$488,000	\$4,169,940
Federal 5316	\$2,313,033	
Prop C - Carryover	\$1,318,803	
Federal 5317	\$624,567	
<b>Capital Total</b>	<b>\$9,255,055</b>	<b>\$13,200,000</b>
<b>Total Funding</b>	<b>\$193,159,578</b>	<b>\$163,877,579</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	FY2019/20 Budget	FY2020/21 Budget
<b>ADMINISTRATION</b>		
<b>Salaries &amp; Related Expense</b>		
Salaries	\$3,628,072	\$3,736,253
Health	\$400,767	\$453,821
CalPERS Retirement Contribution-Employer	\$402,935	\$428,805
CalPERS Retirement Pickup	\$131,160	\$135,403
Worker's Compensation	\$80,258	\$107,901
Medicare	\$50,454	\$52,043
Dental	\$30,879	\$35,808
Life/LTD	\$20,460	\$21,104
Educational Assistance	\$15,000	\$20,000
Qualified Transportation	\$14,840	\$16,112
CA Unemployment Tax	\$15,190	\$15,624
Vision	\$3,850	\$4,344
<b>Salaries &amp; Related Expense Total</b>	<b>\$4,793,865</b>	<b>\$5,027,219</b>
<b>Professional Services</b>		
Consulting - Other	\$481,056	\$717,276
Legal Fees	\$279,996	\$360,000
Other Professional Services	\$60,050	\$96,000
Interpretation/Translation	\$2,004	\$2,400
<b>Professional Services Total</b>	<b>\$823,106</b>	<b>\$1,175,676</b>
<b>Office Rent</b>		
Office/Storage Rent	\$304,428	\$341,088
<b>Office Rent Total</b>	<b>\$304,428</b>	<b>\$341,088</b>
<b>Network &amp; Telecom Maintenance</b>		
Network Support - Consulting	\$50,000	\$350,000
Network Support	\$281,549	\$293,549
Computer - Website Development	\$42,844	\$42,844
Computer - Soft License/Maintenance	\$65,000	\$33,600
Computer - Supplies/Exp Equip	\$20,000	\$26,000
Telephone System Consulting/Maintenance	\$8,576	\$8,576
Computer - Consulting		
Computer - Training/Materials	\$15,000	
<b>Network &amp; Telecom Maintenance Total</b>	<b>\$482,969</b>	<b>\$754,569</b>
<b>Insurance</b>		
Ins - Directors & Officers	\$82,512	\$133,524
Ins - Umb & Bus Auto	\$25,656	\$26,016
Ins - Coml Genl Liab	\$24,864	\$25,452
Ins - Cyber Liability	\$14,712	\$24,396
Ins - Earthquake Coverage	\$10,884	\$12,480
Ins - Prof Liab	\$11,268	\$11,268
<b>Insurance Total</b>	<b>\$169,896</b>	<b>\$233,136</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$59,004	\$80,400

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	FY2019/20 Budget	FY2020/21 Budget
<b>Postage/Mailing Total</b>	<b>\$59,004</b>	<b>\$80,400</b>
Other Related Employee Expense		
Payroll Processing Services	\$60,000	\$60,000
Empl Dev/Training/Appreciation	\$40,000	\$30,000
Recruitment Advertising & Fees	\$3,000	\$8,000
Subscription/References	\$2,000	\$600
<b>Other Related Employee Expense Total</b>	<b>\$105,000</b>	<b>\$98,600</b>
Communications		
Telephone - Cell Phone/Pagers	\$34,560	\$42,380
Communications	\$35,000	\$36,000
Telephone	(\$25,200)	\$25,000
800 Line Service	\$10,000	\$19,757
Frame Relay/T1 - Expense	\$15,600	\$14,400
<b>Communications Total</b>	<b>\$69,960</b>	<b>\$137,537</b>
Travel and Conference		
Travel and Conference	\$63,012	\$65,004
Mileage and Parking	\$4,200	
<b>Travel and Conference Total</b>	<b>\$67,212</b>	<b>\$65,004</b>
Office/Kitchen Supplies		
Office Supplies	\$41,084	\$26,052
Kitchen Supplies	\$8,784	\$5,268
<b>Office/Kitchen Supplies Total</b>	<b>\$49,868</b>	<b>\$31,320</b>
Temporary Personnel		
Salaries - Temp	\$50,004	\$66,600
<b>Temporary Personnel Total</b>	<b>\$50,004</b>	<b>\$66,600</b>
Board Compensation		
Board and Advisory Committee Compensation	\$26,000	\$35,904
<b>Board Compensation Total</b>	<b>\$26,000</b>	<b>\$35,904</b>
Repair & Maintenance		
Office Equipment	\$6,000	\$3,600
Office Facilities	\$15,000	\$2,400
<b>Repair &amp; Maintenance Total</b>	<b>\$21,000</b>	<b>\$6,000</b>
Other Expense		
Banking Fees	\$21,600	\$24,000
Professional Memberships	\$5,772	\$15,360
Miscellaneous	\$12,000	\$12,000
Equipment/Other Rental	\$8,288	\$9,188
Mileage and Parking		\$5,400
Public Notice Advertising Expenses	\$2,000	\$600
Taxes/Filing Fees		
Provision For Income Tax	\$12,000	
<b>Other Expense Total</b>	<b>\$61,660</b>	<b>\$66,548</b>
Promotions/Events		
Studio/Design	\$22,500	\$19,284



Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2021

	FY2019/20 Budget	FY2020/21 Budget
Promotional Activities	\$11,400	\$12,000
Business Meetings & Meals	\$12,996	
<b>Promotions/Events Total</b>	<b>\$46,896</b>	<b>\$31,284</b>
Business Meetings & Meals		
Annual Meeting	\$25,000	\$36,000
Business Meetings & Meals		\$15,756
<b>Business Meetings &amp; Meals Total</b>	<b>\$25,000</b>	<b>\$51,756</b>
Printed Materials		
Pub/Prtng/Cpng	\$22,500	\$12,504
<b>Printed Materials Total</b>	<b>\$22,500</b>	<b>\$12,504</b>
Provision For Income Tax		
Provision For Income Tax		\$12,000
<b>Provision For Income Tax Total</b>		<b>\$12,000</b>
<b>ADMINISTRATION Total</b>	<b>\$7,178,368</b>	<b>\$8,227,146</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	FY2019/20 Budget	FY2020/21 Budget
<b>CONTRACT MANAGEMENT</b>		
<b>Salaries &amp; Related Expense</b>		
Salaries	\$1,409,132	\$1,413,064
Health	\$252,736	\$323,020
CalPERS Retirement Contribution-Employer	\$159,872	\$162,994
Worker's Compensation	\$37,944	\$48,595
CalPERS Retirement Pickup	\$46,867	\$46,358
Medicare	\$19,611	\$19,635
Dental	\$13,582	\$17,098
CA Unemployment Tax	\$8,246	\$8,680
Qualified Transportation	\$8,904	\$8,480
Life/LTD	\$7,953	\$7,962
Vision	\$2,765	\$3,462
<b>Salaries &amp; Related Expense Total</b>	<b>\$1,967,612</b>	<b>\$2,059,348</b>
<b>Travel Training</b>		
Travel Training	\$853,207	\$794,121
<b>Travel Training Total</b>	<b>\$853,207</b>	<b>\$794,121</b>
<b>Promotions/Events</b>		
Driver Incentive Program		\$99,996
Studio/Design	\$102,500	\$87,852
Community Meeting	\$51,200	\$51,204
Promotional Activities	\$50,000	\$50,000
PAX - Compli Fares/Misc Reimb		\$5,004
Safety campaign	\$10,000	
Business Meetings & Meals	\$3,000	
Meals - Pub Mtg/Event		
<b>Promotions/Events Total</b>	<b>\$216,700</b>	<b>\$294,056</b>
<b>Office Rent</b>		
Office/Storage Rent	\$145,716	\$152,052
<b>Office Rent Total</b>	<b>\$145,716</b>	<b>\$152,052</b>
<b>Printed Materials</b>		
Pub/Prtng/Cpng	\$145,500	\$156,000
Rider Bulletin	\$14,000	
<b>Printed Materials Total</b>	<b>\$159,500</b>	<b>\$156,000</b>
<b>Vehicle Costs</b>		
R & M/Other	\$126,996	\$75,996
Veh - Staff - Gas/Car Wash	\$60,000	\$48,000
Registration		
<b>Vehicle Costs Total</b>	<b>\$186,996</b>	<b>\$123,996</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$43,000	\$45,504
<b>Postage/Mailing Total</b>	<b>\$43,000</b>	<b>\$45,504</b>
<b>Communications</b>		
Telephone - Cell Phone/Pagers	\$24,624	\$48,600

Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2021

	FY2019/20 Budget	FY2020/21 Budget
Frame Relay/T1 - Expense	\$36,400	\$33,600
<b>Communications Total</b>	<b>\$61,024</b>	<b>\$82,200</b>
Professional Services		
Consulting - Other	\$121,428	
<b>Professional Services Total</b>	<b>\$121,428</b>	
Travel and Conference		
Travel and Conference	\$27,000	\$3,996
<b>Travel and Conference Total</b>	<b>\$27,000</b>	<b>\$3,996</b>
Insurance		
Ins - Umb & Bus Auto	\$39,048	\$39,588
<b>Insurance Total</b>	<b>\$39,048</b>	<b>\$39,588</b>
Other Expense		
Professional Memberships	\$3,048	\$4,416
Equipment/Other Rental		
<b>Other Expense Total</b>	<b>\$3,048</b>	<b>\$4,416</b>
Other Related Employee Expense		
Scratch and Win Program		
<b>Other Related Employee Expense Total</b>		
Office/Kitchen Supplies		
Office Supplies	\$4,116	\$2,748
Kitchen Supplies	\$1,716	\$1,032
<b>Office/Kitchen Supplies Total</b>	<b>\$5,832</b>	<b>\$3,780</b>
Business Meetings & Meals		
Business Meetings & Meals		\$1,056
<b>Business Meetings &amp; Meals Total</b>		<b>\$1,056</b>
<b>CONTRACT MANAGEMENT Total</b>	<b>\$3,830,111</b>	<b>\$3,760,113</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	FY2019/20 Budget	FY2020/21 Budget
<b>CONTRACT OPERATIONS</b>		
<b>Purchased Transportation</b>		
Purchased Transportation	\$142,739,949	\$110,603,435
Backup Services - Others		\$2,161,850
Free Fare Programs	\$3,500,592	\$1,750,296
Fuel	\$212,399	\$1,182,745
Purchased Transportation - ATW	\$1,257,257	\$409,844
Purchased Transportation - SAE	\$505,564	\$139,775
Miscellaneous Fees	\$72,000	\$72,000
Purchased Transportation - AWC		\$64,496
MTA Shuttle	\$36,000	\$36,000
Backup Services - Others*	\$13,425	
Vehicle Lease - PWD	(\$48)	
Purchased Transportation - PWD	\$372,525	
Vehicle Lease - AWC		(\$48)
Vehicle Lease - ATW	(\$1,380)	(\$1,380)
Vehicle Lease - Regular	(\$7,488)	(\$7,488)
<b>Purchased Transportation Total</b>	<b>\$148,700,794</b>	<b>\$116,411,524</b>
<b>Insurance</b>		
Ins - Umb & Bus Auto	\$4,355,064	\$4,486,848
Ins - Bus Auto/SIR	\$2,138,940	\$1,880,616
Ins - TPA	\$279,396	\$306,696
Ins - 3rd Pty Empl Prac	\$46,764	\$76,764
<b>Insurance Total</b>	<b>\$6,820,164</b>	<b>\$6,750,924</b>
<b>Contracted Customer Service</b>		
Contracted Customer Service	\$2,333,173	\$2,160,549
<b>Contracted Customer Service Total</b>	<b>\$2,333,173</b>	<b>\$2,160,549</b>
<b>Communications</b>		
800 Line Service	\$839,997	\$942,712
Frame Relay/T1 - Expense	\$46,800	\$43,200
Telephone - Cell Phone/Pagers	\$4,104	\$8,100
Telephone		
<b>Communications Total</b>	<b>\$890,901</b>	<b>\$994,012</b>
<b>Network &amp; Telecom Maintenance</b>		
Computer - Soft License/Maintenance	\$792,169	\$839,342
Telephone System Consulting/Maintenance	\$90,000	\$91,000
Radio Frequency Lease	\$17,196	\$22,248
Computer - Consulting	\$294,000	
<b>Network &amp; Telecom Maintenance Total</b>	<b>\$1,193,365</b>	<b>\$952,590</b>
<b>Salaries &amp; Related Expense</b>		
Salaries	\$425,889	\$495,096
Health	\$69,741	\$99,242
CalPERS Retirement Contribution-Employer	\$50,398	\$59,038
CalPERS Retirement Pickup	\$21,788	\$21,447

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	<b>FY2019/20</b>	<b>FY2020/21</b>
	<b>Budget</b>	<b>Budget</b>
Worker's Compensation	\$9,473	\$14,358
Medicare	\$6,027	\$6,995
Dental	\$4,963	\$6,144
CA Unemployment Tax	\$3,038	\$3,906
Qualified Transportation	\$2,968	\$3,816
Life/LTD	\$2,444	\$2,837
Vision	\$624	\$871
<b>Salaries &amp; Related Expense Total</b>	<b>\$597,353</b>	<b>\$713,749</b>
Vehicle Costs		
Decaling	\$39,000	\$50,004
Consulting	\$120,000	\$48,000
R & M/Other	\$12,504	\$40,500
Registration		
<b>Vehicle Costs Total</b>	<b>\$171,504</b>	<b>\$138,504</b>
Security		
Security Contract	\$200,000	\$200,000
<b>Security Total</b>	<b>\$200,000</b>	<b>\$200,000</b>
Professional Services		
Interpretation/Translation	\$132,000	\$120,000
Consulting - Other	\$192,864	\$27,204
<b>Professional Services Total</b>	<b>\$324,864</b>	<b>\$147,204</b>
Office Rent		
Office/Storage Rent	\$42,852	\$57,540
<b>Office Rent Total</b>	<b>\$42,852</b>	<b>\$57,540</b>
Promotions/Events		
Driver Incentive Program	\$100,000	\$20,004
<b>Promotions/Events Total</b>	<b>\$100,000</b>	<b>\$20,004</b>
Office/Kitchen Supplies		
Office Supplies	\$5,148	\$3,432
Kitchen Supplies	\$2,148	\$1,284
<b>Office/Kitchen Supplies Total</b>	<b>\$7,296</b>	<b>\$4,716</b>
Travel and Conference		
Travel and Conference	\$8,500	\$3,996
<b>Travel and Conference Total</b>	<b>\$8,500</b>	<b>\$3,996</b>
Printed Materials		
Pub/Prtnng/Cpng		\$12,504
<b>Printed Materials Total</b>		<b>\$12,504</b>
Temporary Personnel		
Salaries - Temp	\$0	\$0
<b>Temporary Personnel Total</b>	<b>\$0</b>	<b>\$0</b>
<b>CONTRACT OPERATIONS Total</b>	<b>\$161,390,766</b>	<b>\$128,567,816</b>

Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2021

	FY2019/20 Budget	FY2020/21 Budget
<b>CTSA</b>		
<b>Salaries &amp; Related Expense</b>		
Salaries	\$236,180	\$302,126
Health	\$36,256	\$54,672
CalPERS Retirement Contribution-Employer	\$27,668	\$35,354
CalPERS Retirement Pickup	\$11,378	\$10,919
Worker's Compensation	\$5,229	\$8,729
Medicare	\$3,288	\$4,229
Dental	\$2,258	\$2,448
CA Unemployment Tax	\$1,302	\$1,736
Life/LTD	\$1,333	\$1,715
Qualified Transportation	\$1,272	\$1,696
Vision	\$346	\$452
<b>Salaries &amp; Related Expense Total</b>	<b>\$326,510</b>	<b>\$424,077</b>
<b>Other Expense</b>		
CTSA - Educ/Training Seminars	\$40,000	\$30,000
CTSA - Paratransit Scholarship	\$7,000	\$7,000
Professional Memberships	\$384	\$636
<b>Other Expense Total</b>	<b>\$47,384</b>	<b>\$37,636</b>
<b>Office Rent</b>		
Office/Storage Rent	\$60,000	\$16,440
<b>Office Rent Total</b>	<b>\$60,000</b>	<b>\$16,440</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$5,004	\$7,500
<b>Postage/Mailing Total</b>	<b>\$5,004</b>	<b>\$7,500</b>
<b>Promotions/Events</b>		
Studio/Design	\$5,000	\$4,284
Business Meetings & Meals	\$996	
Community Meeting	\$2,000	
<b>Promotions/Events Total</b>	<b>\$7,996</b>	<b>\$4,284</b>
<b>Communications</b>		
Telephone - Cell Phone/Pagers	\$4,104	\$8,100
<b>Communications Total</b>	<b>\$4,104</b>	<b>\$8,100</b>
<b>Travel and Conference</b>		
Travel and Conference	\$2,004	\$2,004
<b>Travel and Conference Total</b>	<b>\$2,004</b>	<b>\$2,004</b>
<b>Business Meetings &amp; Meals</b>		
Business Meetings & Meals		\$1,056
<b>Business Meetings &amp; Meals Total</b>		<b>\$1,056</b>
<b>Printed Materials</b>		
Pub/Prtng/Cpng	\$0	
<b>Printed Materials Total</b>	<b>\$0</b>	
<b>Office/Kitchen Supplies</b>		
Office Supplies	\$1,548	\$1,032

Access Services  
 Line Item Detail  
 Fiscal Year Ending June 30, 2021

	FY2019/20 Budget	FY2020/21 Budget
Kitchen Supplies	\$648	\$384
<b>Office/Kitchen Supplies Total</b>	<b>\$2,196</b>	<b>\$1,416</b>
Insurance		
Ins - Umb & Bus Auto	\$1,116	\$1,128
<b>Insurance Total</b>	<b>\$1,116</b>	<b>\$1,128</b>
Network & Telecom Maintenance		
Telephone System Consulting/Maintenance	\$1,000	
<b>NW &amp; Telecom Maintenance Total</b>	<b>\$1,000</b>	
<b>CTSA Total</b>	<b>\$457,314</b>	<b>\$503,641</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	FY2019/20 Budget	FY2020/21 Budget
<b>ELIGIBILITY</b>		
Eligibility and Appeals		
Eligibility Interview	\$5,017,564	\$4,277,928
Appeal Interview	\$999,300	\$353,290
<b>Eligibility and Appeals Total</b>	<b>\$6,016,864</b>	<b>\$4,631,218</b>
Purchased Transportation		
Certification	\$2,588,183	\$2,859,959
<b>Purchased Transportation Total</b>	<b>\$2,588,183</b>	<b>\$2,859,959</b>
Salaries & Related Expense		
Salaries	\$436,472	\$325,268
Health	\$61,532	\$61,568
CalPERS Retirement Contribution-Employer	\$51,952	\$39,686
CalPERS Retirement Pickup	\$26,719	\$19,230
Worker's Compensation	\$9,610	\$9,336
Dental	\$4,483	\$4,666
Medicare	\$6,108	\$4,559
CA Unemployment Tax	\$2,604	\$2,170
Qualified Transportation	\$2,544	\$2,120
Life/LTD	\$2,477	\$1,849
Vision	\$566	\$548
<b>Salaries &amp; Related Expense Total</b>	<b>\$605,067</b>	<b>\$470,998</b>
Printed Materials		
ID Badges	\$375,000	\$315,000
Pub/Prtng/Cpng	\$120,000	\$110,004
<b>Printed Materials Total</b>	<b>\$495,000</b>	<b>\$425,004</b>
Office Rent		
Office/Storage Rent	\$410,976	\$437,040
Office Rent - Utilities	\$39,996	\$35,196
<b>Office Rent Total</b>	<b>\$450,972</b>	<b>\$472,236</b>
Postage/Mailing		
Postage/Mailing/Courier	\$330,000	\$219,996
<b>Postage/Mailing Total</b>	<b>\$330,000</b>	<b>\$219,996</b>
Tether Pilot Program		
Tether Strap Project	\$66,996	\$68,330
Tether Trips	\$15,434	\$16,219
Tether Strap Project (Supplies)	\$94,992	
<b>Tether Pilot Program Total</b>	<b>\$177,422</b>	<b>\$84,549</b>
Communications		
800 Line Service	\$149,999	\$225,799
Frame Relay/T1 - Expense	\$36,240	\$35,400
Telephone - Cell Phone/Pagers	\$8,208	\$16,200
<b>Communications Total</b>	<b>\$194,447</b>	<b>\$277,399</b>
Insurance		
Ins - Prof Liab	\$33,816	\$33,816



**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2021**

	FY2019/20 Budget	FY2020/21 Budget
Ins - Umb & Bus Auto	\$18,900	\$22,320
Ins - 3rd Pty Empl Prac	\$8,256	\$13,548
Ins - Bus Auto/SIR	\$10,668	\$9,384
<b>Insurance Total</b>	<b>\$71,640</b>	<b>\$79,068</b>
Promotions/Events		
Studio/Design	\$45,000	\$38,568
Business Meetings & Meals	\$3,000	
<b>Promotions/Events Total</b>	<b>\$48,000</b>	<b>\$38,568</b>
Office/Kitchen Supplies		
Office Supplies	\$4,116	\$2,748
Kitchen Supplies	\$1,716	\$1,032
<b>Office/Kitchen Supplies Total</b>	<b>\$5,832</b>	<b>\$3,780</b>
Travel and Conference		
Travel and Conference	\$2,496	\$2,496
<b>Travel and Conference Total</b>	<b>\$2,496</b>	<b>\$2,496</b>
Professional Services		
Interpretation/Translation	\$2,004	\$15,000
Consulting - Other	\$44,268	\$6,000
<b>Professional Services Total</b>	<b>\$46,272</b>	<b>\$21,000</b>
Vehicle Costs		
R & M/Other		
Veh - Staff - Gas/Car Wash	\$384	
Registration		
<b>Vehicle Costs Total</b>	<b>\$384</b>	
Other Expense		
Professional Memberships	\$384	\$636
<b>Other Expense Total</b>	<b>\$384</b>	<b>\$636</b>
Network & Telecom Maintenance		
Computer - Soft License/Maintenance		\$3,600
<b>Network &amp; Telecom Maintenance Total</b>		<b>\$3,600</b>
Business Meetings & Meals		
Business Meetings & Meals		\$3,156
<b>Business Meetings &amp; Meals Total</b>		<b>\$3,156</b>
Repair & Maintenance		
Office Facilities	\$15,000	\$24,000
Office Equipment		\$1,200
<b>Repair &amp; Maintenance Total</b>	<b>\$15,000</b>	<b>\$25,200</b>
<b>ELIGIBILITY Total</b>	<b>\$11,047,963</b>	<b>\$9,618,864</b>

Access Services  
Purchased Transportation Detail  
Fiscal Year Ending June 30, 2021

Passengers by Region	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
Southern	57,377	47,480	37,105	40,636	36,210	37,801	36,698	36,143	38,807	37,225	38,544	37,480	481,507
Eastern	37,285	51,329	45,295	39,986	42,335	36,889	39,176	40,942	41,122	42,294	42,208	42,380	501,242
Northern	16,191	17,358	13,449	15,814	14,030	11,850	13,886	12,747	14,544	13,832	13,781	14,723	172,206
West/ Central	20,596	17,807	14,060	16,005	13,414	13,921	13,267	13,666	15,112	14,088	14,984	14,089	181,010
Antelope Valley	10,469	10,896	10,525	9,903	9,294	8,720	9,137	9,590	10,062	10,118	10,171	10,225	119,111
Santa Clarita	756	707	683	616	573	569	596	625	650	649	649	645	7,718
Backup	18	19	16	16	15	14	15	15	16	15	16	15	189
<b>Total</b>	<b>142,692</b>	<b>145,597</b>	<b>121,133</b>	<b>122,975</b>	<b>115,872</b>	<b>109,765</b>	<b>112,774</b>	<b>113,727</b>	<b>120,313</b>	<b>118,222</b>	<b>120,353</b>	<b>119,559</b>	<b>1,462,982</b>

Trips by Region	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
Southern	45,946	38,021	29,713	32,540	28,996	30,270	29,387	28,942	31,076	29,809	30,865	30,014	385,581
Eastern/Cert	28,836	39,698	35,031	30,925	32,742	28,530	30,298	31,665	31,804	32,710	32,643	32,777	387,659
Northern	13,006	13,944	10,804	12,703	11,270	9,519	11,155	10,239	11,684	11,111	11,070	11,827	138,333
West/ Central	15,564	13,457	10,625	12,095	10,137	10,519	10,025	10,327	11,420	10,646	11,323	10,647	136,786
Antelope Valley	7,638	7,949	7,678	7,225	6,780	6,362	6,666	6,996	7,341	7,381	7,420	7,460	86,897
Santa Clarita	640	600	578	521	485	482	505	530	550	550	549	546	6,539
Backup	18	19	16	16	15	14	15	15	16	15	16	15	190
<b>Total</b>	<b>111,649</b>	<b>113,688</b>	<b>94,446</b>	<b>96,026</b>	<b>90,425</b>	<b>85,697</b>	<b>88,052</b>	<b>88,715</b>	<b>93,892</b>	<b>92,223</b>	<b>93,888</b>	<b>93,286</b>	<b>1,141,985</b>

<b>Contract RevMiles</b>	1,007,872	1,031,986	855,752	869,627	820,653	775,896	798,147	803,652	850,154	835,334	850,140	845,127	10,344,340
<b>Contract RevHrs</b>	56,094	56,755	47,424	48,636	45,402	43,130	44,575	45,130	47,740	46,563	47,738	46,831	576,019
<b>Fare Revenue</b>	\$ 381,656	\$ 354,878	\$ 286,928	\$ 301,195	\$ 277,127	\$ 273,435	\$ 274,192	\$ 273,633	\$ 291,431	\$ 283,310	\$ 290,562	\$ 286,019	\$ 3,574,367

Variable Costs by Region	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
Southern	\$ 2,398,479	\$ 2,027,279	\$ 1,688,654	\$ 1,833,742	\$ 1,653,880	\$ 1,723,595	\$ 1,680,753	\$ 1,635,426	\$ 1,762,693	\$ 1,693,319	\$ 1,752,484	\$ 1,703,241	\$ 21,553,545
Eastern	\$ 1,625,814	\$ 2,156,690	\$ 1,921,602	\$ 1,727,908	\$ 1,809,735	\$ 1,610,874	\$ 1,697,298	\$ 1,743,123	\$ 1,770,866	\$ 1,894,397	\$ 1,898,279	\$ 1,897,819	\$ 21,754,404
Northern	\$ 932,811	\$ 1,015,784	\$ 831,594	\$ 945,949	\$ 857,824	\$ 766,719	\$ 858,804	\$ 784,898	\$ 888,549	\$ 848,891	\$ 854,028	\$ 889,176	\$ 10,475,028
West/ Central	\$ 952,315	\$ 846,020	\$ 697,839	\$ 777,349	\$ 680,637	\$ 705,614	\$ 680,426	\$ 679,448	\$ 751,542	\$ 706,597	\$ 746,600	\$ 706,644	\$ 8,931,033
Antelope Valley	\$ 571,472	\$ 589,294	\$ 569,455	\$ 547,881	\$ 524,919	\$ 511,312	\$ 529,265	\$ 535,757	\$ 569,225	\$ 567,234	\$ 573,914	\$ 571,894	\$ 6,661,622
Santa Clarita	\$ 62,402	\$ 61,422	\$ 59,301	\$ 56,105	\$ 52,989	\$ 53,432	\$ 54,972	\$ 54,660	\$ 58,074	\$ 57,395	\$ 58,008	\$ 57,127	\$ 685,887
Backup	\$ 414,350	\$ 352,475	\$ 290,300	\$ 249,000	\$ 228,275	\$ 207,550	\$ 207,625	\$ 207,625	\$ 1,200	\$ 1,125	\$ 1,200	\$ 1,125	\$ 2,161,850
Eastern - CERT	\$ 231,500	\$ 234,307	\$ 226,132	\$ 235,463	\$ 215,727	\$ 208,790	\$ 224,315	\$ 236,289	\$ 242,317	\$ 237,524	\$ 252,004	\$ 228,419	\$ 2,772,789
Antelope Valley - CERT	\$ 7,351	\$ 7,482	\$ 7,088	\$ 7,482	\$ 6,563	\$ 6,235	\$ 6,957	\$ 7,548	\$ 7,810	\$ 7,219	\$ 8,269	\$ 7,167	\$ 87,170
<b>Total</b>	<b>\$ 7,196,494</b>	<b>\$ 7,290,752</b>	<b>\$ 6,291,965</b>	<b>\$ 6,380,879</b>	<b>\$ 6,030,549</b>	<b>\$ 5,794,120</b>	<b>\$ 5,940,416</b>	<b>\$ 5,884,775</b>	<b>\$ 6,052,276</b>	<b>\$ 6,013,701</b>	<b>\$ 6,144,787</b>	<b>\$ 6,062,612</b>	<b>\$ 75,083,327</b>

Fixed Costs by Region	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
Southern	\$ 967,070	\$ 967,070	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 1,005,753	\$ 11,991,670
Eastern	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 916,396	\$ 11,088,282
Northern	\$ 664,976	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 716,208	\$ 8,543,264
West/ Central	\$ 484,921	\$ 484,921	\$ 484,921	\$ 484,921	\$ 509,240	\$ 509,240	\$ 509,240	\$ 509,240	\$ 509,240	\$ 509,240	\$ 509,240	\$ 509,240	\$ 6,013,604
Antelope Valley	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 243,887	\$ 253,383	\$ 253,383	\$ 2,945,641
Santa Clarita	\$ 41,313	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 42,524	\$ 509,074
<b>Total</b>	<b>\$ 3,318,563</b>	<b>\$ 3,371,006</b>	<b>\$ 3,409,689</b>	<b>\$ 3,409,689</b>	<b>\$ 3,434,008</b>	<b>\$ 3,434,008</b>	<b>\$ 3,434,008</b>	<b>\$ 3,434,008</b>	<b>\$ 3,434,008</b>	<b>\$ 3,464,518</b>	<b>\$ 3,474,014</b>	<b>\$ 3,474,014</b>	<b>\$ 41,091,535</b>
<b>Misc Expense</b>	<b>\$ 14,131</b>	<b>\$ 14,779</b>	<b>\$ 13,311</b>	<b>\$ 14,199</b>	<b>\$ 13,529</b>	<b>\$ 12,710</b>	<b>\$ 13,475</b>	<b>\$ 13,046</b>	<b>\$ 13,722</b>	<b>\$ 13,454</b>	<b>\$ 13,435</b>	<b>\$ 13,789</b>	<b>\$ 163,580</b>
<b>Fuel Surcharge</b>	<b>\$ 120,790</b>	<b>\$ 117,454</b>	<b>\$ 98,456</b>	<b>\$ 101,694</b>	<b>\$ 93,633</b>	<b>\$ 89,937</b>	<b>\$ 92,293</b>	<b>\$ 92,767</b>	<b>\$ 99,076</b>	<b>\$ 96,797</b>	<b>\$ 98,671</b>	<b>\$ 81,177</b>	<b>\$ 1,182,745</b>

<b>Total Purchased Transportation</b>	<b>10,649,978</b>	<b>10,793,992</b>	<b>9,813,421</b>	<b>9,906,461</b>	<b>9,571,720</b>	<b>9,330,775</b>	<b>9,480,192</b>	<b>9,424,596</b>	<b>9,599,082</b>	<b>9,588,471</b>	<b>9,730,907</b>	<b>9,631,592</b>	<b>117,521,187</b>
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**Access Services  
Summary of Projected Salaries  
Fiscal Year Ending June 30, 2021**

	ADMINISTRATION	CONTRACT MGMT	CONTRACT OPERATIONS	CTSA	ELIGIBILITY	TOTAL
Salaries	\$3,736,253	\$1,413,064	\$495,096	\$302,126	\$325,268	\$6,271,808
Health	\$453,821	\$323,020	\$99,242	\$54,672	\$61,568	\$992,323
CalPERS Retirement Contribution-Employer	\$428,805	\$162,994	\$59,038	\$35,354	\$39,686	\$725,877
CalPERS Retirement Pickup	\$135,403	\$46,358	\$21,447	\$10,919	\$19,230	\$233,357
Worker's Compensation	\$107,901	\$48,595	\$14,358	\$8,729	\$9,336	\$188,919
Medicare	\$52,043	\$19,635	\$6,995	\$4,229	\$4,559	\$87,461
Dental	\$35,808	\$17,098	\$6,144	\$2,448	\$4,666	\$66,163
Life/LTD	\$21,104	\$7,962	\$2,837	\$1,715	\$1,849	\$35,467
Educational Assistance	\$20,000					\$20,000
Qualified Transportation	\$16,112	\$8,480	\$3,816	\$1,696	\$2,120	\$32,224
CA Unemployment Tax	\$15,624	\$8,680	\$3,906	\$1,736	\$2,170	\$32,116
Vision	\$4,344	\$3,462	\$871	\$452	\$548	\$9,677
<b>Salaries &amp; Related Expense Total</b>	<b>\$5,027,219</b>	<b>\$2,059,348</b>	<b>\$713,749</b>	<b>\$424,077</b>	<b>\$470,998</b>	<b>\$8,695,392</b>