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Board Box

June 2022

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June 27, 2022

TO: BOARD OF DIRECTORS

FROM: VY VU, SYSTEM ADMINISTRATOR - DATA

RE: KEY PERFORMANCE INDICATORS

ISSUE:

The following pages provide a summary of the Key Performance Indicators for:

- Operations and Safety
- Eligibility and Appeals
- Customer Service

System Trip Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		216,390	215,300	219,285	2,122,535
Passenger Trips		274,113	273,714	272,787	2,688,340
Backup Trips		23	29	42	343
No Shows		2.7%	2.7%	2.9%	2.7%
On Time Performance (Next Day Trips)	≥ 91%	90.3%	87.0%	84.3%	89.6%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.07%	0.22%	0.48%	0.15%
Excessively Long Trips	≤ 5%	3.7%	4.0%	5.2%	3.6%
Missed Trips	≤ 0.75%	0.44%	0.77%	0.97%	0.58%
Denials	≤ 0	2	0	0	6
On Time Performance (Access to Work)	≥ 94%	94.5%	93.5%	93.4%	95.6%

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		176,587	176,084	177,813	1,749,417
Average Initial Hold Time	≤ 120 sec	68	91	87	65
Calls On Hold > 5 Minutes	≤ 5%	2.8%	5.7%	5.2%	3.1%
Estimated Time of Arrival (ETAs)					
Answered Calls		44,734	48,841	52,459	464,324
Average Initial Hold Time		59	79	81	56
Calls On Hold > 5 Minutes	≤ 10%	2.8%	4.7%	5.3%	2.8%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	2.8	3.3	4.1	3.2
Commendations Per 1,000 Trips		1.1	1.1	1.2	1.3

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.23	0.07	0.26	0.20
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.48	0.90	0.63	0.74
Miles Between Road Calls	≥ 25,000	52,510	44,360	58,075	59,222

Antelope Valley Region Trip Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		10,141	9,887	10,101	96,317
Passenger Trips		16,332	16,146	12,153	144,529
No Shows		2.1%	2.4%	4.4%	2.6%
On Time Performance (Next Day Trips)	≥ 91%	88.0%	81.4%	92.1%	87.0%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.19%	1.13%	0.15%	0.44%
Excessively Long Trips	≤ 5%	1.6%	1.8%	2.6%	1.8%
Missed Trips	≤ 0.75%	0.92%	1.67%	0.84%	1.29%
Denials	≤ 0	0	0	0	1
On Time Performance (Access to Work)	≥ 92%	91.1%	84.8%	95.2%	95.3%

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		5,476	5,258	7,487	58,706
Average Initial Hold Time	≤ 120 sec	54	87	80	89
Calls On Hold > 5 Minutes	≤ 5%	3.2%	7.7%	7.2%	6.5%

Estimated Time of Arrival (ETAs)					
Answered Calls		3,299	3,573	2,488	30,445
Average Initial Hold Time		160	187	54	140
Calls On Hold > 5 Minutes	≤ 10%	14.8%	17.9%	3.6%	12.3%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.0	2.7	3.5	3.4
Commendations Per 1,000 Trips		0.5	1.5	1.9	1.0

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.00	0.00	0.14
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.00	0.55	0.35	1.02
Miles Between Road Calls	≥ 25,000	24,517	22,901	72,185	29,597

Eastern Region Trip Performance

· · · · · · · · · · · · · · · · · · ·	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		59,341	60,389	61,810	578,965
Passenger Trips		75,461	76,770	78,244	738,837
No Shows		2.4%	2.6%	2.4%	2.5%
On Time Performance (Next Day Trips)	≥ 91%	89.9%	85.3%	86.1%	89.0%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.08%	0.38%	0.32%	0.16%
Excessively Long Trips	≤ 5%	1.3%	1.3%	1.5%	1.2%
Missed Trips	≤ 0.75%	0.44%	0.76%	0.68%	0.48%
Denials	≤ 0	0	0	0	0
On Time Performance (Access to Work)	≥ 95%	95.1%	92.8%	94.7%	94.8%

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		39,978	39,921	39,561	404,188
Average Initial Hold Time	≤ 120 sec	21	41	43	26
Calls On Hold > 5 Minutes	≤ 5%	0.3%	1.1%	2.1%	0.7%

Estimated Time of Arrival (ETA)					
Answered Calls		10,374	11,784	11,860	106,934
Average Initial Hold Time		17	32	31	20
Calls On Hold > 5 Minutes	≤ 10%	0.3%	0.8%	1.2%	0.5%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	2.2	3.2	2.8	2.6
Commendations Per 1,000 Trips		0.9	0.7	0.7	1.0

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.26	0.13	0.45	0.25
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.55	1.02	0.36	0.68
Miles Between Road Calls	≥ 25,000	77,233	157,578	127,205	89,436

Santa Clarita Region Trip Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		2,504	2,552	2,558	25,338
Passenger Trips		2,706	2,835	2,731	27,465
No Shows		1.9%	2.4%	2.5%	2.1%
On Time Performance (Next Day Trips)	≥ 91%	95.4%	93.6%	93.9%	92.3%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.00%	0.15%	0.00%	0.20%
Excessively Long Trips	≤ 5%	1.9%	1.8%	1.7%	2.3%
Missed Trips	≤ 0.75%	0.63%	1.23%	0.88%	1.08%
Denials	≤ 0	0	0	0	1
On Time Performance (Access to Work)	≥ 94%	-	-	-	-

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		1,918	1,916	2,169	20,460
Average Initial Hold Time	≤ 120 sec	73	135	98	79
Calls On Hold > 5 Minutes	≤ 5%	4.2%	10.8%	6.8%	5.2%

Estimated Time of Arrival (ETA)					
Answered Calls		218	220	307	2,689
Average Initial Hold Time		65	138	78	79
Calls On Hold > 5 Minutes	≤ 10%	3.7%	9.1%	5.2%	5.6%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	0.4	1.1	1.9	0.9
Commendations Per 1,000 Trips		0.0	0.3	0.0	0.2

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.00	0.00	0.00
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.00	0.00	0.00	0.00
Miles Between Road Calls	≥ 25,000	21,541	*	*	135,789

Contractual Requirement

*Notes: There were zero (0) road calls for these months.

Northern Region Trip Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		31,190	31,646	31,051	304,264
Passenger Trips		39,025	39,626	38,648	381,562
No Shows		3.3%	3.1%	3.3%	2.8%
On Time Performance (Next Day Trips)	≥ 91%	88.8%	84.0%	73.0%	87.3%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.07%	0.24%	2.01%	0.31%
Excessively Long Trips	≤ 5%	3.0%	3.6%	5.1%	3.1%
Missed Trips	≤ 0.75%	0.60%	1.11%	2.00%	0.81%
Denials	≤ 0	0	0	0	1
On Time Performance (Access to Work)	≥ 94%	98.2%	95.8%	90.4%	97.0%

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		29,862	30,419	31,997	296,044
Average Initial Hold Time	≤ 120 sec	92	122	104	99
Calls On Hold > 5 Minutes	≤ 5%	4.8%	9.6%	5.7%	6.2%
Estimated Time of Arrival (ETA)					
Answered Calls		6,847	8,265	11,302	74,422
Average Initial Hold Time		65	90	99	73
Calls On Hold > 5 Minutes	≤ 10%	1.5%	5.1%	5.4%	2.9%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	2.3	3.6	5.9	3.5
Commendations Per 1,000 Trips		1.4	1.2	1.3	1.4

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.00	0.00	0.12
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.52	0.65	0.55	0.64
Miles Between Road Calls	≥ 25,000	52,454	45,514	45,247	56,038

Southern Region Trip Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		77,046	76,037	77,604	763,486
Passenger Trips		94,241	93,471	94,785	939,429
No Shows		2.3%	2.4%	2.5%	2.4%
On Time Performance (Next Day Trips)	≥ 91%	91.9%	90.2%	85.6%	91.6%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.03%	0.04%	0.16%	0.03%
Excessively Long Trips	≤ 5%	6.4%	7.1%	9.4%	6.2%
Missed Trips	≤ 0.75%	0.30%	0.49%	0.85%	0.44%
Denials	≤ 0	0	0	0	0
On Time Performance (Access to Work)	≥ 92%	91.0%	93.3%	91.9%	95.4%

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		64,285	63,763	63,148	639,275
Average Initial Hold Time	≤ 120 sec	112	131	128	89
Calls On Hold > 5 Minutes	≤ 5%	4.6%	8.8%	7.9%	3.9%
Estimated Time of Arrival (ETA)					
Answered Calls		15,820	16,715	17,493	170,405
Average Initial Hold Time		86	106	131	74
Calls On Hold > 5 Minutes	≤ 10%	3.8%	6.3%	10.3%	3.6%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.0	3.3	4.5	3.1
Commendations Per 1,000 Trips		1.0	1.0	1.3	1.2

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.39	0.00	0.29	0.25
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.63	1.02	0.78	0.85
Miles Between Road Calls	≥ 25,000	86,468	40,158	68,300	77,916

West Central Region Trip Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Vehicle Trips		36,145	34,760	36,119	353,822
Passenger Trips		46,325	44,837	46,184	456,175
No Shows		3.6%	3.6%	3.5%	3.6%
On Time Performance (Next Day Trips)	≥ 91%	88.8%	86.8%	85.3%	89.0%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.10%	0.07%	0.26%	0.16%
Excessively Long Trips	≤ 5%	3.0%	2.6%	3.3%	2.6%
Missed Trips	≤ 0.75%	0.48%	0.72%	0.78%	0.58%
Denials	≤ 0	2	0	0	3
On Time Performance (Access to Work)	≥ 91%	96.5%	95.7%	97.4%	97.6%

Call Performance

	Goal	Mar-22	Apr-22	May-22	YTD
Reservations					
Answered Calls		35,068	34,807	33,451	330,744
Average Initial Hold Time	≤ 120 sec	24	44	48	30
Calls On Hold > 5 Minutes	≤ 5%	0.5%	1.4%	2.5%	1.0%
Estimated Time of Arrival (ETA)					
Answered Calls		8,176	8,284	9,009	79,429
Average Initial Hold Time		17	33	34	21
Calls On Hold > 5 Minutes	≤ 5%	0.2%	0.6%	1.3%	0.5%

Complaints/Commendations

	Goal	Mar-22	Apr-22	May-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	4.2	3.4	4.2	3.9
Commendations Per 1,000 Trips		1.7	1.8	1.6	1.8

Safety

	Goal	Mar-22	Apr-22	May-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.20	0.21	0.20	0.12
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.20	0.84	1.01	0.69
Miles Between Road Calls	≥ 25,000	27,219	24,991	27,546	34,196

Eligibility and Appeals Eligibility

	Goal	Mar-22	Apr-22	May-22	YTD
Eligible Customers		115,005	114,427	113,270	113,270
Total ADA Evaluations Performed		6,162	4,090	4,923	51,105
Days From Application to Decision (avg)	≤ 21	10	10	10	10

In Person Evaluations

	Goal	Mar-22	Apr-22	May-22	YTD
Unrestricted		0	703	885	2,078
Restricted		0	247	274	667
Temporary		3,829	2,283	1,588	32,027
Not Eligible		27	18	25	304
Total		3,856	3,251	2,772	35,076

Paper Evaluations

	Goal	Mar-22	Apr-22	May-22	YTD
Unrestricted		2,306	839	2,151	16,029
Restricted		0	0	0	0
Temporary		0	0	0	0
Not Eligible		0	0	0	0
Total		2,306	839	2,151	16,029

Appeals

	Goal	Mar-22	Apr-22	May-22	YTD
Appeals Performed		9	4	7	91
Days From Appeal to Decision (avg)	≤ 30	8	11	8	10

Customer Service

Phone Statistics

Customer Service

	Goal	Mar-22	Apr-22	May-22	YTD
Customer Service Calls		26,743	24,870	26,211	250,265
Average Initial Hold Time	≤ 180 sec	145	238	244	126
Calls On Hold > 5 Minutes	≤ 10%	18.5%	33.2%	32.8%	15.0%
Call Duration	≤ 300 sec	284	304	306	299
Calls Abandoned	≤ 10%	4.9%	8.6%	8.5%	4.2%

Operations Monitoring Center

	Goal	Mar-22	Apr-22	May-22	YTD
Customer Service Calls		5,246	5,949	6,113	54,091
Average Initial Hold Time	≤ 180 sec	87	143	152	83
Calls On Hold > 5 Minutes	≤ 10%	8.9%	18.5%	19.2%	8.4%
Call Duration	≤ 300 sec	348	372	401	358
Calls Abandoned	≤ 10%	6.5%	10.6%	12.0%	6.1%

Contractual Requirement

ITEM 2

June 20, 2022

TO: BOARD OF DIRECTORS

FROM: HECTOR RODRIGUEZ, DEPUTY EXECUTIVE DIRECTOR

RE: FINANCIAL REPORT FOR MAY 2022 - DRAFT

Attached for your review are the draft financial reports for MAY 2022.

DRAFT FY 2021/2022 Budget to Actual Fiscal Year-to-Date Comparison:

- Passengers: 9.0% under budget
- Contract Revenue Miles: 19.4% under budget
- Trips: 8.7% under budget
- Total Eligibility Evaluations: 0.4% under budget
- Average Trip Distance: under budget by 1.23 miles at 9.29 miles
- Total cost per Passenger (before depreciation): 10.0% under budget at \$56.67
- Administration Function is 2.4% under budget
- Eligibility Determination Function is 26.6% under budget
- Purchased Transportation Function is 19.8% under budget
- Paratransit Operations Function is 6.6% under budget

Attached are the following reports for your review:

- Statistical Comparison: MAY 2021 to MAY 2022
- Expenses by Functional Area
- Budget to Actual Comparison of Statistics
- YTD Budget Results
- Graph: YTD PAX Cost Comparison

Expenses by Functional Area

For the YTD Period Ending May 2022

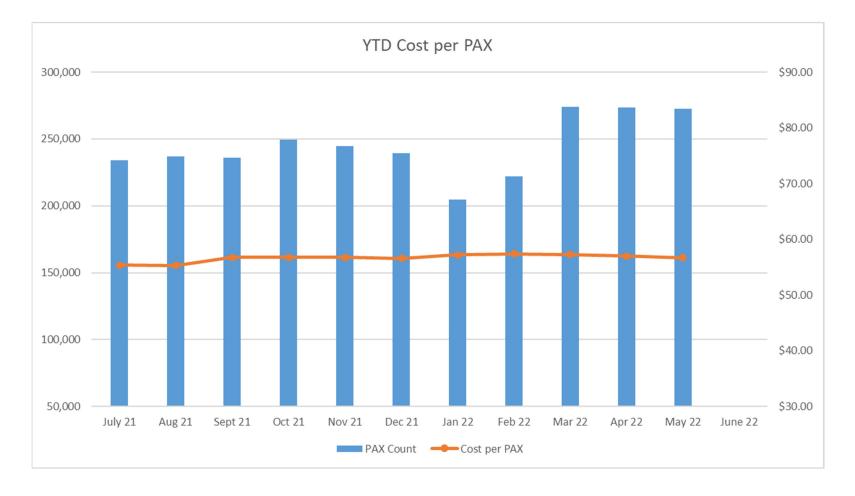
	% Of Cost	YTD Actual	YTD Budget	Variance	% Over / (Under) Budget	% Over / (Under) Prior Yr
Purchased Transportation	81.7%	\$124,410,646	\$155,047,113	(\$30,636,467)	-19.8%	3%
Paratransit Operations	9.1%	\$13,889,494	\$14,869,772	(\$980,278)	-6.6%	8%
Eligibility Determination	3.6%	\$5,484,706	\$7,469,931	(\$1,985,225)	-26.6%	7%
CTSA/Ride Information	0.3%	\$518,599	\$498,652	\$19,947	4.0%	-3%
Administration	5.3%	\$8,044,861	\$8,245,836	(\$200,975)	-2.4%	16%
Total Exp before Depreciation		\$152,348,306	\$186,131,304	(\$33,782,998)	-18.2%	4%

Statistics - For the YTD Period Ended May 2022

				% Over /	% Over /
	YTD	YTD		(Under)	(Under)
-	Actual	Budget	Variance	Budget	Prior Yr
Total Eligibility Evaluations	50,317	50,507	(190)	-0.4%	55%
Number of PAX	2,688,340	2,954,944	(266,604)	-9.0%	39%
Number of Contract Revenue Miles	19,710,578	24,446,711	(4,736,133)	-19.4%	22%
Number of Trips	2,122,535	2,324,502	(201,967)	-8.7%	37%
Average Trip Distance	9.29	10.52	(1.23)	-11.7%	-11%
Purchased Transportation Cost					
Cost per Trip	\$58.61	\$66.70	(\$8.09)	-12.1%	-25%
Cost per PAX	\$46.28	\$52.47	(\$6.19)	-11.8%	-26%
Cost per Contract Rev Mile	\$6.31	\$6.34	(\$0.03)	-0.5%	-15%
Total Cost per Pax before Depreciation	\$56.67	\$62.99	(\$6.32)	-10.0%	-25%

Budget Results for FY 2021/2022 For YTD Period Ending May 2022

				% Over /	% Over /
	YTD	YTD		(Under)	(Under)
	Actual	Budget	Variance	Budget	Prior Yr
Revenue					
Passenger Fares	\$6,279,187	\$6,451,167	(\$171,980)		
Other Revenue	\$169,266	\$646,122	(\$476,856)		
Total Revenue	\$6,448,453	\$7,097,289	(\$648,836)	-9%	31%
Total Exp before Capital	\$152,348,306	\$186,131,304	(\$33,782,998)	-18%	4%
Capital Expenditures					
Vehicles	\$405,715	\$14,142,999	(\$13,737,284)		
Other Capital Expenditures	\$229,638	\$0	\$229,638		
Total Capital Expenditures	\$635,353	\$14,142,999	(\$13,507,646)	-96%	-77%
Over/(Under) Budget May 2022			(\$47,290,644)		



YTD Cost Per Passenger before Depreciation and Capital Cost