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# **Board Box**

July 2022

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July 28, 2022

TO: BOARD OF DIRECTORS

FROM: VY VU, SYSTEM ADMINISTRATOR - DATA

RE: KEY PERFORMANCE INDICATORS

#### **ISSUE:**

The following pages provide a summary of the Key Performance Indicators for:

- Operations and Safety
- Eligibility and Appeals
- Customer Service

# System

Trip Performance

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		215,300	219,285	217,356	2,339,891
Passenger Trips		273,714	272,787	270,680	2,959,020
Backup Trips		29	42	26	369
No Shows		2.7%	2.9%	2.6%	2.7%
On Time Performance (Next Day Trips)	≥ 91%	87.0%	84.3%	90.9%	89.8%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.22%	0.48%	0.06%	0.14%
Excessively Long Trips	≤ 5%	4.0%	5.2%	4.2%	3.6%
Missed Trips	≤ 0.75%	0.77%	0.97%	0.49%	0.59%
Denials	≤ 0	0	0	0	6
On Time Performance (Access to Work)	≥ 94%	93.5%	93.4%	96.5%	95.8%

## **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		176,084	177,813	175,559	1,924,976
Average Initial Hold Time	≤ 120 sec	91	87	76	66
Calls On Hold > 5 Minutes	≤ 5%	5.7%	5.2%	4.5%	3.2%
Estimated Time of Arrival (ETAs)					
Answered Calls		48,841	52,459	42,945	507,269
Average Initial Hold Time		79	81	59	57
Calls On Hold > 5 Minutes	≤ 10%	4.7%	5.3%	2.6%	2.8%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.3	4.1	3.1	3.2
Commendations Per 1,000 Trips		1.1	1.2	1.0	1.2

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.07	0.26	0.24	0.20
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.90	0.63	0.70	0.74
Miles Between Road Calls	≥ 25,000	44,360	58,075	54,212	58,746

# **Antelope Valley Region**

Trip Performance

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		9,887	10,101	10,801	107,118
Passenger Trips		16,146	12,153	13,029	157,558
No Shows		2.4%	4.4%	4.1%	2.8%
On Time Performance (Next Day Trips)	≥ 91%	81.4%	92.1%	95.7%	87.9%
Excessively Late Trips (45+ min late)	≤ 0.10%	1.13%	0.15%	0.01%	0.39%
Excessively Long Trips	≤ 5%	1.8%	2.6%	1.9%	1.8%
Missed Trips	≤ 0.75%	1.67%	0.84%	0.37%	1.20%
Denials	≤ 0	0	0	0	1
On Time Performance (Access to Work)	≥ 92%	84.8%	95.2%	96.3%	95.4%

#### **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		5,258	7,487	7,409	66,115
Average Initial Hold Time	≤ 120 sec	87	80	62	86
Calls On Hold > 5 Minutes	≤ 5%	7.7%	7.2%	4.5%	6.3%

Estimated Time of Arrival (ETAs)					
Answered Calls		3,573	2,488	2,174	32,619
Average Initial Hold Time		187	54	40	134
Calls On Hold > 5 Minutes	≤ 10%	17.9%	3.6%	2.2%	11.7%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	2.7	3.5	2.6	3.4
Commendations Per 1,000 Trips		1.5	1.9	0.9	1.0

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.00	0.67	0.19
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.55	0.35	0.50	0.97
Miles Between Road Calls	≥ 25,000	22,901	72,185	29,944	29,629

# **Eastern Region**

**Trip Performance** 

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		60,389	61,810	61,499	640,464
Passenger Trips		76,770	78,244	78,138	816,975
No Shows		2.6%	2.4%	2.2%	2.5%
On Time Performance (Next Day Trips)	≥ 91%	85.3%	86.1%	91.9%	89.3%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.38%	0.32%	0.02%	0.15%
Excessively Long Trips	≤ 5%	1.3%	1.5%	0.9%	1.2%
Missed Trips	≤ 0.75%	0.76%	0.68%	0.26%	0.46%
Denials	≤ 0	0	0	0	0
On Time Performance (Access to Work)	≥ 95%	92.8%	94.7%	96.2%	95.0%

#### **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		39,921	39,561	39,219	443,407
Average Initial Hold Time	≤ 120 sec	41	43	46	28
Calls On Hold > 5 Minutes	≤ 5%	1.1%	2.1%	2.6%	0.9%

Estimated Time of Arrival (ETA)					
Answered Calls		11,784	11,860	9,887	116,821
Average Initial Hold Time		32	31	27	21
Calls On Hold > 5 Minutes	≤ 10%	0.8%	1.2%	0.6%	0.5%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.2	2.8	2.2	2.6
Commendations Per 1,000 Trips		0.7	0.7	0.9	1.0

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.13	0.45	0.00	0.23
Preventable Collisions Per 100,000 Miles	≤ 0.50	1.02	0.36	0.64	0.67
Miles Between Road Calls	≥ 25,000	157,578	127,205	259,671	94,989

## Santa Clarita Region

**Trip Performance** 

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		2,552	2,558	2,494	27,832
Passenger Trips		2,835	2,731	2,779	30,244
No Shows		2.4%	2.5%	1.7%	2.1%
On Time Performance (Next Day Trips)	≥ 91%	93.6%	93.9%	92.6%	92.3%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.15%	0.00%	0.16%	0.20%
Excessively Long Trips	≤ 5%	1.8%	1.7%	1.5%	2.3%
Missed Trips	≤ 0.75%	1.23%	0.88%	0.89%	1.07%
Denials	≤ 0	0	0	0	1
On Time Performance (Access to Work)	≥ 94%	-	-	-	-

#### **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		1,916	2,169	2,095	22,555
Average Initial Hold Time	≤ 120 sec	135	98	77	79
Calls On Hold > 5 Minutes	≤ 5%	10.8%	6.8%	5.1%	5.2%

Estimated Time of Arrival (ETA)					
Answered Calls		220	307	258	2,947
Average Initial Hold Time		138	78	77	79
Calls On Hold > 5 Minutes	≤ 10%	9.1%	5.2%	5.8%	5.6%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	1.1	1.9	0.8	0.9
Commendations Per 1,000 Trips		0.3	0.0	0.0	0.2

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.00	0.00	0.00
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.00	0.00	0.00	0.00
Miles Between Road Calls	≥ 25,000	*	*	23,345	98,308

<sup>\*</sup>Notes: There were zero (0) road calls for these months.

# Northern Region

**Trip Performance** 

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		31,646	31,051	30,830	335,094
Passenger Trips		39,626	38,648	38,206	419,768
No Shows		3.1%	3.3%	2.9%	2.8%
On Time Performance (Next Day Trips)	≥ 91%	84.0%	73.0%	85.9%	87.1%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.24%	2.01%	0.24%	0.30%
Excessively Long Trips	≤ 5%	3.6%	5.1%	5.2%	3.3%
Missed Trips	≤ 0.75%	1.11%	2.00%	1.11%	0.91%
Denials	≤ 0	0	0	0	1
On Time Performance (Access to Work)	≥ 94%	95.8%	90.4%	99.4%	97.3%

#### **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		30,419	31,997	28,654	324,698
Average Initial Hold Time	≤ 120 sec	122	104	103	99
Calls On Hold > 5 Minutes	≤ 5%	9.6%	5.7%	7.2%	6.3%
Estimated Time of Arrival (ETA)					
Answered Calls		8,265	11,302	7,536	81,958
Average Initial Hold Time		90	99	77	73
Calls On Hold > 5 Minutes	≤ 10%	5.1%	5.4%	4.0%	3.0%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.6	5.9	4.0	3.6
Commendations Per 1,000 Trips		1.2	1.3	1.1	1.4

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.00	0.00	0.11
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.65	0.55	0.10	0.59
Miles Between Road Calls	≥ 25,000	45,514	45,247	40,030	54,211

# **Southern Region**

**Trip Performance** 

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		76,037	77,604	75,640	839,126
Passenger Trips		93,471	94,785	92,397	1,031,826
No Shows		2.4%	2.5%	2.4%	2.4%
On Time Performance (Next Day Trips)	≥ 91%	90.2%	85.6%	92.3%	91.7%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.04%	0.16%	0.02%	0.03%
Excessively Long Trips	≤ 5%	7.1%	9.4%	7.6%	6.3%
Missed Trips	≤ 0.75%	0.49%	0.85%	0.41%	0.44%
Denials	≤ 0	0	0	0	0
On Time Performance (Access to Work)	≥ 92%	93.3%	91.9%	95.6%	95.6%

#### **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		63,763	63,148	64,310	703,585
Average Initial Hold Time	≤ 120 sec	131	128	99	90
Calls On Hold > 5 Minutes	≤ 5%	8.8%	7.9%	5.0%	4.0%
Estimated Time of Arrival (ETA)					
Answered Calls		16,715	17,493	15,646	186,051
Average Initial Hold Time		106	131	88	75
Calls On Hold > 5 Minutes	≤ 10%	6.3%	10.3%	4.2%	3.7%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.3	4.5	3.6	3.2
Commendations Per 1,000 Trips		1.0	1.3	1.1	1.2

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.00	0.29	0.39	0.26
Preventable Collisions Per 100,000 Miles	≤ 0.50	1.02	0.78	1.16	0.88
Miles Between Road Calls	≥ 25,000	40,158	68,300	53,310	74,867

## **West Central Region**

**Trip Performance** 

	Goal	Apr-22	May-22	Jun-22	YTD
Vehicle Trips		34,760	36,119	36,066	389,888
Passenger Trips		44,837	46,184	46,105	502,280
No Shows		3.6%	3.5%	3.2%	3.6%
On Time Performance (Next Day Trips)	≥ 91%	86.8%	85.3%	89.1%	89.0%
Excessively Late Trips (45+ min late)	≤ 0.10%	0.07%	0.26%	0.09%	0.15%
Excessively Long Trips	≤ 5%	2.6%	3.3%	2.5%	2.5%
Missed Trips	≤ 0.75%	0.72%	0.78%	0.48%	0.57%
Denials	≤ 0	0	0	0	3
On Time Performance (Access to Work)	≥ 91%	95.7%	97.4%	95.7%	97.3%

#### **Call Performance**

	Goal	Apr-22	May-22	Jun-22	YTD
Reservations					
Answered Calls		34,807	33,451	33,872	364,616
Average Initial Hold Time	≤ 120 sec	44	48	50	31
Calls On Hold > 5 Minutes	≤ 5%	1.4%	2.5%	3.3%	1.2%
Estimated Time of Arrival (ETA)					
Answered Calls		8,284	9,009	7,444	86,873
Average Initial Hold Time		33	34	29	21
Calls On Hold > 5 Minutes	≤ 5%	0.6%	1.3%	0.8%	0.5%

**Complaints/Commendations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Complaints Per 1,000 Trips	≤ 4.0	3.4	4.2	3.1	3.9
Commendations Per 1,000 Trips		1.8	1.6	1.2	1.8

Safety

	Goal	Apr-22	May-22	Jun-22	YTD
Preventable Incidents Per 100,000 Miles	≤ 0.25	0.21	0.20	0.41	0.15
Preventable Collisions Per 100,000 Miles	≤ 0.50	0.84	1.01	0.52	0.68
Miles Between Road Calls	≥ 25,000	24,991	27,546	34,439	34,217

# **Eligibility and Appeals**

Eligibility

	Goal	Apr-22	May-22	Jun-22	YTD
Eligible Customers		114,427	113,270	111,694	111,694
Total ADA Evaluations Performed		4,090	4,923	4,567	55,672
Days From Application to Decision (avg)	≤ 21	10	10	10	10

#### **In Person Evaluations**

	Goal	Apr-22	May-22	Jun-22	YTD
Unrestricted		703	885	839	2,917
Restricted		247	274	231	898
Temporary		2,283	1,588	2,009	34,036
Not Eligible		18	25	19	323
Total		3,251	2,772	3,097	38,174

**Paper Evaluations** 

	Goal	Apr-22	May-22	Jun-22	YTD
Unrestricted		839	2,151	1,469	17,498
Restricted		0	0	0	0
Temporary		0	0	0	0
Not Eligible		0	0	0	0
Total		839	2,151	1,470	17,498

**Appeals** 

	Goal	Apr-22	May-22	Jun-22	YTD
Appeals Performed		4	7	6	97
Days From Appeal to Decision (avg)	≤ 30	11	8	15	10

## **Customer Service**

#### **Phone Statistics**

#### **Customer Service**

	Goal	Apr-22	May-22	Jun-22	YTD
Customer Service Calls		24,870	26,211	27,620	277,885
Average Initial Hold Time	≤ 180 sec	238	244	112	124
Calls On Hold > 5 Minutes	≤ 10%	33.2%	32.8%	12.6%	14.8%
Call Duration	≤ 300 sec	304	306	290	298
Calls Abandoned	≤ 10%	8.6%	8.5%	3.5%	4.2%

**Operations Monitoring Center** 

	Goal	Apr-22	May-22	Jun-22	YTD
Customer Service Calls		5,949	6,113	5,559	59,650
Average Initial Hold Time	≤ 180 sec	143	152	90	83
Calls On Hold > 5 Minutes	≤ 10%	18.5%	19.2%	9.0%	8.5%
Call Duration	≤ 300 sec	372	401	358	358
Calls Abandoned	≤ 10%	10.6%	12.0%	6.5%	6.1%

#### July 26, 2022

TO: BOARD OF DIRECTORS

FROM: HECTOR RODRIGUEZ, DEPUTY EXECUTIVE DIRECTOR

RE: FINANCIAL REPORT FOR JUNE 2022 - DRAFT

Attached for your review are the unaudited financial reports for JUNE 2022.

#### **DRAFT** FY 2021/2022 Budget to Actual Fiscal Year-to-Date Comparison:

- ♦ Passengers: 8.2% under budget
- ♦ Contract Revenue Miles: 18.7% under budget
- ♦ Trips: 7.7% under budget
- ◆ Total Eligibility Evaluations: 0.6% over budget
- ♦ Average Trip Distance: under budget by 1.26 miles at 9.26 miles
- ◆ Total cost per Passenger (before depreciation): 10.0% under budget at \$56.70
- ♦ Administration Function is 28.3% under budget
- ♦ Eligibility Determination Function is 25.4% under budget
- Purchased Transportation Function is 17.5% under budget
- Paratransit Operations Function is 7.5% under budget

#### Attached are the following reports for your review:

- Statistical Comparison: JUNE 2021 to JUNE 2022
- Expenses by Functional Area
- Budget to Actual Comparison of Statistics
- YTD Budget Results
- Graph: YTD PAX Cost Comparison

# Expenses by Functional Area For the YTD Period Ending June 2022

	۰/ - (	VTD	VTD		% Over /	% Over /
	% of	YTD	YTD		(Under)	(Under)
	Cost	Actual	Budget	Variance	Budget	Prior Yr
Purchased Transportation	83.2%	\$139,566,853	\$169,100,800	(\$29,533,947)	-17.5%	6%
Paratransit Operations	8.9%	\$15,012,349	\$16,235,064	(\$1,222,715)	-7.5%	6%
Eligibility Determination	3.6%	\$6,115,966	\$8,197,491	(\$2,081,525)	-25.4%	10%
CTSA/Ride Information	0.4%	\$642,145	\$543,756	\$98,389	18.1%	10%
Administration	3.8%	\$6,435,232	\$8,978,732	(\$2,543,500)	-28.3%	-10%
Total Exp before Depreciation		\$167,772,545	\$203,055,843	(\$35,283,298)	-17.4%	6%

## Statistics - For the YTD Period Ended June 2022

				% Over /	% Over /
	YTD	YTD		(Under)	(Under)
	Actual	Budget	Variance	Budget	Prior Yr
Total Eligibility Evaluations	55,881	55,530	351	0.6%	54%
Number of PAX	2,959,020	3,224,026	(265,006)	-8.2%	37%
Number of Contract Revenue Miles	21,675,397	26,672,877	(4,997,480)	-18.7%	21%
Number of Trips	2,339,891	2,536,176	(196,285)	-7.7%	35%
Average Trip Distance	9.26	10.52	(1.26)	-12.0%	-11%
Purchased Transportation Cost					
Cost per Trip	\$59.65	\$66.68	(\$7.03)	-10.5%	-21%
Cost per PAX	\$47.17	\$52.45	(\$5.28)	-10.1%	-23%
Cost per Contract Rev Mile	\$6.44	\$6.34	\$0.10	1.6%	-12%
Total Cost per Pax before Depreciation	\$56.70	\$62.98	(\$6.28)	-10.0%	-23%

## Budget Results for FY 2021/2022 For YTD Period Ending June 2022

				% Over /	% Over /
	YTD	YTD		(Under)	(Under)
	Actual	Budget	Variance	Budget	Prior Yr
Revenue					
Passenger Fares	\$6,797,934	\$7,038,624	(\$240,690)		
Other Revenue	\$190,861	\$704,866	(\$514,005)		
Total Revenue	\$6,988,795	\$7,743,490	(\$754,695)	-10%	29%
Total Exp before Capital	\$167,772,545	\$203,055,843	(\$35,283,298)	-17%	6%
Capital Expenditures					
Vehicles	\$1,420,004	\$16,606,999	(\$15,186,995)		
Other Capital Expenditures	\$229,638	\$0_	\$229,638		
Total Capital Expenditures	\$1,649,642	\$16,606,999	(\$14,957,357)	-90%	-44%
Over/(Under) Budget June 2022			(\$50,240,655)		

## YTD Cost Per Passenger before Depreciation and Capital Cost

