

# access

## AGENDA

TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE MEETING  
Thursday, June 10, 2021  
9:30 a.m. - 11:30 a.m.

**\*Webinar - Please see note below**

### TPAC MISSION STATEMENT

Through our diversity and expertise in the transportation industry, the Transportation Professionals Advisory Committee provides the Access Board our perspective, advice, and advocacy with an understanding of the community, environment, and regulations. TPAC promotes innovative, cost effective and high quality specialized transportation solutions.

Time	Item	Item Description	Presenter	Disposition	Pages
	1.	Call to Order/Roll Call	Chair	Action	
	2.	Approve April 8, 2021 Minutes	Chair	Action	4-6
	3.	General Public Comment	Chair/Public	Information	
	4.	Executive Director's Report	Andre Colaiace	Information	
	5.	FY 2022 Budget	Hector Rodriguez	Information	
	6.	Where's My Ride (WMR) Developments	Thomas Lee	Presentation	
	7.	Operations Update	Rogelio Gomez	Presentation	
	8.	Emergency Management Update	Matthew Topoozian	Presentation	

9.	CTSA Extension Program	Melissa Lucero	Presentation
10.	Officer Nominating Subcommittee	Matthew Avancena	Possible Action
11.	New Business Raised Subsequent to the Posting of the Agenda	Members	Possible Action
12.	Adjournment	Chair	Action

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services to facilitate communication. In determining the type of auxiliary aids and services for communication that will be provided, primary consideration is given to the request of the individual with disabilities. However, the final decision belongs to Access Services. To help ensure availability of those auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Transportation Professionals Advisory Committee meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the committee both initially and supplementary prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue 3rd Floor, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the committee by staff or committee members at the meeting will simultaneously be made available to the public. Three opportunities are available for the public to address the committee during a committee meeting: (1) before a specific agenzized item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the committee is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a yellow Public Comment Form and submit it to Access staff. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chair. Persons whose speech is impaired such that they are unable to address the committee at a normal rate of speed may request the accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is in the discretion of the Chair. The committee will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the committee may direct staff to investigate and/or schedule certain matters for consideration at a future committee meeting and the staff will respond to all public comment in writing prior to the next meeting.

**\*NOTE**

**NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES**

Pursuant to temporary revised Brown Act requirements, TPAC committee members will be participating via webinar. The public may submit written comments on any item on the agenda - 1) through email by addressing it to - [tpac@accessla.org](mailto:tpac@accessla.org) or 2) via US Postal mail by addressing it to - Access Services TPAC Comments, PO Box 5728, El Monte CA 91734. Please include your name, item number and comments in the correspondence. Comments must be

submitted/received no later than 8:00 am on Thursday, June 10, 2021 so they can be read into the record as appropriate.

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

#### How to Provide Public Comment in a Board Meeting via Zoom

##### Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: [https://accessla.org/news\\_and\\_events/agendas.html](https://accessla.org/news_and_events/agendas.html). Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://zoom.us/s/95290115602>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the TPAC Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

##### By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at: [https://accessla.org/news\\_and\\_events/agendas.html](https://accessla.org/news_and_events/agendas.html)
2. You can also call in using the following information -  
Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)  
Webinar ID: 952 9011 5602
3. When the TPAC Chair calls for the item on which you wish to speak, press \*9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
4. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
5. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile.

**TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE  
MEETING MINUTES FOR THURSDAY April 8, 2021**

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**CALL TO ORDER**

Chairperson Gracie Davis called the meeting to order at 9:30 am.

**INTRODUCTIONS**

**TPAC members and alternates in attendance:** Gracie Davis (OCTA), Diane Amaya, (City of Redondo Beach, Beach Cities Transit), Silva Baghdanian (City of Glendale), Nicole Carranza (Pomona Valley Transportation Authority), LaShawn Gillespie (Foothill Transit), Eric Hoch (Santa Monica Big Blue Bus), Kellie Irving (Long Beach Transit), Fayma Ishaq (METRO), James Lee (Torrance Transit), Ariel Bianca Moreno (LADOT), Sebastian Hernandez (City of Pasadena, DOT), Jesse Valdez (East Los Angeles Regional Center), and Frazier Watts (Gardena Bus)

**TPAC Members absent:** Adrianna Kendricks (Montebello Bus Lines), and Martin Tompkins (Antelope Valley Transit Authority)

**Access staff in attendance:** Andre Colaiace, Matthew Avancena, F. Scott Jewell, Eric Haack, Matthew Topoozian, Mike Greenwood, Rogelio Gomez, Onnika Payne and Alvina Narayan

**APPROVE JANUARY 14, 2021 MEETING MINUTES**

**Motion:** Chairperson Gracie Davis entertained a motion to approve the January 14, 2021 minutes.

**First:** James Lee

**Second:** Kellie Irving

**Vote:** Via roll call, all were in favor, minutes approved.

**Abstentions:** Sebastian Hernandez

**GENERAL PUBLIC COMMENT**

None

## EXECUTIVE DIRECTOR'S REPORT

Executive Director, Andre Colaiace, reported on the Access board election results. Directors Lee Burner and Martin Gombert were reappointed to the Access Board. Santa Clarita Transit Manager, Adrian Aguilar, was elected to fill the open municipal seat. The term for these board seats will run from July 1st, 2021 through June 30th, 2023

Mr. Colaiace also provided an update on the earmark process. Access is proposing a project through Congresswoman Grace Napolitano's office to purchase ten accessible electric paratransit vehicles and charging infrastructure. The pilot project will also test autonomous vehicles in three of Access' service areas.

Mr. Colaiace concluded his report with an overview of the agency's community outreach efforts with local elected officials.

## ACCESS TECHNOLOGY SURVEY

Strategic Planner, Eric Haack and Project Manager with Great Blue Research, Catherine Veschi, presented findings from the Access' Technology Survey. The survey was distributed to Access riders via web, text, email, and phone. The agency received approximately 1,400 completed surveys. The questionnaire measured customer access to internet-based services, satisfaction with web and app based services, and interest in upcoming projects. In general, respondents were satisfied with current technology services and responded positively to upcoming enhancements. Findings from the survey will inform service improvements and future project developments.

## OPERATIONS UPDATE

Operations Manager, Rogelio Gomez, presented the operations report for February 2021. Mr. Gomez detailed key performance indicators (KPI) and highlights for each service area. In the month of February, the agency met or exceeded all thirteen KPIs. Additionally, the board approved the intent to award Global Paratransit with the Southern region contract. They also approved the purchase of twenty-seven cutaway vehicles that are slated to be distributed amongst the contractors in June of this year.

## EMERGENCY MANAGEMENT UPDATE

Chief Operations Officer, Mike Greenwood and Emergency Management Coordinator, Matthew Topoozian, presented the COVID-19 update. Mr. Topoozian described the agency's vaccination transportation process. As of April 5th, Access completed 1,864 trips to and from drop-off vaccination sites, in addition to 179 trips to

drive-through vaccination sites. Lastly, he reported that ridership levels are trending upward and expected to continue to increase.

Mr. Greenwood continued the presentation with an overview of the agency's service restoration plan. To meet surges in demand, staff is recommending that the Same-Day Service program conclude by May 1st. At that time, the agency will return to fully shared rides. Access riders will be informed of service changes through a two-phased communication approach. They will also be presented in detail at the next Community Advisory Committee.

#### NEW BUSINESS RAISED SUBSEQUENT TO THE POSTING OF THE AGENDA

None raised.

#### ADJOURNMENT

Motion: Chairperson Gracie Davis requested a motion to adjourn at 10:31am.  
First: Kellie Irving  
Second: Eric Hoch  
Vote: Meeting adjourned at 10:31am