

access

AGENDA

TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE MEETING
Thursday, March 9, 2023
9:30 a.m. - 11:30 a.m.

***Webinar - Please see note below**

Time	Item	Item Description	Presenter	Disposition	Pages
	1.	Call to Order/Roll Call	Chair	Action	
	2.	Approve January 12, 2023 Minutes	Chair	Action	4-6
	3.	General Public Comment	Chair/Public	Information	
	4.	Executive Director's Report	Andre Colaiace	Information	
	5.	Budget Update	Hector Rodriguez	Presentation	
	6.	Eligibility Services Contract Scope	F Scott Jewell	Presentation	
	7.	Operations Report	Vicente Pena	Presentation	
	8.	New Business Raised Subsequent to the Posting of the Agenda	Members	Possible Action	
	9.	Adjournment	Chair	Action	

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services to facilitate communication. In determining the type of auxiliary aids and services for communication that will be provided, primary consideration is given to the request of the individual with disabilities. However, the final decision belongs to Access Services. To help ensure availability of those auxiliary aids and services you require, please make every effort to notify Access Services of your request

at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Transportation Professionals Advisory Committee meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the committee both initially and supplementary prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue 3rd Floor, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the committee by staff or committee members at the meeting will simultaneously be made available to the public. Three opportunities are available for the public to address the committee during a committee meeting: (1) before a specific agenzized item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the committee is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a yellow Public Comment Form and submit it to Access staff. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chair. Persons whose speech is impaired such that they are unable to address the committee at a normal rate of speed may request the accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is in the discretion of the Chair. The committee will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the committee may direct staff to investigate and/or schedule certain matters for consideration at a future committee meeting and the staff will respond to all public comment in writing prior to the next meeting.

***NOTE**

NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES

Pursuant to temporary revised Brown Act requirements, TPAC committee members will be participating via webinar. The public may submit written comments on any item on the agenda - 1) through email by addressing it to - tpac@accessla.org or 2) via US Postal mail by addressing it to - Access Services TPAC Comments, PO Box 5728, El Monte CA 91734. Please include your name, item number and comments in the correspondence. Comments must be submitted/received no later than 8:00 am on Thursday, March 9, 2023 so they can be read into the record as appropriate.

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment in a Board Meeting via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/82653132319>
2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the TPAC Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause an audio feedback.

4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at:
https://accessla.org/news_and_events/agendas.html
2. You can also call in using the following information -
3. Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)
Webinar ID: 826 5313 2319
4. When the TPAC Chair calls for the item on which you wish to speak, press *9 to raise a hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
5. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
6. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile.

**ITEM 2
TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE
MEETING MINUTES FOR THURSDAY JANUARY 12, 2023**

CALL TO ORDER

TPAC Chair Diane Amaya called the meeting to order at 9:33 am.

INTRODUCTIONS

TPAC members and alternates in attendance: Chaka Garbutt (Long Beach Transit), Fayma Ishaq (METRO), Esteban Rodriguez (Antelope Valley Transit Authority), Janna Smith (LADOT), Diane Amaya (City of Redondo Beach, Beach Cities Transit), Trini Ramirez (City of Pasadena, DOT), and Jesse Valdez (East Los Angeles Regional Center), Silva Baghdanian (City of Glendale), Kevin Parks McDonald (Foothill Transit).

TPAC Members absent: Frazier Watts (Gardena Bus), Adrianna Kendricks (Montebello Bus Lines), James Lee (Torrance Transit), Nicole Carranza (Pomona Valley Transportation Authority), Eric Hoch (City of Santa Monica, Big Blue Bus).

Access staff in attendance: Matthew Avancena, Jessica Volanos, Mike Greenwood, Andre Colaiace, Rogelio Gomez, Veronica Guzman-Vanmarcke

APPROVE NOVEMBER 10th, 2022 MEETING MINUTES

Motion: Diane Amaya entertained a motion to approve the November 10th, 2022 minutes.

First: Gracie Davis

Second: Silvia Baghdanian

Vote: Via roll call, minutes were approved.

Abstentions: Kevin McDonald

GENERAL PUBLIC COMMENT

None

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Andre Colaiace, announced that Access was embarking on an exciting project. He stated that the main goals when they conducted a comprehensive operation review and adopted the strategic plan, was for the agency to own and manage their own operations and maintenance facilities in the service regions. They are one of the few agencies in Los Angeles County that ask that contractors' lease or own their own facilities. Unfortunately, during bidding for contractors, this reduces potential competition given the scarcity of available land in Los Angeles County. Secondly, there's a risk if one of the contractors were to lose their lease, in their operations and maintenance facility, which could cause substantial operational problems for Access services. They are embarking on a program that will probably take about 10 years. The Access Board approved the purchase of land in Lancaster, California, and the Lancaster City Council approved a disposition and development agreement with Access for the development of a paratransit operations and maintenance facility. They will discuss this further during the January and February Board meeting cycle. They will be looking for opportunities as they present themselves in the Los Angeles basin but are starting their first project in the Antelope Valley. He also stated that Great Blue Research, will be conducting another survey for Access on January 10th. The survey will give Access customers an opportunity to share the different forms of travel they use to get around Los Angeles County. Whether it's with Access, the bus or train, TNCs like Uber or Lyft, your Dial Ride services or other modes like taxi. They are interested in this information because they can use it to further tailor the services to customers. He thinks it will be useful information for Access and other member agencies. They will be presenting the results of that survey to both TPAC, CAC, and the Board of Directors.

2022 JOE KING AWARD RECIPIENT

Manager of Eligibility Karen Gilbert presented this award to recipient Alan Suarez of MTM Transit.

OPERATIONS REPORT

Project Administrator, Jessica Volanos, presented the performance statistics and KPIs. She stated that some of the highlights were that the Board approved the Public Transportation Agency Safety Plan, also known as PTASP for Access, which outlines how the agency will endeavor to maintain a safe environment using the safety management system principles as championed by the federal government. Access began distributing new documents to the contractor called Safety Bulletins at the end

of November, and these are sent out as an as-needed basis when Access or the contractors have identified new safety concerns. Lastly, she added that the contractors promoted safety and driver retention this past holiday season by hosting holiday themed safety campaigns and morale boosting celebrations. She added that Access continued to require a mask aboard its vehicles in keeping with the county's health order, which allows transit agencies to determine their own policy as it relates to the masks.

NEW BUSINESS RAISED SUBSEQUENT TO THE POSTING OF THE AGENDA

Diane Amaya announced that Jesse Valdez would be departing for his new life in retirement. She congratulated Jesse for all his years of dedication and serving in many prior years for a long time as a TPAC Chair.

Jesse Valdez thanked everyone and said he will miss serving with the fellow TPAC members. He has seen so many positive changes Access has made and appreciates all the changes that Andre Colaiace has made.

Gracie Davis thanked Jesse for all his contributions to TPAC and stated that he will be missed. She encouraged him to keep in touch with them.

Kevin McDonald wished him the best and stated that it was a pleasure and an honor to work alongside him.

Fayma Ishaq congratulated and thanked him for his dedication, serving the ADA community and providing the service.

Diane Amaya announced that Rhoda Tong will be replacing Jesse Valdez.

ADJOURNMENT

Motion: Vice Chair Fayma Ishaq requested a motion to adjourn at the meeting.

First: Kevin McDonald

Second: Gracie Davis

Vote: Meeting adjourned at 10:15am.