

access

AGENDA

TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE MEETING

Thursday, September 11, 2025

9:30 a.m. - 11:30 a.m.

***Webinar - Please see note below**

Time	Item	Item Description	Presenter	Disposition	Pages
	1.	Call to Order/Roll Call	Chair	Action	
	2.	Approve July 10, 2025 Minutes	Chair	Action	4-7
	3.	General Public Comment	Chair/Public	Information	
	4.	Executive Director's Report	Andre Colaiace	Information	
	5.	2025 Joe King Memorial Scholarship recipient	Mayra Noriega and Mayra Perez-Calderon	Presentation	
	6.	Draft Strategic Plan	Eric Haack	Presentation	
	7.	TransMAC update	Alex Chrisman	Presentation	
	8.	Operations Report	Jessica Volanos	Presentation	
	9.	Officer Elections	Matthew Avancena	Action	8-9
	10.	New Business Raised Subsequent to the Posting of the Agenda	Members	Possible Action	
	11.	Adjournment	Chair	Action	

Access Services does not discriminate based on disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services to facilitate communication. In determining the type of auxiliary aids and services for communication that will be provided, primary consideration is given to the request of the individual with disabilities. However, the final decision belongs to Access Services. To help ensure availability of those auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Transportation Professionals Advisory Committee meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the committee both initially and supplementary prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue 3rd Floor, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the committee by staff or committee members at the meeting will simultaneously be made available to the public. Three opportunities are available for the public to address the committee during a committee meeting: (1) before a specific agenda item is debated and voted upon regarding that item and (2) general public comment. The exercise of the right to address the committee is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a yellow Public Comment Form and submit it to Access staff. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited to the discretion of the Chair. Persons whose speech is impaired such that they are unable to address the committee at a normal rate of speed may request the accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is in the discretion of the Chair. The committee will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the committee may direct staff to investigate and/or schedule certain matters for consideration at a future committee meeting and the staff will respond to all public comment in writing prior to the next meeting.

***NOTE**

NOTICE OF ALTERNATIVE PUBLIC COMMENT PROCEDURES

Pursuant to temporary revised Brown Act requirements, TPAC committee members will be participating via webinar. The public may submit written comments on any item on the agenda - 1) through email by addressing it to - tpac@accessla.org or 2) via US Postal mail by addressing it to - Access Services TPAC Comments, PO Box 5728, El Monte CA 91734. Please include your name, item number and comments in the correspondence. Comments must be submitted/received no later than 8:00 am on Thursday, September 11, 2025 so they can be read into the record as appropriate.

The public may also participate via the Zoom webinar link, or by teleconference. Please review the procedures to do so as follows -

How to Provide Public Comment in a Board Meeting via Zoom

Online

1. Click the Zoom link for the meeting you wish to join. Meeting information can be found at: https://accessla.org/news_and_events/agendas.html. Make sure to use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer. You may also use this direct link - <https://us06web.zoom.us/j/84800251502>

2. Enter an email address and your name. Your name will be visible online while you are speaking.
3. When the TPAC Chair calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak. Mute all other audio before speaking. Using multiple devices can cause audio feedback.
4. Please note that the "Chat" feature is not enabled during the meeting for general public attendees. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
5. When called, please limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

Note: Members of the public will not be shown on video.

By phone

1. Call the Zoom phone number and enter the webinar ID for the meeting you wish to join. Meeting information can be found at:
https://accessla.org/news_and_events/agendas.html
2. You can also call in using the following information -
3. Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)
Webinar ID: 848 0025 1502
4. When the TPAC Chair calls for the item on which you wish to speak, press *9 to raise your hand. Speakers will be notified shortly before they are called to speak. Speakers will be called by the last four digits of their phone number. Please note that phone numbers in their entirety will be visible online while speakers are speaking.
5. If you cannot use the "raise hand" feature, the please submit a written comment as outlined above.
6. When called, please state your name and limit your remarks to three minutes. An audio signal will sound at the three-minute mark and the Chair will have the discretion to mute you at any point after that. After the comment has been given, the microphone for the speaker's Zoom profile.

TRANSPORTATION PROFESSIONALS ADVISORY COMMITTEE
MEETING MINUTES FOR THURSDAY JULY 10, 2025

CALL TO ORDER

TPAC Chair Fayma Ishaq called the meeting to order at 9:30 a.m.

INTRODUCTIONS

TPAC members and alternates in attendance: Fayma Ishaq (METRO), James Lee (Torrance Transit), Martha Graciano (LADOT), David Feinberg (Santa Monica Big Blue Bus), Silva Baghdanian (City of Glendale), Chaka Garbutt (Long Beach Transit), Liliana Huerta (East Los Angeles Regional Center), Melissa Munguia (Orange County Transportation Authority), Adrianna Kendricks (Montebello Bus Lines), Tisha Lane (AVTA)

TPAC Members absent: Tyrone Gunn (City of Redondo Beach), Britt Card (City of Pasadena), LaShawn Gillespie (Foothill Transit), Erica Jacquez (Pomona Valley Transportation Authority)

Access staff in attendance: Matthew Avancena, Andre Colaiace, Hector Rodriguez, Eric Haack, Faustino Salvador

APPROVE MAY 8, 2025 MEETING MINUTES

Motion: Fayma Ishaq entertained a motion to approve the May 8, 2025 minutes.
First: James Lee
Second: Melissa Munguia
Abstain: Silva Baghdanian
Motion: Passed

MEMBER DISCUSSION

Chair Ishaq stated there was a small mistake on the minutes and asked them to capitalize A for Access under the Executive Director's report.

GENERAL PUBLIC COMMENT

Fernando Roldan stated that Access should have some sort of protocol for the community and especially for immigrants with disabilities. He asked what kind of rules Access has in case an agent from ICE stops an Access ride.

EXECUTIVE DIRECTOR'S REPORT

Andre Colaiace stated he was recently appointed to participate in a national research project under the auspices of a federally funded transportation research board. This project will be looking at the different types of same day services that are being offered to paratransit eligible individuals around the United States. The minimum required by the ADA is to have a next-day service and that's what Access is. At the beginning of their services back in 1994, they did have a same day element, but they haven't had a same day service for around 25 years. It is an emerging issue nationwide, so he is happy that the TRB is starting this study, and he is happy to be involved with it. They are in the process of developing a request for proposals. After a consultant is selected, they will provide guidance for this project. The Access Board has one seat that rotates between the municipal and local operator member agencies, and the next seat will be occupied by Adrian Aguilar from Santa Clara Transit, who also served from 2001 to 2003. He thanked Valerie Gibson from Pasadena for her service to Access and welcomed Adrian Aguilar to the Board of Directors.

PUBLIC COMMENTS

Fernando Roldan made a public comment by stating that the recent floods in Texas affected their paratransit services. He asked if Access would help them since they do emergency preparedness and all.

TECHNOLOGY SURVEY RESULTS

Eric Haack was co-presenting this item with Catherine Vollmer of GreatBlue Research, a survey company that is working with Access on data collection and analysis on the surveys they do annually. He discussed the customer survey that was conducted earlier this year. The focus of this year's 2025 survey was a technology focus survey. This survey was available through multiple methods including text, email, Access website, QR code, flyers, and via telephone. This survey was focused on technology. New technology improvements that Access has made and also technology improvements that Access is exploring on pursuing. A presentation was then discussed by Ms. Vollmer of GreatBlue Research.

PUBLIC COMMENT

Fernando Roldan stated that this survey was already presented at this last CAC meeting. He thinks that members of the LGBTQ community need to be included because it is vitally important to the success of Access Services. Technology-wise, they need to talk about the where's my right app, which was not mentioned in the survey.

FY 2026 BUDGET PREVIEW

Hector Rodriguez stated that it was not an update anymore since it's been adopted, but the presentation was prepared before the Board adopted it. The ridership from last year was scheduled to be about 26%. They are looking to be about 23% rather than 26% for FY-25. Last year in the Antelope Valley, they were increasing ridership and this year they're a little bit slower. The Eastern last year was lagging and now they're exceeding the expectation. Overall, there is still a big increase from year to year. He continued discussing the percentages and projections for the year.

PUBLIC COMMENT

Fernando Roldan made a public comment by asking if they could create a new budget first and speak about the share ride program. They need to have proper share riding routes for vehicles and drivers. He mentioned again that there needs to be better service between Lancaster and LA to Santa Clarita or Antelope Valley.

OPERATIONS REPORT

Faustino Salvador presented the statistics for operations and gave some highlights. Access activated the Emergency Operations Center, or EOC, at duty officer status in efforts to monitor service at the 2025 FIFA Club World Cup Games that were held at the Pasadena Rose Bowl throughout the month of June. Access monitored a total of 31 booked trips to and from the event, and no major issues were reported. Another special event that took place at the Pasadena Rose Bowl was an emergency tabletop exercise, that Access attended along with numerous local organizations and transit agencies. The exercise was geared towards preparing for the 2026 FIFA World Cup games, taking place at SoFi Stadium in Los Angeles. The World Cup games will begin in June of 2026. Lastly, the Access Operation Service monitors performed outreach at 12 high trip generating locations throughout Los Angeles County during the month of June. Access outreach efforts serve as the key tool for strengthening the relationship between the agency and community. The locations that were visited in June included Desert Haven Enterprises and Lancaster. The Tierra Del Sol Foundation in Sunland, the Social Vocational Services and Torrance. And there were no major service concerns that were shared during these outreaches.

MEMBER DISCUSSION

Fernando Roldan made a public comment by stating that the issue of shared rides is still an issue that needs to be brought up to see the average time.

OFFICER NOMINATING SUBCOMMITTEE

Matthew Avancena stated that the terms for the current officers, Fayma Ishaq and David Feinberg, were ending. They now need to form the officer nominating subcommittee.

They need one or two volunteers to serve on the officer nominating subcommittee so they can start the process. James Lee and Silva Baghdanian volunteered to be on the subcommittee.

NEW BUSINESS RAISED SUBSEQUENT TO THE POSTING OF THE AGENDA

None

ADJOURNMENT

Motion: Chair Fayma Ishaq requested a motion to adjourn the meeting.

First: Silva Baghdanian

Second: David Feinberg

Vote: Meeting adjourned at 10:45am

SEPTEMBER 11, 2025

TO: TPAC

FROM: MATTHEW AVANCENA, DIRECTOR, PLANNING AND COORDINATION

RE: TPAC OFFICER ELECTIONS FY 2025-2026

ISSUE:

In accordance with Transportation Professionals Advisory Committee Bylaws, it is necessary to elect new officers for TPAC for Fiscal Year 2025-2026.

RECOMMENDATION:

Elect David Feinberg from Santa Monica Big Blue Bus as chairperson and Lamicia Butler from Montebello Bus Lines as vice-chairperson.

BACKGROUND:

The TPAC bylaws require that officer elections take place for the Chairperson and Vice-Chairperson to fill 12-month terms effective September 2025 through October 2026. Staff notified TPAC members of the need to hold elections at the July 2025 meeting and requested volunteers to serve on the nominating subcommittee. Silva Baghdanian (Glendale Beeline) and David Feinberg (Santa Monica Big Blue Bus) volunteered to serve on the nominating committee.

Attached are the relevant portions of the TPAC Bylaws that address officer elections:

Article 5 - Officers

Committee members will recommend a Chairperson and Vice-Chairperson for consideration by the Board Chair. If ratified by the Board Chair, the term is one year from September through October.

Officers will be elected every year at the August meeting by a **ROLL CALL VOICE VOTE** of the majority of the members present. Officer seats will be limited to two consecutive terms served by any one individual, subject to Board chair ratification.

Duties of the Chairperson

The Chairperson will preside at the meetings and will represent the Committee at meetings of the Access Services Board of Directors and Board committees, when appropriate.

Duties of the Vice Chairperson

The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson.

Vacancies of Officer Positions

A vacancy for an officer position shall exist in the following circumstances:

- (a) the resignation or death of an officer;
- (b) the removal of an officer by a **ROLL CALL VOICE VOTE** of the majority of the Committee;
- (c) the removal of an officer as a member of the Committee by the Board of Directors as provided in Article 3 of these bylaws.

Filling Vacancies of Officer Positions

Except as otherwise provided in these Bylaws, vacancies of an Officer position shall be filled by approval of the affirmative **ROLL CALL VOICE VOTE** of the members present at a regularly scheduled or special meeting held pursuant to Article 7 of these Bylaws. Access staff will provide nominations for the Board of Directors. One (1) or more individuals may be nominated for any Committee vacancy.

In the event of a vacancy of the officer position of Chair, the presiding Vice-Chair officer will automatically assume the role of Chair for the remaining term. There will then be an election conducted for the Vice-Chair position by approval of the affirmative **ROLL CALL VOICE VOTE** of members present at a regularly scheduled or special meeting held pursuant to Article 7 of these bylaws.