

access

ANNUAL MEMBERSHIP MEETING
THURSDAY, NOVEMBER 21, 2019
11:00 - 1:30 P.M.

The California Endowment Center
1000 North Alameda Street
Los Angeles, CA 90012

MISSION STATEMENT

Access Services promotes access to all modes of transportation and provides quality and safe ADA paratransit service on behalf of public transit agencies in Los Angeles County.

	<u>DISPOSITION</u>
1. CALL TO ORDER	ACTION
2. WELCOME/INTRODUCTIONS	PRESENTATION
3. LUNCH	
4. REVIEW & APPROVAL OF OCTOBER 30, 2018 ANNUAL MEMBERSHIP MEETING MINUTES (page 4) [Staff Recommendation: Approve]	ACTION [Vote Required: Majority of members present in person or proxy of two of the three classes by voice vote]
5. FINANCIAL REPORT	PRESENTATION
6. OPERATIONS REPORT	PRESENTATION
7. INFORMATION TECHNOLOGY UPDATE	PRESENTATION
8. 2019 JERRY WALKER COMMITMENT TO QUALITY SERVICE AWARD	PRESENTATION
9. 2019 SPIRIT OF ACCESSIBILITY AWARD	PRESENTATION

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| 10. | GENERAL PUBLIC COMMENT | INFORMATION |
| 11. | NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA | DISCUSSION/
POSSIBLE ACTION |
| 12. | ADJOURNMENT | ACTION |

Access Services does not discriminate on the basis of disability. Accordingly, Access Services seeks to ensure that individuals with disabilities will have an equal opportunity to participate in the range of Access Services events and programs by providing appropriate auxiliary aids and services for communications. Primary consideration is given to the request of individuals with disabilities. However, the final decision belongs to Access Services. To help ensure the availability of those auxiliary aids and services you require, please make every effort to notify Access Services of your request at least three (3) business days (72 hours) prior to the meeting in which you wish to utilize those aids or services. You may do so by contacting (213) 270-6000.

Note: Access Services Board meetings are held pursuant to the Ralph M. Brown Act [Cal. Gov. Code §54950] and are open to the public. The public may view and obtain all written information supporting this agenda provided to the Board both initially and supplementally prior to the meeting at the agency's offices located at 3449 Santa Anita Avenue, El Monte, California and on its website at <http://accessla.org>. Documents, including Power Point handouts distributed to the Board members by staff or Board members at the meeting, will simultaneously be made available to the public. Three opportunities are available for the public to address the Board during a Board meeting: (1) before closed session regarding matters to be discussed in closed session, (2) before a specific agenda item is debated and voted upon regarding that item and (3) general public comment. The exercise of the right to address the Board is subject to restriction as to time and appropriate decorum. All persons wishing to make public comment must fill out a goldenrod Public Comment Form and submit it to the Secretary of the Board. Public comment is generally limited to three (3) minutes per speaker and the total time available for public comment may be limited at the discretion of the Chairperson. Persons whose speech is impaired such that they are unable to address the Board at a normal rate of speed may request the accommodation of a limited amount of additional time from the Chair but only by checking the appropriate box on the Public Comment Form. Granting such an accommodation is at the discretion of the Chair.

The Board of Directors will not and cannot respond during the meeting to matters raised under general public comment. Pursuant to provisions of the Brown Act governing these proceedings, no discussion or action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. However, the Board may direct staff to investigate and/or

schedule certain matters for consideration at a future Board of Directors Meeting and the staff may respond to all public comment in writing prior to the next Board meeting.

Alternative accessible formats are available upon request.



**STATEMENT OF PROCEEDINGS FOR THE
ANNUAL MEMBERSHIP MEETING**

**California Endowment Center
1000 North Alameda Street
Los Angeles, CA 90012**

**Tuesday, October 30, 2018
11:25 a.m.**

1. CALL TO ORDER

The Access Services Annual Membership meeting convened at 11:35 a.m. on Tuesday, October 30, 2018 at the California Endowment Center, 1000 North Alameda Street, Los Angeles, California. The presiding Board Member was Chair Nalini Ahuja. The following Members of Access Services were present, constituting a quorum:

BOARD MEMBERS PRESENT

Nalini Ahuja, Chair	Los Angeles County Metropolitan Transportation Authority
Art Ida, Vice Chair	Los Angeles County Municipal Operators
Kim Turner, Treasurer	Los Angeles County Municipal Operators
Theresa DeVera, Secretary	City of Los Angeles Mayor's Office
Doran Barnes	City Selection Committee Corridor Transportation Representatives
Martin Gombert	Los Angeles County Local Fixed Route Operators

Dolores Nason

Los Angeles County Board
of Supervisors

John Troost

Los Angeles County
Commission on
Disabilities

LOCAL FIXED ROUTE OPERATORS PRESENT

Representatives and Proxies

Agencies

Allan Perdomo

City of Bell

Kathryn Engel - Proxy

City of Carson

Sabrina Fung

City of Cerritos

Wendall Johnson

City of Compton

Rosa Calvillo

City of El Monte

Kathryn Engel

City of Glendale

Kathryn Engel - Proxy

City of Inglewood

Jordan Catanese

Los Angeles County
Dept. of Public Works

Martin Gombert

Palos Verdes Peninsula
Transit Authority

Valerie Gibson

City of Pasadena

Kathryn Engel - Proxy

City of Sierra Madre

Kathryn Engel - Proxy

City of West Hollywood

MUNICIPAL FIXED ROUTE OPERATORS PRESENT

Representatives and Proxies

Agencies

Joyce Rooney

Beach Cities Transit

Claude McFerguson

City of Commerce

Art Ida	Culver City Bus
Kevin Parks-McDonald	Foothill Transit
Dana Pynn	G-Trans
Luz Echavarria	Los Angeles Department of Transportation
Aida Douglas	Long Beach Transit
Giovanna Gogreve	Metro
Joyce Rooney - Proxy	Montebello Bus Lines
Jim Parker	Norwalk Transit
Joyce Rooney - Proxy	Santa Monica's Big Blue Bus
James Lee	Torrance Transit

MEMBER AGENCIES NOT PRESENT

The following Board members were not in attendance: Director Angela Nwokike.

The following Local Fixed Route Operators were not in attendance: City of Alhambra, City of Arcadia, City of Baldwin Park, City of Bell Gardens, City of Bellflower, City of Burbank, City of Calabasas, City of Cudahy, City of Downey, City of Duarte, City of Huntington Park, City of La Cañada Flintridge, City of Lawndale, City of Lynwood, City of Monterey Park, City of Paramount, City of Rosemead, City of West Covina and City of Westlake Village.

The following Municipal Fixed Route Operators were not in attendance: Antelope Valley Transit Authority and Santa Clarita Transit.

2. WELCOME/INTRODUCTIONS

Board of Directors Chair Nalini Ahuja and Executive Director Andre Colaiace welcomed the meeting attendees and thanked them for their attendance for the annual meeting.

4. REVIEW AND APPROVAL OF NOVEMBER 30, 2017 ANNUAL MEMBERSHIP MEETING MINUTES

Recommendation: Approve the minutes from the Annual Membership Meeting held on November 30, 2017.

Member Comments: Norwalk Transit noted that they attended the November 30, 2017 Annual Meeting.

Motion with correction made by Treasurer Turner, seconded by Secretary De Vera. Via voice vote the majority of membership and Board were in favor, motion passed.

5. ESTABLISHMENT OF NOMINATING COMMITTEES - BOARD ELECTIONS

Recommendation:

1) Appoint Joyce Rooney from Beach Cities Transit to the Nominating Committee for the selection of one Director to represent the Municipal Fixed Route Operators.

2) Appoint Kathryn Engel from the city of Glendale to the Nominating Committee for the selection of two Directors to represent the Local Fixed Route Operators.

3) Allow additional members to volunteer until December 28, 2018.

Motion made by Vice Chair Ida, seconded by Director Nason. Via Roll Call Vote the majority of the quorum were all in favor, motion passed.

6. FINANCIAL REPORT

Access Services Deputy Executive Director Hector Rodriguez provided an overview of fiscal year 2018 financials. This included a comparison to fiscal year 2017, funding sources, expenses by program, service demand and administrative costs.

7. OPERATIONS REPORT

Access Services Chief Operations Officer Mike Greenwood provided an overview of fiscal year 2018 operations. This included reviewing key performance indicators, insurance claim costs, and emergency management activities.

8. INFORMATION TECHNOLOGY UPDATE

Access Services Director of Information Technology Bill Tsuei provided an update on information technology initiatives. This included information on the "Where's My Ride" application, on-line reservations schedule, update to the

Access website, and the migration to Voice over Internet Protocol (VoIP) for toll free calls.

9. 2018 JERRY WALKER COMMITMENT TO QUALITY SERVICE AWARD

Access Services Manager of Eligibility Geoffrey Okamoto introduced the 2018 Jerry Walker Commitment to Quality Service Award recipient, Mr. Scotty Galvan. Mr. Salvador briefly went over the history of Jerry Walker and the qualifications for receiving this award. He also provided a little background on the recipient, Mr. Galvan, who is a mobility assessment evaluator with Medical Transportation Management, Inc. (MTM).

10. 2018 SPIRIT OF ACCESSIBILITY AWARD

Access Services Senior Manager of Planning and Coordination Matthew Avancena introduced the 2018 Spirit of Accessibility Award recipients, Lori Dixon and Palos Verdes Peninsula Transit Authority. They were honored for their involvement with the Miraleste Intermediate School in Rancho Palos Verdes, which operates a Community Based Instruction (CBI) program for students with disabilities.

11. GENERAL PUBLIC COMMENT

General public comment was received. No comments required follow-up.

12. NEW BUSINESS SUBSEQUENT TO THE POSTING OF THE AGENDA

There was no new business heard subsequent to the posting of the agenda.

13. ADJOURNMENT

Motion made by Access Services Board Member Director Gombert, Seconded by Access Services Board Member Dolores Nason. Via voice vote all the members of the three classes were in favor. The meeting adjourned at 1:01 p.m.

Approval

Theresa DeVera, Secretary

Date