



**Access Services**  
PO Box 5728  
El Monte, CA 91734  
213.270.6000  
[accessla.org](http://accessla.org)

## Proposed Budget Detail Fiscal Year 2019/20

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**Access Services**  
**Budget by Cost Center**  
**Fiscal Year Ending June 30, 2020**

	<b>Expenses</b>	<b>% of Total Budget</b>	<b>% of Oper. Costs</b>
<b>ADMINISTRATION</b>			
Board Compensation	\$26,000	0.01%	0.01%
Business Meetings & Meals	\$25,000	0.01%	0.01%
Communications	\$69,960	0.04%	0.04%
Insurance	\$169,896	0.09%	0.09%
Network & Telecom Maintenance	\$482,969	0.25%	0.26%
Office Rent	\$304,428	0.16%	0.17%
Other Expense	\$61,660	0.03%	0.03%
Other Related Employee Expense	\$105,000	0.05%	0.06%
Postage/Mailing	\$59,004	0.03%	0.03%
Printed Materials	\$22,500	0.01%	0.01%
Professional Services	\$823,106	0.43%	0.45%
Promotions/Events	\$46,896	0.02%	0.03%
Repair & Maintenance	\$21,000	0.01%	0.01%
Salaries & Related Expense	\$4,793,865	2.48%	2.61%
Temporary Personnel	\$50,004	0.03%	0.03%
Travel and Conference	\$67,212	0.03%	0.04%
Office/Kitchen Supplies	\$49,868	0.03%	0.03%
<b>ADMINISTRATION Total</b>	<b>\$7,178,368</b>	<b>3.72%</b>	<b>3.90%</b>
<b>CONTRACT MANAGEMENT</b>			
Communications	\$61,024	0.03%	0.03%
Insurance	\$39,048	0.02%	0.02%
Office Rent	\$145,716	0.08%	0.08%
Other Expense	\$3,048	0.00%	0.00%
Postage/Mailing	\$43,000	0.02%	0.02%
Printed Materials	\$159,500	0.08%	0.09%
Professional Services	\$121,428	0.06%	0.07%
Promotions/Events	\$216,700	0.11%	0.12%
Salaries & Related Expense	\$1,967,612	1.02%	1.07%
Travel and Conference	\$27,000	0.01%	0.01%
Travel Training	\$853,207	0.44%	0.46%
Vehicle Costs	\$186,996	0.10%	0.10%
Office/Kitchen Supplies	\$5,832	0.00%	0.00%
<b>CONTRACT MANAGEMENT Total</b>	<b>\$3,830,111</b>	<b>1.98%</b>	<b>2.08%</b>

**Access Services**  
**Budget by Cost Center**  
**Fiscal Year Ending June 30, 2020**

	<b>Expenses</b>	<b>% of Total Budget</b>	<b>% of Oper. Costs</b>
<b>CONTRACT OPERATIONS</b>			
Communications	\$890,901	0.46%	0.48%
Contracted Customer Service	\$2,333,173	1.21%	1.27%
Insurance	\$6,820,164	3.53%	3.71%
Network & Telecom Maintenance	\$1,193,365	0.62%	0.65%
Office Rent	\$42,852	0.02%	0.02%
Professional Services	\$324,864	0.17%	0.18%
Promotions/Events	\$100,000	0.05%	0.05%
Purchased Transportation	\$148,700,794	76.98%	80.86%
Salaries & Related Expense	\$597,353	0.31%	0.32%
Security	\$200,000	0.10%	0.11%
Temporary Personnel	\$0	0.00%	0.00%
Travel and Conference	\$8,500	0.00%	0.00%
Vehicle Costs	\$171,504	0.09%	0.09%
Office/Kitchen Supplies	\$7,296	0.00%	0.00%
<b>CONTRACT OPERATIONS Total</b>	<b>\$161,390,766</b>	<b>83.55%</b>	<b>87.76%</b>
<b>CTSA</b>			
Communications	\$4,104	0.00%	0.00%
Insurance	\$1,116	0.00%	0.00%
Network & Telecom Maintenance	\$1,000	0.00%	0.00%
Office Rent	\$60,000	0.03%	0.03%
Other Expense	\$47,384	0.02%	0.03%
Postage/Mailing	\$5,004	0.00%	0.00%
Printed Materials	\$0	0.00%	0.00%
Promotions/Events	\$7,996	0.00%	0.00%
Salaries & Related Expense	\$326,510	0.17%	0.18%
Travel and Conference	\$2,004	0.00%	0.00%
Office/Kitchen Supplies	\$2,196	0.00%	0.00%
<b>CTSA Total</b>	<b>\$457,314</b>	<b>0.24%</b>	<b>0.25%</b>

**Access Services  
Budget by Cost Center  
Fiscal Year Ending June 30, 2020**

	<b>Expenses</b>	<b>% of Total Budget</b>	<b>% of Oper. Costs</b>
<b>ELIGIBILITY</b>			
Communications	\$194,447	0.10%	0.11%
Eligibility and Appeals	\$6,016,864	3.11%	3.27%
Insurance	\$71,640	0.04%	0.04%
Office Rent	\$450,972	0.23%	0.25%
Other Expense	\$384	0.00%	0.00%
Postage/Mailing	\$330,000	0.17%	0.18%
Printed Materials	\$495,000	0.26%	0.27%
Professional Services	\$46,272	0.02%	0.03%
Promotions/Events	\$48,000	0.02%	0.03%
Purchased Transportation	\$2,588,183	1.34%	1.41%
Repair & Maintenance	\$15,000	0.01%	0.01%
Salaries & Related Expense	\$605,067	0.31%	0.33%
Tether Pilot Program	\$177,422	0.09%	0.10%
Travel and Conference	\$2,496	0.00%	0.00%
Vehicle Costs	\$384	0.00%	0.00%
Office/Kitchen Supplies	\$5,832	0.00%	0.00%
<b>ELIGIBILITY Total</b>	<b>\$11,047,963</b>	<b>5.72%</b>	<b>6.01%</b>
<b>Total Operating Budget</b>	<b>\$183,904,523</b>	<b>95.21%</b>	<b>100.00%</b>
<b>CAPITAL</b>			
IT Project	\$488,000	0.25%	
Vehicles	\$8,767,055	4.54%	
<b>CAPITAL Total</b>	<b>\$9,255,055</b>	<b>4.79%</b>	
<b>Total Operating and Capital Budget</b>	<b>193,159,578</b>	<b>100.00%</b>	

<b>PASSENGER AND REVENUE STATISTICS</b>	<b>FY2019/20</b>
Projected # of Passengers	4,574,918
Projected # of Contract Revenue Miles	31,780,376
Projected # of Trips	3,423,718
Total Purchased Transportation Cost per Passenger	\$32.30
Total Purchased Transportation Cost per Trip*	\$43.17
Total Purchased Transportation Cost per Contract Revenue Mile*	\$4.65
Total Agency Cost per Passenger before Capital	\$40.20

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2020**

	<b>FY2018/19</b>	<b>FY2019/20</b>
	<b>Budget</b>	<b>Budget</b>
<b>Funding</b>		
LA County Prop C Funds	\$64,574,322	\$84,482,848
Federal Section 5310	\$65,892,000	\$70,988,000
Measure M	\$24,000,000	\$12,900,000
Passenger Revenues	\$9,573,737	\$10,091,728
Prior Yr Operating - Prop C	\$6,893,373	\$4,027,181
Federal Section 5317 - ATW	\$674,680	\$660,000
Misc Revenue	\$420,000	\$509,766
Federal Section 5317 - SAE	\$266,810	\$245,000
<b>Funding Total</b>	<b>\$172,294,922</b>	<b>\$183,904,523</b>
Federal 5310	\$12,000,000	\$4,510,652
Federal 5316		\$2,313,033
Prop C - Carryover		\$1,318,803
Federal Section 5317		\$624,567
Prop C - New		\$488,000
<b>Capital Funding Total</b>	<b>\$12,000,000</b>	<b>\$9,255,055</b>
<b>Total Funding</b>	<b>\$184,294,922</b>	<b>\$193,159,578</b>

**ADMINISTRATION**

**Salaries & Related Expense**

CA Unemployment Tax	\$14,119	\$15,190
CalPERS Retirement Contribution-Employer	\$360,818	\$402,935
CalPERS Retirement Pickup	\$248,918	\$131,160
Dental	\$42,369	\$30,879
Educational Assistance	\$15,000	\$15,000
Health	\$537,051	\$400,767
Life/LTD	\$11,768	\$20,460
Medicare	\$53,874	\$50,454
Qualified Transportation	\$14,760	\$14,840
Salaries	\$3,212,497	\$3,628,072
Vision	\$5,102	\$3,850
Worker's Compensation	\$67,044	\$80,258

**Salaries & Related Expense Total** **\$4,583,321** **\$4,793,865**

**Professional Services**

Consulting - Other	\$606,070	\$481,056
Interpretation/Translation	\$2,000	\$2,004
Legal Fees	\$275,000	\$279,996
Other Professional Services	\$51,506	\$60,050

**Professional Services Total** **\$934,576** **\$823,106**

**NW & Telecom Maintenance**

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2020**

	<b>FY2018/19</b>	<b>FY2019/20</b>
	<b>Budget</b>	<b>Budget</b>
Computer - Consulting	\$30,000	
Computer - Soft License/Maintenance	\$65,000	\$65,000
Computer - Supplies/Exp Equip	\$20,000	\$20,000
Computer - Training/Materials	\$15,000	\$15,000
Computer - Website Development	\$40,000	\$42,844
Network Support		\$281,549
Network Support - Consulting	\$100,000	\$50,000
Telephone System Consulting/Maintenance	\$35,000	\$8,576
<b>NW &amp; Telecom Maintenance Total</b>	<b>\$305,000</b>	<b>\$482,969</b>
<b>Office Rent</b>		
Office/Storage Rent	\$304,432	\$304,428
<b>Office Rent Total</b>	<b>\$304,432</b>	<b>\$304,428</b>
<b>Insurance</b>		
Ins - Coml Genl Liab	\$21,838	\$24,864
Ins - Cyber Liability	\$27,091	\$14,712
Ins - Directors & Officers	\$121,200	\$82,512
Ins - Earthquake Coverage	\$10,893	\$10,884
Ins - Prof Liab	\$33,821	\$11,268
Ins - Umb & Bus Auto	\$17,700	\$25,656
<b>Insurance Total</b>	<b>\$232,543</b>	<b>\$169,896</b>
<b>Other Related Employee Expense</b>		
Empl Dev/Training/Appreciation	\$40,000	\$40,000
Payroll Processing Services	\$35,000	\$60,000
Recruitment Advertising & Fees	\$3,000	\$3,000
Subscription/References	\$2,000	\$2,000
<b>Other Related Employee Expense Total</b>	<b>\$80,000</b>	<b>\$105,000</b>
<b>Communications</b>		
800 Line Service	\$18,600	\$10,000
Communications	\$35,000	\$35,000
Frame Relay/T1 - Expense	\$19,500	\$15,600
Telephone	(\$37,140)	(\$25,200)
Telephone - Cell Phone/Pagers	\$35,870	\$34,560
<b>Communications Total</b>	<b>\$71,830</b>	<b>\$69,960</b>
<b>Travel and Conference</b>		
Mileage and Parking		\$4,200
Travel and Conference	\$70,000	\$63,012
<b>Travel and Conference Total</b>	<b>\$70,000</b>	<b>\$67,212</b>
<b>Other Expense</b>		
Banking Fees	\$2,000	\$21,600
Equipment/Other Rental	\$11,000	\$8,288
Mileage and Parking	\$3,700	
Miscellaneous	\$1,500	\$12,000

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2020**

	FY2018/19 Budget	FY2019/20 Budget
Professional Memberships	\$4,290	\$5,772
Provision for Income Tax		\$12,000
Public Notice Advertising Expenses	\$10,000	\$2,000
Taxes/Filing Fees	\$1,000	
<b>Other Expense Total</b>	<b>\$33,490</b>	<b>\$61,660</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$81,900	\$59,004
<b>Postage/Mailing Total</b>	<b>\$81,900</b>	<b>\$59,004</b>
<b>Temporary Personnel</b>		
Salaries - Temp	\$30,000	\$50,004
<b>Temporary Personnel Total</b>	<b>\$30,000</b>	<b>\$50,004</b>
<b>Office/Kitchen Supplies</b>		
Kitchen Supplies	\$5,496	\$8,784
Office Supplies	\$38,000	\$41,084
<b>Office/Kitchen Supplies Total</b>	<b>\$43,496</b>	<b>\$49,868</b>
<b>Promotions/Events</b>		
Business Meetings & Meals		\$12,996
Metro Studio/Design	\$43,750	\$22,500
Promotional Activities		\$11,400
<b>Promotions/Events Total</b>	<b>\$43,750</b>	<b>\$46,896</b>
<b>Board Compensation</b>		
Board and Advisory Committee Compensation	\$28,000	\$26,000
<b>Board Compensation Total</b>	<b>\$28,000</b>	<b>\$26,000</b>
<b>Business Meetings &amp; Meals</b>		
Annual Meeting	\$16,000	\$25,000
Business Meetings & Meals	\$6,100	
<b>Business Meetings &amp; Meals Total</b>	<b>\$22,100</b>	<b>\$25,000</b>
<b>Printed Materials</b>		
Pub/Prtng/Cpng	\$15,900	\$22,500
<b>Printed Materials Total</b>	<b>\$15,900</b>	<b>\$22,500</b>
<b>Repair &amp; Maintenance</b>		
Office Equipment	\$11,500	\$6,000
Office Facilities	\$15,000	\$15,000
<b>Repair &amp; Maintenance Total</b>	<b>\$26,500</b>	<b>\$21,000</b>
<b>ADMINISTRATION Total</b>	<b>\$6,906,838</b>	<b>\$7,178,368</b>

Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2020

	FY2018/19 Budget	FY2019/20 Budget
<b>CONTRACT MANAGEMENT</b>		
<b>Salaries &amp; Related Expense</b>		
CA Unemployment Tax	\$5,925	\$8,246
CalPERS Retirement Contribution-Employer	\$117,217	\$159,872
CalPERS Retirement Pickup	\$80,571	\$46,867
Dental	\$15,158	\$13,582
Health	\$212,139	\$252,736
Life/LTD	\$5,481	\$7,953
Medicare	\$16,690	\$19,611
Qualified Transportation	\$3,346	\$8,904
Salaries	\$1,203,959	\$1,409,132
Vision	\$2,168	\$2,765
Worker's Compensation	\$21,638	\$37,944
<b>Salaries &amp; Related Expense Total</b>	<b>\$1,684,292</b>	<b>\$1,967,612</b>
<b>Travel Training</b>		
Travel Training	\$750,000	\$853,207
<b>Travel Training Total</b>	<b>\$750,000</b>	<b>\$853,207</b>
<b>Promotions/Events</b>		
Business Meetings & Meals		\$3,000
Community Meeting	\$51,200	\$51,200
Meals - Pub Mtg/Event		
Metro Studio/Design	\$101,250	\$102,500
PAX - Compli Fares/Misc Reimb		
Promotional Activities	\$20,000	\$50,000
Safety campaign	\$10,000	\$10,000
<b>Promotions/Events Total</b>	<b>\$182,450</b>	<b>\$216,700</b>
<b>Vehicle Costs</b>		
R & M/Other	\$51,996	\$126,996
Registration		
Veh - Staff - Gas/Car Wash	\$60,000	\$60,000
<b>Vehicle Costs Total</b>	<b>\$111,996</b>	<b>\$186,996</b>
<b>Printed Materials</b>		
Pub/Prtng/Cpng	\$115,600	\$145,500
Rider Bulletin	\$14,000	\$14,000
<b>Printed Materials Total</b>	<b>\$129,600</b>	<b>\$159,500</b>
<b>Office Rent</b>		
Office/Storage Rent	\$145,716	\$145,716
<b>Office Rent Total</b>	<b>\$145,716</b>	<b>\$145,716</b>
<b>Professional Services</b>		
Consulting - Other	\$60,000	\$121,428
<b>Professional Services Total</b>	<b>\$60,000</b>	<b>\$121,428</b>
<b>Communications</b>		



Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2020

	FY2018/19 Budget	FY2019/20 Budget
Frame Relay/T1 - Expense	\$45,500	\$36,400
Telephone - Cell Phone/Pagers	\$3,430	\$24,624
<b>Communications Total</b>	<b>\$48,930</b>	<b>\$61,024</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$101,500	\$43,000
<b>Postage/Mailing Total</b>	<b>\$101,500</b>	<b>\$43,000</b>
<b>Insurance</b>		
Ins - Umb & Bus Auto	\$26,030	\$39,048
<b>Insurance Total</b>	<b>\$26,030</b>	<b>\$39,048</b>
<b>Travel and Conference</b>		
Travel and Conference	\$27,000	\$27,000
<b>Travel and Conference Total</b>	<b>\$27,000</b>	<b>\$27,000</b>
<b>Office/Kitchen Supplies</b>		
Kitchen Supplies	\$1,656	\$1,716
Office Supplies	\$5,400	\$4,116
<b>Office/Kitchen Supplies Total</b>	<b>\$7,056</b>	<b>\$5,832</b>
<b>Other Expense</b>		
Equipment/Other Rental	\$1,000	
Professional Memberships	\$2,080	\$3,048
<b>Other Expense Total</b>	<b>\$3,080</b>	<b>\$3,048</b>
<b>Other Related Employee Expense</b>		
Scratch and Win Program		
<b>Other Related Employee Expense Total</b>		
<b>CONTRACT MANAGEMENT Total</b>	<b>\$3,277,650</b>	<b>\$3,830,111</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2020**

	FY2018/19 Budget	FY2019/20 Budget
<b>CONTRACT OPERATIONS</b>		
<b>Purchased Transportation</b>		
Backup Services - Others*	\$45,000	\$13,425
Free Fare Programs	\$3,460,000	\$3,500,592
Fuel	\$418,585	\$212,399
Miscellaneous Fees	\$22,800	\$72,000
MTA Shuttle	\$0	\$36,000
Purchased Transportation	\$135,493,930	\$142,739,949
Purchased Transportation - ATW	\$1,115,741	\$1,257,257
Purchased Transportation - PWD		\$372,525
Purchased Transportation - SAE	\$500,716	\$505,564
Vehicle Lease - ATW	(\$1,380)	(\$1,380)
Vehicle Lease - AWC/PWD	(\$48)	(\$48)
Vehicle Lease - Regular	(\$7,608)	(\$7,488)
<b>Purchased Transportation Total</b>	<b>\$141,047,740</b>	<b>\$148,700,794</b>
<b>Insurance</b>		
Ins - 3rd Pty Empl Prac	\$39,425	\$46,764
Ins - Bus Auto/SIR	\$2,069,600	\$2,138,940
Ins - TPA	\$400,000	\$279,396
Ins - Umb & Bus Auto	\$4,584,045	\$4,355,064
<b>Insurance Total</b>	<b>\$7,093,070</b>	<b>\$6,820,164</b>
<b>Contracted Customer Service</b>		
Contracted Customer Service	\$2,189,892	\$2,333,173
<b>Contracted Customer Service Total</b>	<b>\$2,189,892</b>	<b>\$2,333,173</b>
<b>NW &amp; Telecom Maintenance</b>		
Computer - Consulting		\$294,000
Computer - Soft License/Maintenance	\$912,000	\$792,169
Radio Frequency Lease	\$17,200	\$17,196
Telephone System Consulting/Maintenance	\$182,000	\$90,000
<b>NW &amp; Telecom Maintenance Total</b>	<b>\$1,111,200</b>	<b>\$1,193,365</b>
<b>Communications</b>		
800 Line Service	\$837,000	\$839,997
Frame Relay/T1 - Expense	\$45,500	\$46,800
Telephone	\$4,000	
Telephone - Cell Phone/Pagers	\$20,580	\$4,104
<b>Communications Total</b>	<b>\$907,080</b>	<b>\$890,901</b>
<b>Salaries &amp; Related Expense</b>		
CA Unemployment Tax	\$2,202	\$3,038
CalPERS Retirement Contribution-Employer	\$45,118	\$50,398
CalPERS Retirement Pickup	\$30,412	\$21,788
Dental	\$4,209	\$4,963
Health	\$96,035	\$69,741

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2020**

	FY2018/19	FY2019/20
	Budget	Budget
Life/LTD	\$3,525	\$2,444
Medicare	\$6,300	\$6,027
Qualified Transportation	\$2,379	\$2,968
Salaries	\$462,716	\$425,889
Vision	\$1,011	\$624
Worker's Compensation	\$8,181	\$9,473
<b>Salaries &amp; Related Expense Total</b>	<b>\$662,087</b>	<b>\$597,353</b>
<b>Professional Services</b>		
Consulting - Other	\$184,960	\$192,864
Interpretation/Translation		\$132,000
<b>Professional Services Total</b>	<b>\$184,960</b>	<b>\$324,864</b>
<b>Security</b>		
Security Contract	\$200,000	\$200,000
<b>Security Total</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>Vehicle Costs</b>		
Consulting	\$120,000	\$120,000
Decaling	\$49,920	\$39,000
R & M/Other	\$57,000	\$12,504
Registration		
<b>Vehicle Costs Total</b>	<b>\$226,920</b>	<b>\$171,504</b>
<b>Promotions/Events</b>		
Driver Incentive Program	\$20,000	\$100,000
<b>Promotions/Events Total</b>	<b>\$20,000</b>	<b>\$100,000</b>
<b>Office Rent</b>		
Office/Storage Rent	\$42,852	\$42,852
<b>Office Rent Total</b>	<b>\$42,852</b>	<b>\$42,852</b>
<b>Travel and Conference</b>		
Travel and Conference	\$3,470	\$8,500
<b>Travel and Conference Total</b>	<b>\$3,470</b>	<b>\$8,500</b>
<b>Office/Kitchen Supplies</b>		
Kitchen Supplies	\$1,320	\$2,148
Office Supplies	\$4,320	\$5,148
<b>Office/Kitchen Supplies Total</b>	<b>\$5,640</b>	<b>\$7,296</b>
<b>Temporary Personnel</b>		
Salaries - Temp		\$0
<b>Temporary Personnel Total</b>		<b>\$0</b>
<b>CONTRACT OPERATIONS Total</b>	<b>\$153,694,908</b>	<b>\$161,390,766</b>

Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2020

	FY2018/19 Budget	FY2019/20 Budget
<b>CTSA</b>		
<b>Salaries &amp; Related Expense</b>		
CA Unemployment Tax	\$0	\$1,302
CalPERS Retirement Contribution-Employer	\$0	\$27,668
CalPERS Retirement Pickup	\$0	\$11,378
Dental	\$0	\$2,258
Health	\$0	\$36,256
Life/LTD	\$0	\$1,333
Medicare	\$0	\$3,288
Qualified Transportation	\$0	\$1,272
Salaries	\$523,835	\$236,180
Vision	\$0	\$346
Worker's Compensation	\$0	\$5,229
<b>Salaries &amp; Related Expense Total</b>	<b>\$523,835</b>	<b>\$326,510</b>
<b>Office Rent</b>		
Office/Storage Rent	\$60,000	\$60,000
<b>Office Rent Total</b>	<b>\$60,000</b>	<b>\$60,000</b>
<b>Other Expense</b>		
CTSA - Educ/Training Seminars	\$38,034	\$40,000
CTSA - Paratransit Scholarship	\$6,885	\$7,000
Professional Memberships	\$520	\$384
<b>Other Expense Total</b>	<b>\$45,439</b>	<b>\$47,384</b>
<b>Promotions/Events</b>		
Business Meetings & Meals		\$996
Community Meeting	\$2,000	\$2,000
Metro Studio/Design	\$5,000	\$5,000
<b>Promotions/Events Total</b>	<b>\$7,000</b>	<b>\$7,996</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$7,500	\$5,004
<b>Postage/Mailing Total</b>	<b>\$7,500</b>	<b>\$5,004</b>
<b>Communications</b>		
Telephone - Cell Phone/Pagers	\$3,430	\$4,104
<b>Communications Total</b>	<b>\$3,430</b>	<b>\$4,104</b>
<b>Office/Kitchen Supplies</b>		
Kitchen Supplies	\$876	\$648
Office Supplies	\$2,880	\$1,548
<b>Office/Kitchen Supplies Total</b>	<b>\$3,756</b>	<b>\$2,196</b>
<b>Travel and Conference</b>		
Travel and Conference	\$2,000	\$2,004
<b>Travel and Conference Total</b>	<b>\$2,000</b>	<b>\$2,004</b>
<b>Insurance</b>		
Ins - Umb & Bus Auto	\$521	\$1,116

Access Services  
 Line Item Detail  
 Fiscal Year Ending June 30, 2020

	FY2018/19 Budget	FY2019/20 Budget
<b>Insurance Total</b>	<b>\$521</b>	<b>\$1,116</b>
<b>NW &amp; Telecom Maintenance</b>		
Telephone System Consulting/Maintenance		\$1,000
<b>NW &amp; Telecom Maintenance Total</b>		<b>\$1,000</b>
<b>Business Meetings &amp; Meals</b>		
Business Meetings & Meals		
<b>Business Meetings &amp; Meals Total</b>		
<b>Printed Materials</b>		
Pub/Prtng/Cpng	\$2,650	\$0
<b>Printed Materials Total</b>	<b>\$2,650</b>	<b>\$0</b>
<b>CTSA Total</b>	<b>\$656,131</b>	<b>\$457,314</b>

Access Services  
Line Item Detail  
Fiscal Year Ending June 30, 2020

	FY2018/19 Budget	FY2019/20 Budget
<b>ELIGIBILITY</b>		
<b>Eligibility and Appeals</b>		
Appeal Interview	\$612,031	\$999,300
Eligibility Interview	\$3,641,548	\$5,017,564
<b>Eligibility and Appeals Total</b>	<b>\$4,253,579</b>	<b>\$6,016,864</b>
<b>Purchased Transportation</b>		
Certification	\$1,497,154	\$2,588,183
<b>Purchased Transportation Total</b>	<b>\$1,497,154</b>	<b>\$2,588,183</b>
<b>Salaries &amp; Related Expense</b>		
CA Unemployment Tax	\$1,610	\$2,604
CalPERS Retirement Contribution-Employer	\$33,584	\$51,952
CalPERS Retirement Pickup	\$22,637	\$26,719
Dental	\$3,857	\$4,483
Health	\$72,149	\$61,532
Life/LTD	\$1,774	\$2,477
Medicare	\$4,689	\$6,108
Qualified Transportation	\$7,848	\$2,544
Salaries	\$333,054	\$436,472
Vision	\$681	\$566
Worker's Compensation	\$6,086	\$9,610
<b>Salaries &amp; Related Expense Total</b>	<b>\$487,969</b>	<b>\$605,067</b>
<b>Printed Materials</b>		
ID Badges	\$350,000	\$375,000
Pub/Prtnng/Cpng	\$23,850	\$120,000
<b>Printed Materials Total</b>	<b>\$373,850</b>	<b>\$495,000</b>
<b>Office Rent</b>		
Office Rent - Utilities		\$39,996
Office/Storage Rent	\$434,430	\$410,976
<b>Office Rent Total</b>	<b>\$434,430</b>	<b>\$450,972</b>
<b>Postage/Mailing</b>		
Postage/Mailing/Courier	\$245,916	\$330,000
<b>Postage/Mailing Total</b>	<b>\$245,916</b>	<b>\$330,000</b>
<b>Communications</b>		
800 Line Service	\$74,400	\$149,999
Frame Relay/T1 - Expense	\$24,540	\$36,240
Telephone - Cell Phone/Pagers	\$3,430	\$8,208
<b>Communications Total</b>	<b>\$102,370</b>	<b>\$194,447</b>
<b>Tether Pilot Program</b>		
Tether Strap Project	\$230,300	\$66,996
Tether Strap Project (Supplies)		\$94,992
Tether Trips	\$15,000	\$15,434
<b>Tether Pilot Program Total</b>	<b>\$245,300</b>	<b>\$177,422</b>

**Access Services**  
**Line Item Detail**  
**Fiscal Year Ending June 30, 2020**

	FY2018/19 Budget	FY2019/20 Budget
<b>Insurance</b>		
Ins - 3rd Pty Empl Prac	\$6,957	\$8,256
Ins - Bus Auto/SIR	\$10,400	\$10,668
Ins - Prof Liab	\$11,274	\$33,816
Ins - Umb & Bus Auto	\$22,996	\$18,900
<b>Insurance Total</b>	<b>\$51,627</b>	<b>\$71,640</b>
<b>Promotions/Events</b>		
Business Meetings & Meals		\$3,000
Metro Studio/Design	\$25,000	\$45,000
<b>Promotions/Events Total</b>	<b>\$25,000</b>	<b>\$48,000</b>
<b>Professional Services</b>		
Consulting - Other	\$30,000	\$44,268
Interpretation/Translation	\$2,000	\$2,004
<b>Professional Services Total</b>	<b>\$32,000</b>	<b>\$46,272</b>
<b>Repair &amp; Maintenance</b>		
Office Facilities		\$15,000
<b>Repair &amp; Maintenance Total</b>		<b>\$15,000</b>
<b>Office/Kitchen Supplies</b>		
Kitchen Supplies	\$1,656	\$1,716
Office Supplies	\$5,400	\$4,116
<b>Office/Kitchen Supplies Total</b>	<b>\$7,056</b>	<b>\$5,832</b>
<b>Travel and Conference</b>		
Travel and Conference	\$2,500	\$2,496
<b>Travel and Conference Total</b>	<b>\$2,500</b>	<b>\$2,496</b>
<b>Other Expense</b>		
Professional Memberships	\$260	\$384
<b>Other Expense Total</b>	<b>\$260</b>	<b>\$384</b>
<b>Vehicle Costs</b>		
R & M/Other		
Registration		
Veh - Staff - Gas/Car Wash	\$384	\$384
<b>Vehicle Costs Total</b>	<b>\$384</b>	<b>\$384</b>
<b>ELIGIBILITY Total</b>	<b>\$7,759,395</b>	<b>\$11,047,963</b>
<b>Expenses Total</b>	<b>\$172,294,922</b>	<b>\$183,904,523</b>
<b>CAPITAL</b>		
IT Project	\$0	\$488,000
Vehicles	\$12,000,000	\$8,767,055
<b>Capital Total</b>	<b>\$12,000,000</b>	<b>\$9,255,055</b>
<b>Total Budget</b>	<b>\$184,294,922</b>	<b>\$193,159,578</b>

**Access Services**  
**Purchased Transportation Detail**  
**Fiscal Year Ending June 30, 2020**

<b>Passengers by Region</b>	<b>JUL-19</b>	<b>AUG-19</b>	<b>SEP-19</b>	<b>OCT-19</b>	<b>NOV-19</b>	<b>DEC-19</b>	<b>JAN-20</b>	<b>FEB-20</b>	<b>MAR-20</b>	<b>APR-20</b>	<b>MAY-20</b>	<b>JUN-20</b>	<b>TOTAL</b>
Southern	104,732	111,218	107,332	112,776	102,363	102,749	104,689	102,037	110,374	104,783	107,623	104,832	1,275,509
Eastern	121,833	125,248	124,054	132,062	119,109	116,336	123,026	120,257	129,732	126,680	129,003	125,576	1,492,915
Northern	62,446	66,538	64,980	69,325	63,310	61,648	65,421	62,811	69,432	66,418	68,090	67,609	788,027
West/ Central	61,347	63,748	62,132	65,877	59,578	58,548	60,541	60,494	66,604	63,485	66,489	63,735	752,580
Antelope Valley	17,150	18,482	18,237	19,537	17,530	16,920	17,758	17,667	19,746	18,818	19,504	18,708	220,057
Santa Clarita	3,524	3,886	3,848	3,981	3,676	3,595	3,848	3,735	4,194	3,881	3,784	3,701	45,653
Backup	15	15	15	16	14	14	15	14	16	15	15	15	179
<b>Total</b>	<b>371,046</b>	<b>389,136</b>	<b>380,598</b>	<b>403,573</b>	<b>365,580</b>	<b>359,809</b>	<b>375,299</b>	<b>367,015</b>	<b>400,097</b>	<b>384,079</b>	<b>394,508</b>	<b>384,177</b>	<b>4,574,918</b>
<b>Trips by Region</b>	<b>JUL-19</b>	<b>AUG-19</b>	<b>SEP-19</b>	<b>OCT-19</b>	<b>NOV-19</b>	<b>DEC-19</b>	<b>JAN-20</b>	<b>FEB-20</b>	<b>MAR-20</b>	<b>APR-20</b>	<b>MAY-20</b>	<b>JUN-20</b>	<b>TOTAL</b>
Southern	79,737	84,675	81,717	85,861	77,934	78,227	79,704	77,685	84,033	79,776	81,938	79,813	971,100
Eastern	83,646	86,041	85,449	90,975	82,189	80,402	84,756	82,331	89,042	87,235	88,469	86,727	1,027,262
Northern	49,235	52,461	51,233	54,658	49,916	48,606	51,580	49,523	54,743	52,366	53,684	53,306	621,311
West/ Central	44,138	45,866	44,703	47,398	42,866	42,125	43,559	43,525	47,921	45,677	47,838	45,857	541,472
Antelope Valley	12,337	13,317	13,151	14,092	12,650	12,216	12,801	12,710	14,231	13,574	14,049	13,508	158,635
Santa Clarita	2,822	3,112	3,081	3,188	2,944	2,879	3,082	2,991	3,358	3,108	3,030	2,964	36,560
Backup	15	15	15	16	14	14	15	14	16	15	15	15	179
Eastern - CERT	5,368	5,467	5,180	5,503	4,823	4,580	5,122	5,537	5,744	5,313	5,787	5,008	63,431
Antelope Valley - CERT	320	323	308	326	286	271	305	329	342	314	345	299	3,767
<b>Total</b>	<b>277,618</b>	<b>291,277</b>	<b>284,837</b>	<b>302,018</b>	<b>273,622</b>	<b>269,319</b>	<b>280,923</b>	<b>274,646</b>	<b>299,429</b>	<b>287,377</b>	<b>295,156</b>	<b>287,495</b>	<b>3,423,718</b>
<b>Contract RevMiles</b>	2,579,079	2,704,832	2,644,888	2,803,972	2,540,744	2,502,625	2,608,403	2,548,007	2,776,442	2,666,082	2,737,112	2,668,189	31,780,376
<b>Contract RevHrs</b>	130,731	137,123	133,968	141,980	128,631	126,663	132,101	129,294	140,810	135,032	138,788	135,017	1,610,139
<b>Fare Revenue</b>	\$ 821,316	\$ 865,478	\$ 842,855	\$ 890,952	\$ 808,067	\$ 800,931	\$ 828,142	\$ 807,878	\$ 879,249	\$ 841,141	\$ 863,463	\$ 842,257	\$ 10,091,728
<b>Variable Costs by Region</b>	<b>JUL-19</b>	<b>AUG-19</b>	<b>SEP-19</b>	<b>OCT-19</b>	<b>NOV-19</b>	<b>DEC-19</b>	<b>JAN-20</b>	<b>FEB-20</b>	<b>MAR-20</b>	<b>APR-20</b>	<b>MAY-20</b>	<b>JUN-20</b>	<b>TOTAL</b>
Southern	\$ 2,288,154	\$ 2,429,351	\$ 2,438,447	\$ 2,561,636	\$ 2,325,978	\$ 2,334,681	\$ 2,378,614	\$ 2,318,571	\$ 2,507,284	\$ 2,380,722	\$ 2,445,012	\$ 2,381,836	\$ 28,790,288
Eastern	\$ 2,549,322	\$ 2,622,314	\$ 2,604,291	\$ 2,772,734	\$ 2,504,931	\$ 2,450,458	\$ 2,583,166	\$ 2,509,274	\$ 2,713,826	\$ 2,834,948	\$ 2,875,037	\$ 2,818,410	\$ 31,838,709
Northern	\$ 1,690,891	\$ 1,867,212	\$ 1,823,501	\$ 1,945,440	\$ 1,776,651	\$ 1,729,987	\$ 1,835,868	\$ 1,762,623	\$ 1,948,431	\$ 1,863,852	\$ 1,910,774	\$ 1,897,299	\$ 22,052,529
West/ Central	\$ 1,449,399	\$ 1,506,123	\$ 1,467,930	\$ 1,556,437	\$ 1,442,308	\$ 1,417,397	\$ 1,465,652	\$ 1,464,495	\$ 1,612,422	\$ 1,536,910	\$ 1,609,632	\$ 1,542,968	\$ 18,071,673
Antelope Valley	\$ 301,717	\$ 325,693	\$ 321,631	\$ 344,641	\$ 309,395	\$ 298,769	\$ 313,061	\$ 310,832	\$ 348,058	\$ 331,984	\$ 357,368	\$ 343,586	\$ 3,906,735
Santa Clarita	\$ 106,707	\$ 121,845	\$ 120,636	\$ 124,824	\$ 115,240	\$ 112,704	\$ 120,637	\$ 117,093	\$ 131,469	\$ 121,644	\$ 118,623	\$ 116,045	\$ 1,427,467
Backup	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,200	\$ 1,050	\$ 1,050	\$ 1,125	\$ 1,050	\$ 1,200	\$ 1,125	\$ 1,125	\$ 1,125	\$ 13,425
Eastern - CERT	\$ 204,857	\$ 207,319	\$ 200,164	\$ 208,243	\$ 191,239	\$ 185,161	\$ 198,702	\$ 209,089	\$ 214,244	\$ 229,046	\$ 242,671	\$ 220,287	\$ 2,511,023
Antelope Valley - CERT	\$ 6,501	\$ 6,563	\$ 6,251	\$ 6,626	\$ 5,813	\$ 5,500	\$ 6,188	\$ 6,688	\$ 6,938	\$ 6,376	\$ 7,351	\$ 6,366	\$ 77,160
<b>Total</b>	<b>\$ 8,598,672</b>	<b>\$ 9,087,545</b>	<b>\$ 8,983,976</b>	<b>\$ 9,521,781</b>	<b>\$ 8,672,605</b>	<b>\$ 8,535,709</b>	<b>\$ 8,903,013</b>	<b>\$ 8,699,714</b>	<b>\$ 9,483,872</b>	<b>\$ 9,306,606</b>	<b>\$ 9,567,594</b>	<b>\$ 9,327,922</b>	<b>\$ 108,689,008</b>
<b>Fixed Costs by Region</b>	<b>JUL-19</b>	<b>AUG-19</b>	<b>SEP-19</b>	<b>OCT-19</b>	<b>NOV-19</b>	<b>DEC-19</b>	<b>JAN-20</b>	<b>FEB-20</b>	<b>MAR-20</b>	<b>APR-20</b>	<b>MAY-20</b>	<b>JUN-20</b>	<b>TOTAL</b>
Southern	\$ 883,764	\$ 883,764	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 951,215	\$ 11,279,678
Eastern	\$ 883,104	\$ 883,104	\$ 883,104	\$ 883,104	\$ 883,104	\$ 883,104	\$ 883,104	\$ 883,104	\$ 883,104	\$ 916,396	\$ 916,396	\$ 916,396	\$ 10,697,124
Northern	\$ 625,651	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 664,976	\$ 7,940,387
West/ Central	\$ 458,674	\$ 458,674	\$ 458,674	\$ 458,674	\$ 484,921	\$ 484,921	\$ 484,921	\$ 484,921	\$ 484,921	\$ 484,921	\$ 484,921	\$ 484,921	\$ 5,714,064
Antelope Valley	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 216,546	\$ 243,887	\$ 243,887	\$ 2,653,235
Santa Clarita	\$ 40,693	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 41,313	\$ 495,131
<b>Total</b>	<b>\$ 3,108,432</b>	<b>\$ 3,148,377</b>	<b>\$ 3,215,828</b>	<b>\$ 3,215,828</b>	<b>\$ 3,242,075</b>	<b>\$ 3,242,075</b>	<b>\$ 3,242,075</b>	<b>\$ 3,242,075</b>	<b>\$ 3,242,075</b>	<b>\$ 3,275,367</b>	<b>\$ 3,302,708</b>	<b>\$ 3,302,708</b>	<b>\$ 38,779,618</b>
<b>Misc Expense</b>	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 108,000
<b>Fuel Surcharge</b>	\$ 11,702	\$ 12,908	\$ 12,772	\$ 13,222	\$ 12,203	\$ 11,940	\$ 12,772	\$ 12,398	\$ 13,927	\$ 32,848	\$ 33,216	\$ 32,444	\$ 212,351
<b>Total Purchased Transportation</b>	<b>11,727,805</b>	<b>12,257,829</b>	<b>12,221,575</b>	<b>12,759,830</b>	<b>11,935,883</b>	<b>11,798,723</b>	<b>12,166,860</b>	<b>11,963,187</b>	<b>12,748,873</b>	<b>12,623,820</b>	<b>12,912,518</b>	<b>12,672,074</b>	<b>147,788,977</b>



Access Services  
 Summary of Projected Salaries  
 Fiscal Year Ending June 30, 2020

Summary of Projected Salaries	Administration	Contract Management	Contract Operations	CTSA	Eligibility	Total
Salaries	\$3,628,072	\$1,409,132	\$425,889	\$236,180	\$436,472	\$6,135,745
Health	\$400,767	\$252,736	\$69,741	\$36,256	\$61,532	\$821,033
CalPERS Retirement Contribution-Employer	\$402,935	\$159,872	\$50,398	\$27,668	\$51,952	\$692,824
CalPERS Retirement Pickup	\$131,160	\$46,867	\$21,788	\$11,378	\$26,719	\$237,912
Worker's Compensation	\$80,258	\$37,944	\$9,473	\$5,229	\$9,610	\$142,514
Medicare	\$50,454	\$19,611	\$6,027	\$3,288	\$6,108	\$85,488
Dental	\$30,879	\$13,582	\$4,963	\$2,258	\$4,483	\$56,166
Life/LTD	\$20,460	\$7,953	\$2,444	\$1,333	\$2,477	\$34,667
Qualified Transportation	\$14,840	\$8,904	\$2,968	\$1,272	\$2,544	\$30,528
CA Unemployment Tax	\$15,190	\$8,246	\$3,038	\$1,302	\$2,604	\$30,380
Educational Assistance	\$15,000					\$15,000
Vision	\$3,850	\$2,765	\$624	\$346	\$566	\$8,150
<b>Total</b>	<b>\$4,793,865</b>	<b>\$1,967,612</b>	<b>\$597,353</b>	<b>\$326,510</b>	<b>\$605,067</b>	<b>\$8,290,407</b>

**Access Services**  
**FY2018/19 Statement of Activities and**  
**FY2019/20 Comparison**

Expenses	FY2018/19	FY2018/19	FY2019/20 Budget	FY2018/19	FY2019/20
	Projection	Budget		Proj./Bud. Variance	Bud. Variance
Purchased Transportation	\$140,910,857	\$142,544,891	\$151,288,977	-1.1%	5.8%
Salaries & Related Expense	\$7,414,871	\$7,941,504	\$8,290,407	-6.6%	4.2%
Insurance	\$6,253,570	\$7,403,791	\$7,101,864	-15.5%	-4.3%
Eligibility and Appeals	\$5,404,479	\$4,253,579	\$6,016,864	27.1%	29.3%
Contracted Customer Service	\$2,250,977	\$2,189,892	\$2,333,173	2.8%	6.1%
Network & Telecom Maintenance	\$1,282,053	\$1,416,200	\$1,677,334	-9.5%	15.6%
Professional Services	\$1,488,086	\$1,211,536	\$1,315,670	22.8%	7.9%
Communications	\$2,271,162	\$1,133,640	\$1,220,436	100.3%	7.1%
Office Rent	\$980,160	\$987,430	\$1,003,968	-0.7%	1.6%
Travel Training	\$936,983	\$750,000	\$853,207	24.9%	12.1%
Printed Materials	\$552,778	\$522,000	\$677,000	5.9%	22.9%
Postage/Mailing	\$224,161	\$436,816	\$437,008	-48.7%	0.0%
Promotions/Events	\$329,401	\$278,200	\$419,592	18.4%	33.7%
Vehicle Costs	\$270,885	\$339,300	\$358,884	-20.2%	5.5%
Security	\$200,000	\$200,000	\$200,000	0.0%	0.0%
Tether Program	\$94,125	\$245,300	\$177,422	-61.6%	-38.3%
Other Expense	\$59,221	\$82,269	\$112,476	-28.0%	26.9%
Travel and Conference	\$105,665	\$104,970	\$107,212	0.7%	2.1%
Other Related Employee Expense	\$90,629	\$80,000	\$105,000	13.3%	23.8%
Office/Kitchen Supplies	\$39,349	\$67,004	\$71,024	-41.3%	5.7%
Temporary Personnel	\$112,990	\$30,000	\$50,004	276.6%	40.0%
Repair & Maintenance	\$27,061	\$26,500	\$36,000	2.1%	26.4%
Board Compensation	\$12,368	\$28,000	\$26,000	-55.8%	-7.7%
Business Meetings & Meals	\$50,947	\$22,100	\$25,000	130.5%	11.6%
Provision For Income Tax	\$9,754	\$0	\$0	100.0%	0.0%
<b>Expenses Total</b>	<b>\$167,295,071</b>	<b>\$172,294,922</b>	<b>\$183,904,523</b>	<b>-2.9%</b>	<b>6.3%</b>
<b>Capital</b>					
IT Project	\$0	\$0	\$488,000	0.0%	100%
Vehicles	\$9,492,761	\$12,000,000	\$8,767,055	-20.9%	-36.9%
<b>Capital Total</b>	<b>\$9,492,761</b>	<b>\$12,000,000</b>	<b>\$9,255,055</b>	<b>-20.9%</b>	<b>-29.7%</b>
<b>Total Operating and Capital</b>	<b>\$176,787,832</b>	<b>\$184,294,922</b>	<b>\$193,159,578</b>	<b>-4.1%</b>	<b>4.6%</b>