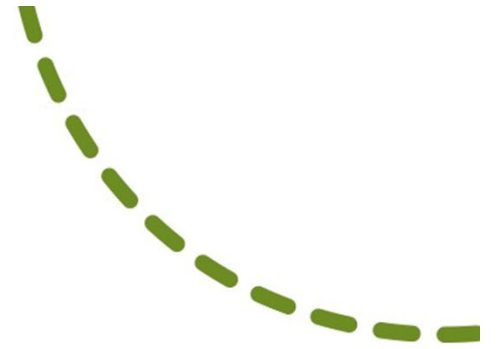
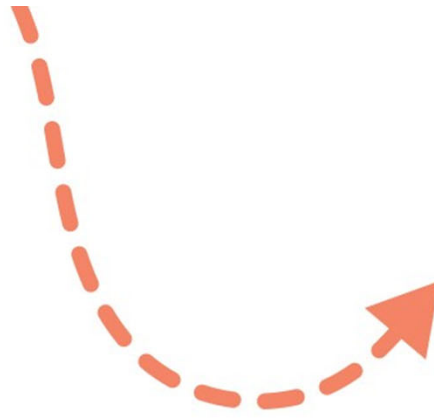
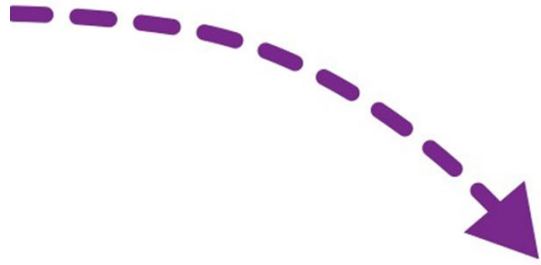


Item 9
Consideration To Approve
Supplemental FY20 and Draft FY21
Funding Requests



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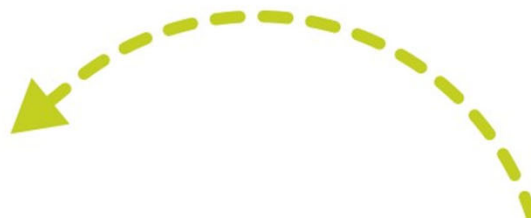
Legal Requirements



Anderson v. Rochester-Genesee Regional Transp. Authority 337 F.3d 201, 210 -212 (C.A.2 (N.Y.),2003)

- § 37.131(b) requires paratransit service providers to plan to meet 100% of the demand for next-day ride requests.
- Requirement to Fully Fund Expected Demand
- FTA Assurances

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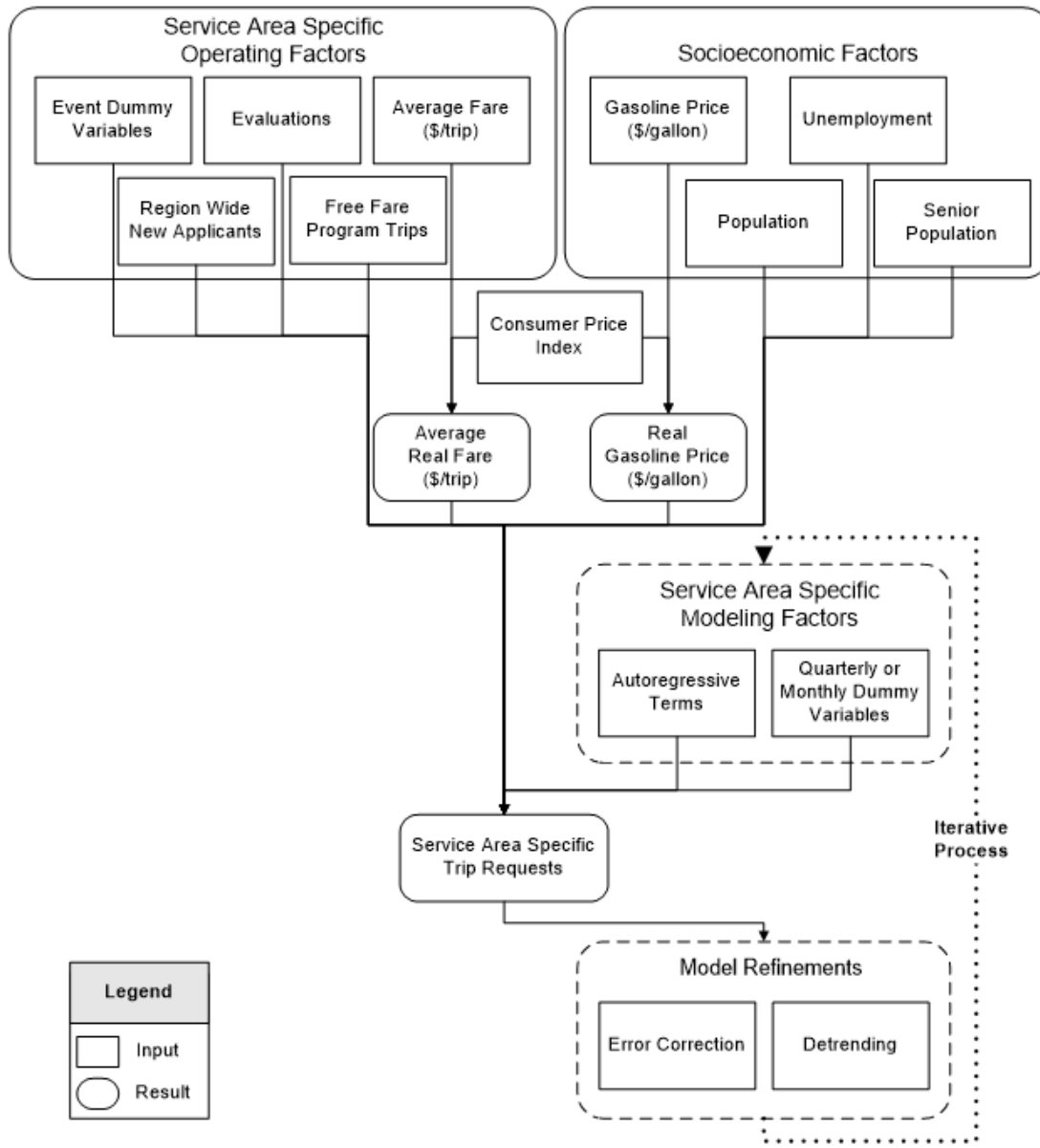
Budget Process

- HDR Projections
 - Calendar year actuals
 - Preliminary report early February
 - Final report March/April

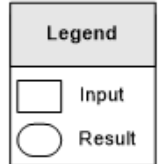
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HDR Variables



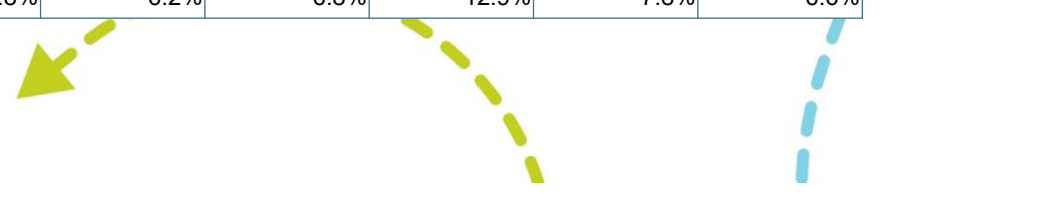
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HDR FY21 Passenger Forecast

Fiscal Year	TOTAL	Eastern	West/ Central	Northern	Southern	Antelope Valley	Santa Clarita	Backup
2019	4,504,011	1,364,886	723,284	769,173	1,393,972	206,629	45,790	277
2020	4,848,776	1,444,131	768,806	817,832	1,537,523	226,648	53,114	723
	7.7%	5.8%	6.3%	6.3%	10.3%	9.7%	16.0%	161.2%
2021	5,187,703	1,524,036	826,545	862,669	1,657,911	256,925	59,080	537
	7.0%	5.5%	7.5%	5.5%	7.8%	13.4%	11.2%	-25.8%
2022	5,540,099	1,596,990	884,388	917,782	1,784,853	291,259	64,253	574
	6.8%	4.8%	7.0%	6.4%	7.7%	13.4%	8.8%	6.8%
2023	5,915,508	1,673,262	946,282	978,048	1,916,757	330,700	69,847	612
	6.8%	4.8%	7.0%	6.6%	7.4%	13.5%	8.7%	6.8%
2024	6,334,859	1,759,263	1,015,410	1,046,156	2,060,118	377,114	76,142	656
	7.1%	5.1%	7.3%	7.0%	7.5%	14.0%	9.0%	7.1%
2025	6,769,240	1,845,454	1,087,812	1,116,304	2,207,893	428,474	82,602	701
	6.9%	4.9%	7.1%	6.7%	7.2%	13.6%	8.5%	6.9%
2026	7,207,477	1,927,754	1,161,622	1,185,997	2,358,304	483,968	89,086	746
	6.5%	4.5%	6.8%	6.2%	6.8%	13.0%	7.8%	6.5%
2027	7,673,852	2,013,121	1,239,956	1,259,611	2,517,811	546,526	96,033	795
	6.5%	4.4%	6.7%	6.2%	6.8%	12.9%	7.8%	6.5%
2028	8,177,742	2,103,644	1,324,858	1,338,444	2,689,318	617,135	103,496	847
	6.6%	4.5%	6.8%	6.3%	6.8%	12.9%	7.8%	6.6%
2029	8,715,228	2,197,220	1,414,596	1,421,801	2,872,257	696,886	111,566	902
	6.6%	4.4%	6.8%	6.2%	6.8%	12.9%	7.8%	6.6%

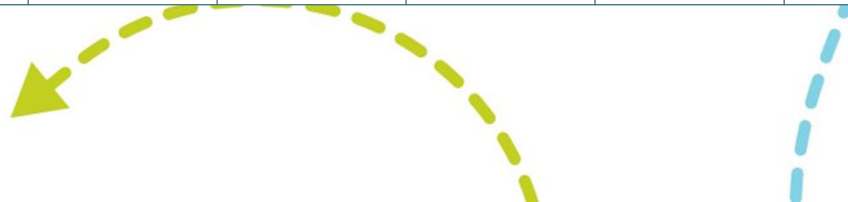
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HDR FY21 Monthly Forecast

Month	TOTAL	Eastern	West/ Central	Northern	Southern	Antelope Valley	Santa Clarita	Backup
Jul-20	423,335	126,798	67,858	70,724	133,486	19,859	4,566	44
Aug-20	433,528	126,477	69,335	72,449	139,048	21,304	4,870	45
Sep-20	432,776	127,858	68,944	71,456	138,001	21,391	5,082	45
Oct-20	452,512	134,350	71,577	75,974	143,125	22,479	4,959	47
Nov-20	408,484	121,000	64,948	67,727	129,707	20,321	4,738	42
Dec-20	412,139	120,049	64,726	68,777	134,010	19,821	4,712	43
Jan-21	420,700	124,783	66,226	70,173	133,769	20,889	4,818	44
Feb-21	415,157	121,083	66,962	68,809	132,829	20,610	4,821	43
Mar-21	453,066	130,719	71,993	74,541	148,048	22,288	5,431	47
Apr-21	441,911	130,404	70,826	73,389	139,458	22,689	5,099	46
May-21	451,339	130,077	72,678	74,923	145,812	22,710	5,092	47
Jun-21	442,755	130,437	70,471	73,727	140,619	22,563	4,892	46

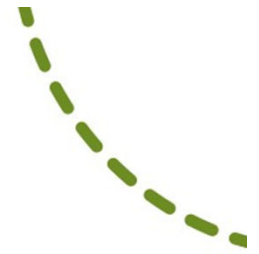
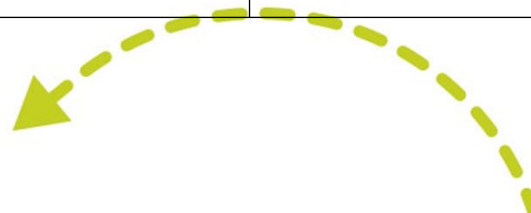
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Forecast

	FY21 Forecast	FY20 Forecast	% Change from Original Forecast
FY2020	4,848,776	4,485,320	
	7.70%	1.10%	9.32%
FY2021	5,187,703	4,722,755	
	7.00%	5.30%	15.66%

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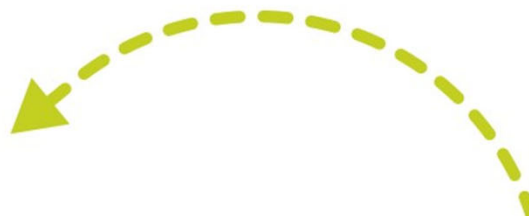


HDR Historical Data



Year	Actual Passengers	HDR Projected Passengers	% Difference
FY14	3,740,313	3,794,923	-1.44%
FY15	4,040,485	4,092,766	-1.28%
FY16	4,287,943	4,334,872	-1.08%
FY17	4,343,048	4,389,944	-1.07%
FY18	4,383,105	4,428,762	-1.03%
FY19	4,457,931	4,574,728	-2.55%
FY20	1,636,917	1,544,353	5.99%

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Southern Region Performance

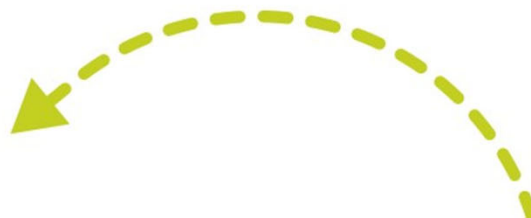
	Before 5M	After 5M	
	Jul-Dec 2018	Jan-Jun 2019	% diff
On Time Performance - $\geq 91\%$	91.6%	92.4%	1%
Excessively Late Trips - $\leq 0.10\%$	0.11%	0.05%	-55%
Excessively Long Trips - $\leq 5\%$	8.4%	3.8%	-55%
Missed Trips - $\leq 0.75\%$	1.2%	0.4%	-71%
Trip Denials ≤ 0	2	2	0%
Access to Work On Time Performance - $\geq 94\%$	95.1%	98.0%	3%
Average Hold Time (Reservations) - ≤ 120	91	92	1%
Calls On Hold > 5 Min (Reservations) - $\leq 5\%$	4.1%	3.3%	-20%
Calls On Hold > 5 Min (ETA) - $\leq 10\%$	10.0%	4.3%	-57%
Complaints Per 1,000 Trips - ≤ 4.0	6.8	2.5	-63%
Preventable Incidents - ≤ 0.25	0.35	0.24	-31%
Preventable Collisions (Weighted) - ≤ 0.50	0.66	0.47	-29%
Miles Between Road Calls - $\geq 25,000$	23,322	85,477	267%

Trip Factor

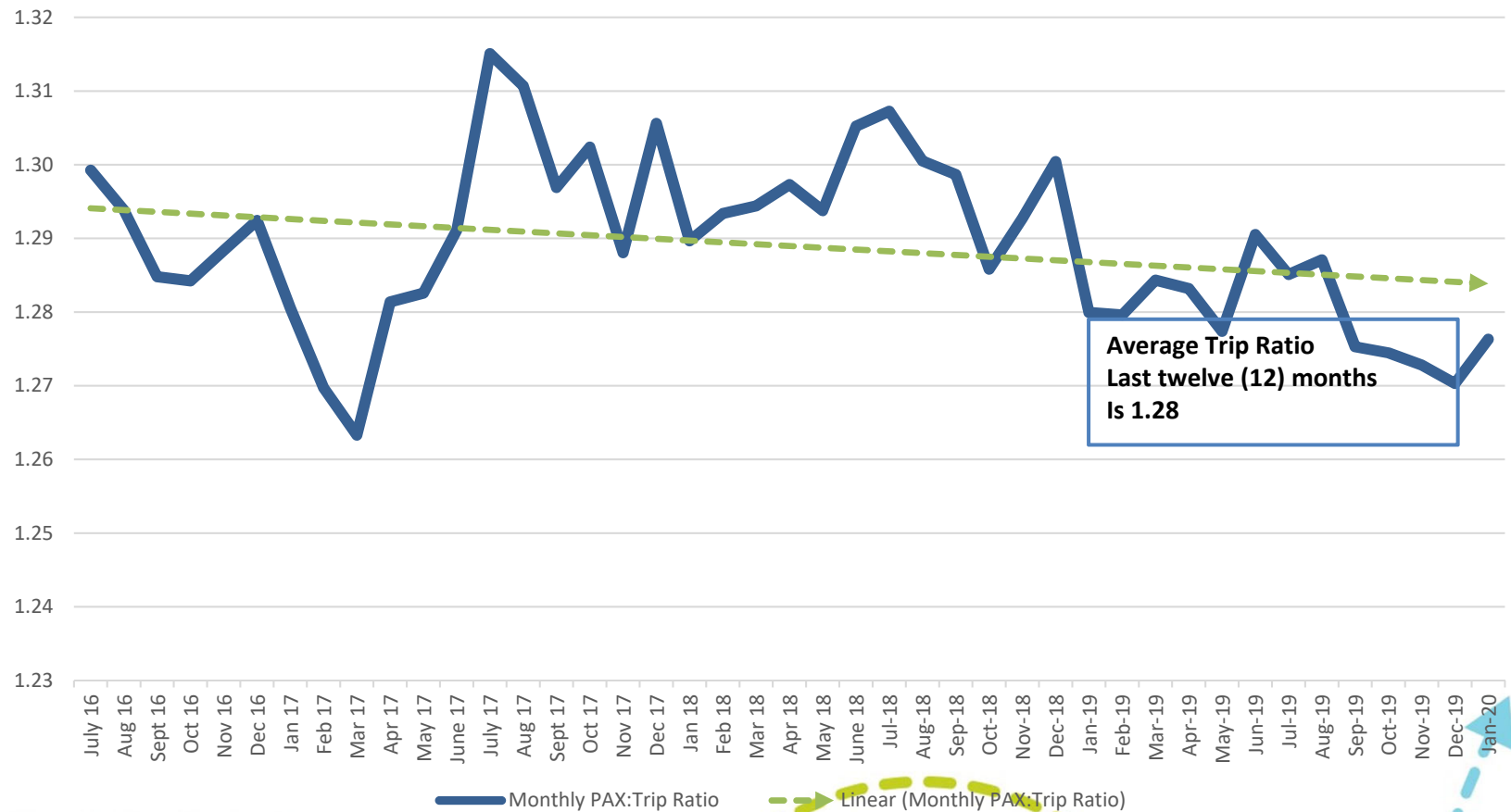


- Forecast of Passengers
- Convert to Trips
- Trip Factor = $\frac{\text{Actual Passengers last 12 months}}{\text{Actual Number of Trips last 12 months}}$
- Usual range 1.32 - 1.28

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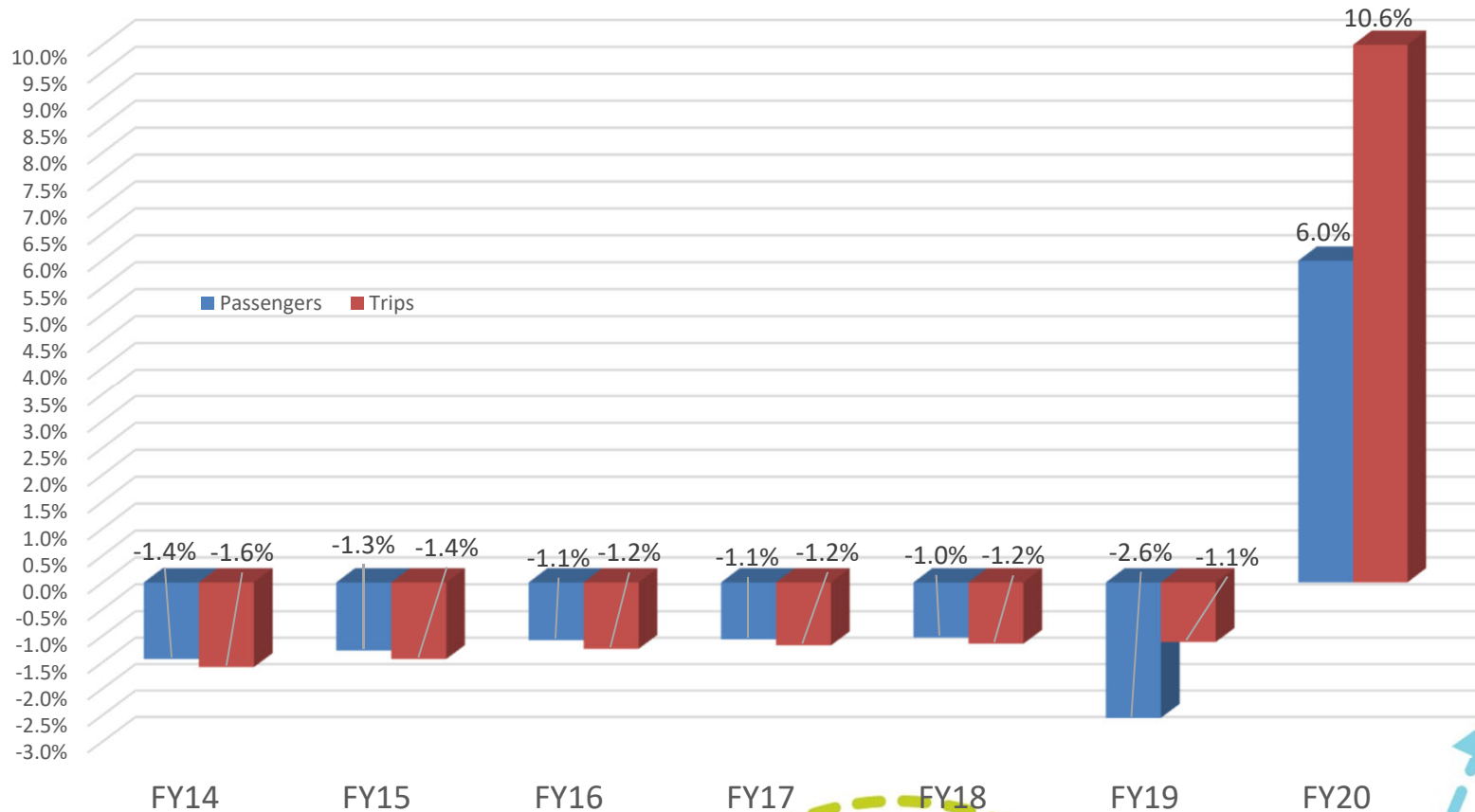


Historical Passenger to Trip Ratio



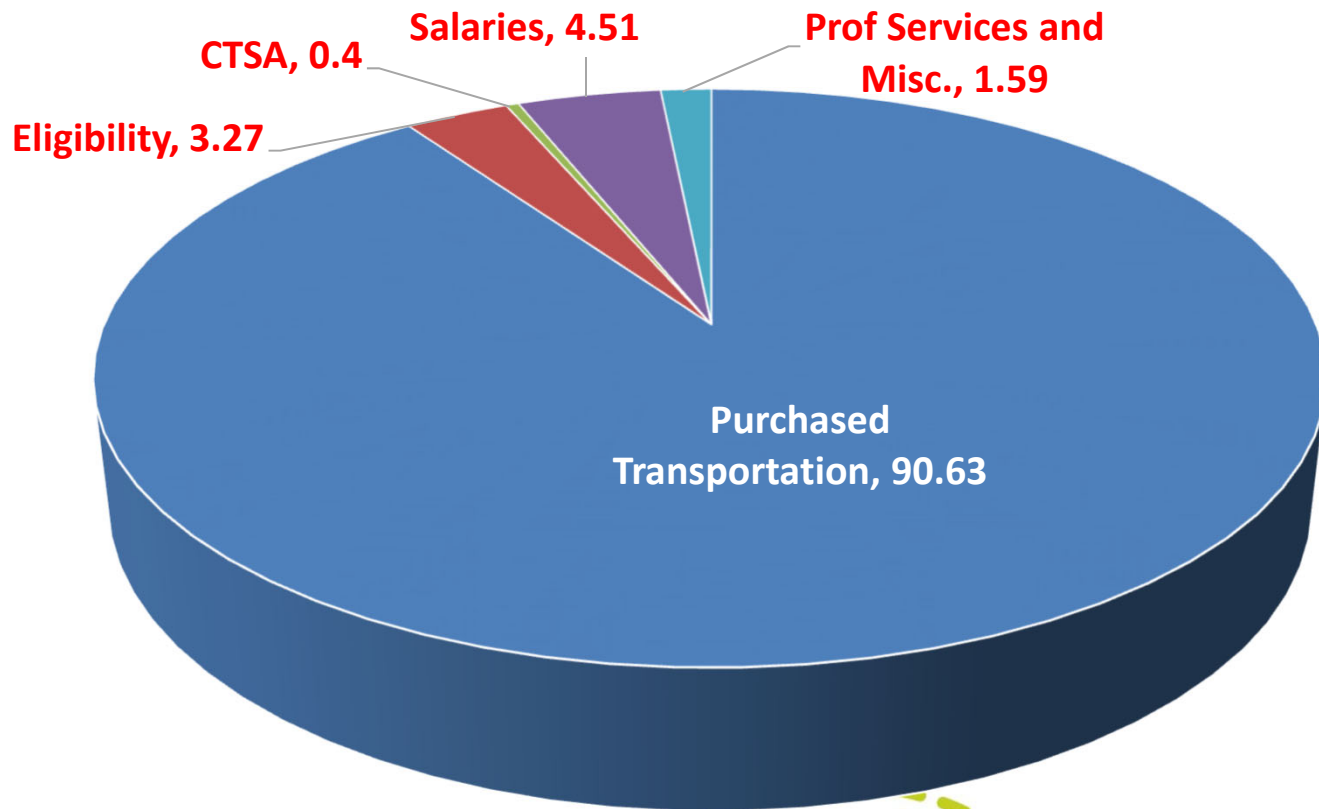
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Passengers and Trips FY14 – FY20



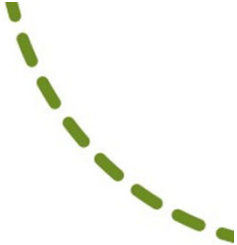
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Costs as a Percent of Budget



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Draft Financials – First Half FY20



	Actuals		Budget		Var B/(W)
	Q1 Total	Q2 Total	Q1 Total	Q2 Total	
Direct Transportation Total	\$41,005,942	\$42,202,150	\$38,907,222	\$39,195,042	(\$5,105,828)
Contracted Support Total	\$3,612,867	\$3,456,332	\$3,613,449	\$3,337,542	(\$118,208)
Mgmt & Admin Total	\$2,842,277	\$2,732,288	\$2,778,055	\$3,034,490	\$237,981
Expenses Total	\$47,461,086	\$48,390,769	\$45,298,726	\$45,567,074	(\$4,986,055)

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Next Steps for FY20 Budget



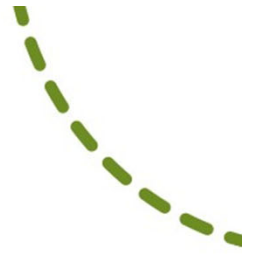
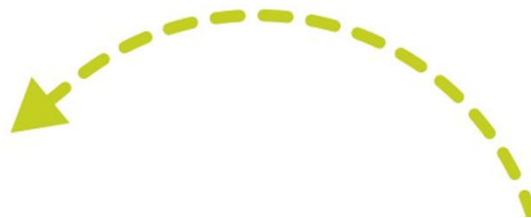
- **FY20 Supplemental Request**
 - February - Request that "Reserve" be released
 - February - Submit Supplemental funding request to Metro
 - March/April Request Access Board amend FY20 Budget
 - Revise internal budget to reflect revised funding

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FY21 Draft Budget

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Budget Process - Revised



- Access Board of Directors
 - Access Board draft budget review - January/February
 - Staff submit Preliminary budget by February 1
 - Submit Funding Request Letter April
 - Approve budget - May/June
 - MOU - February - June
- Metro Requirements
 - Metro Board approves Budget - May
 - Metro Board approves Subsidies - June
 - MOU - February - June

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Purchased Transportation



	FY 19-20 Projection	FY 20-21 Budget
Passengers (HDR):	4,848,776	5,187,703
Trips:	3,788,106	4,052,609
Trip Factor % (non-Cert):	1.280	1.280
Avg Cost per Trip:	\$43.12	\$45.29
Total Purchased Transportation:	\$163,355,299	\$183,523,521

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FY21 Draft Budget

Expenses	2020 Budget	2020 Projection	2021 Budget
Purchased Transportation	\$151,288,977	\$163,355,299	\$183,523,521
Salaries & Related Expense	\$8,290,407	\$8,000,000	\$9,895,000
Insurance	\$7,101,864	\$7,000,000	\$7,200,000
Eligibility and Appeals	\$6,016,864	\$5,124,710	\$6,171,200
Contracted Customer Service	\$2,333,173	\$2,293,710	\$2,420,000
NW & Telecom Maintenance	\$1,677,334	\$1,450,000	\$1,761,201
Professional Services	\$1,315,670	\$1,500,000	\$1,575,000
Communications	\$1,220,436	\$2,813,180	\$1,500,000
Office Rent	\$1,003,968	\$1,003,968	\$1,054,166
Travel Training	\$853,207	\$1,062,000	\$1,115,100
Printed Materials	\$677,000	\$587,582	\$616,961
Postage/Mailing	\$437,008	\$340,000	\$357,000
Promotions/Events	\$419,592	\$380,000	\$399,000
Vehicle Costs	\$358,884	\$285,000	\$299,250
Security	\$200,000	\$200,000	\$200,000
Tether Pilot Program	\$177,422	\$428,000	\$449,400
Other Expense	\$112,476	\$148,000	\$155,400
Travel and Conference	\$107,212	\$135,000	\$141,750
Other Related Employee Expense	\$105,000	\$123,084	\$129,238
Office/Kitchen Supplies	\$71,024	\$52,716	\$55,352
Temporary Personnel	\$50,004	\$92,000	\$96,600
Repair & Maintenance	\$36,000	\$36,000	\$37,800
Board Compensation	\$26,000	\$51,712	\$54,298
Business Meetings & Meals	\$25,000	\$75,000	\$78,750
Expenses Total	\$183,904,523	\$196,536,961	\$219,285,987

Budget Need: \$12,632,438

\$35,381,464

FY21 Draft Budget

Expenses	2021 Budget	FY21 Budget vs FY20 Proj	% to FY20 Budget	% to FY20 Projection
Purchased Transportation	\$183,523,521	\$20,168,222	21.3%	12.3%
Salaries & Related Expense	\$9,895,000	\$1,895,000	19.4%	23.7%
Insurance	\$7,200,000	\$200,000	1.4%	2.9%
Eligibility and Appeals	\$6,171,200	\$1,046,490	2.6%	20.4%
Contracted Customer Service	\$2,420,000	\$126,290	3.7%	5.5%
NW & Telecom Maintenance	\$1,761,201	\$311,201	5.0%	21.5%
Professional Services	\$1,575,000	\$75,000	19.7%	5.0%
Communications	\$1,500,000	(\$1,313,180)	22.9%	-46.7%
Office Rent	\$1,054,166	\$50,198	5.0%	5.0%
Travel Training	\$1,115,100	\$53,100	30.7%	5.0%
Expenses Total	\$219,285,987	\$22,749,026	19%	12%

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Budget By Metro Categories

Access Budget per Metro Categories	2020 Budget	2020 Projection	2021 Budget
Expenses			
Total Contracted Support	\$13,985,333	\$14,622,182	\$14,934,112
Total Direct Transportation	\$158,590,841	\$170,555,299	\$190,923,521
Total Mgmt & Admin	\$11,328,349	\$11,359,480	\$13,428,354
Total Operating Expenses	\$183,904,523	\$196,536,961	\$219,285,987
Capital			
Capital - Federal Funds	\$7,448,252	\$7,448,252	\$10,200,000
Capital - Local Funds			
Prior Yr Capital - Prop C	\$1,318,803	\$1,318,803	
New Capital - Prop C	\$488,000	\$488,000	
Facilities			\$3,000,000
Capital Total	\$9,255,055	\$9,255,055	\$13,200,000
<hr/>			
Total Funding/Expenses:	\$193,159,578	\$205,792,016	\$232,485,987
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Parents With Disabilities Program			\$3,000,000

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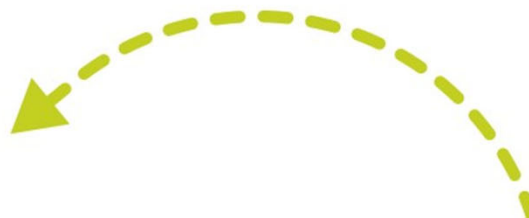
Next Steps for FY21 Budget



- **FY21 Budget Development**

- February - Present proposed FY21 budget to Board
- February - Provide draft budget to Metro
- March/April - Budget Submittal Due to Metro:
- April - Submit formal Funding Request

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Recommendation

Authorize staff to submit a supplemental funding request of \$12,632,438 for FY20 and a draft budget for planning purposes in the amount of \$232,485,987 for FY21 to the Los Angeles County Metropolitan Transportation Authority (Metro).

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