

Proposed Budget Plan Fiscal Year 2018/19

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**ACCESS SERVICES
BUDGET BY COST CENTER
FOR FISCAL YEAR ENDING JUNE 30, 2019**

	2018-2019 BUDGET	% of TOTAL FUNDING	% of OPER COSTS
EXPENDITURES:			
PARATRANSIT OPERATIONS - DIRECT COST			
Purchased Transportation Services - Regular Trips	136,097,871	73.85%	78.99%
Free Fare	3,460,000	1.88%	2.01%
Fuel	263,728	0.14%	0.15%
Access to Work	1,115,741	0.61%	0.65%
Rancho Los Amigos Shuttle	110,400	0.06%	0.06%
Insurance - Commercial	7,093,070	3.85%	4.12%
Communications - Telephone & Data Transmission	892,010	0.48%	0.52%
Phone & Computer System Maintenance/License & Consulting	1,139,200	0.62%	0.66%
Salaries & Related Benefits - Customer Support Service	654,757	0.36%	0.38%
Contracted Call Center Service	2,189,892	1.19%	1.27%
Salaries & Related Benefits - Complaint Response	7,330	0.00%	0.00%
Vehicle Cost - Direct	226,920	0.12%	0.13%
Security Contract with Metro/LASD	200,000	0.11%	0.12%
Purchased Transportation Services - Adults w/ Children	0	0.00%	0.00%
		0.00%	0.00%
Office Rent	40,822	0.02%	0.02%
Other Professional Expense	184,960	0.10%	0.11%
Safety Incentive Program	20,000	0.01%	0.01%
Office Supplies	7,620	0.00%	0.00%
Travel and Conference	3,470	0.00%	0.00%
Subtotal - Paratransit Operations - Direct Cost	153,707,790	83.40%	89.21%
PARATRANSIT OPERATIONS - INDIRECT COST			
Salaries & Related Benefits - Operations	1,684,292	0.91%	0.98%
Office Rent	156,164	0.08%	0.09%
Publications/Printed Materials - Riders Communication	129,000	0.07%	0.07%
Community Events and Materials	81,200	0.04%	0.05%
Other Professional Expense	50,000	0.03%	0.03%
Design/Marketing Services	103,250	0.06%	0.06%
Postage/Mailing	101,500	0.06%	0.06%
Vehicle Costs - Indirect	112,000	0.06%	0.07%
Communications - Telephone & Data Transmission	64,880	0.04%	0.04%
Travel and Conference	27,000	0.01%	0.02%
Insurance - Commercial	26,030	0.01%	0.02%
Equipment/Other Rental	9,000	0.00%	0.01%
Office Supplies	7,930	0.00%	0.00%
Professional Memberships	2,080	0.00%	0.00%
Subtotal - Paratransit Operations - Indirect Cost	2,554,326	1.39%	1.48%
Total - Paratransit Operations	156,262,116	84.79%	90.69%

**ACCESS SERVICES
BUDGET BY COST CENTER
FOR FISCAL YEAR ENDING JUNE 30, 2019**

	2018-2019 BUDGET	% of TOTAL FUNDING	% of OPER COSTS
OTHER ACTIVITIES			
ELIGIBILITY DETERMINATION			
Eligibility and Appeal Contracts	4,253,579	2.31%	2.47%
Purchased Transportation Services - Certification Trips	1,497,154	0.81%	0.87%
Travel Training	750,000	0.41%	0.44%
Publications/Printed Materials	375,000	0.20%	0.22%
Salaries & Related Benefits - Certification & Appeals	487,969	0.26%	0.28%
Postage/Mailing/Courier	245,916	0.13%	0.14%
Tether Strap Project and Marketing Program	230,300	0.12%	0.13%
Communications - Telephone & Data Transmission	106,600	0.06%	0.06%
Insurance - Commercial	74,175	0.04%	0.04%
Office Rent	429,934	0.23%	0.25%
Design/Marketing Services	43,750	0.02%	0.03%
Transportation Cost - Tethering Trips	15,000	0.01%	0.01%
Travel and Conference	2,500	0.00%	0.00%
Office Supplies	5,950	0.00%	0.00%
Other Professional Expense	2,000	0.00%	0.00%
Professional Memberships	260	0.00%	0.00%
Vehicle Costs - Mobile Certification	389	0.00%	0.00%
Subtotal - Eligibility Determination	8,520,475	4.62%	4.95%
CTSA FUNCTION			
EDUCATION AND TRAINING			
Salaries & Related Benefits - CTSA	225,267	0.12%	0.13%
Education & Training Seminars	38,034	0.02%	0.02%
Scholarship Programs	6,885	0.00%	0.00%
Office Rent	16,438	0.01%	0.01%
Postage/Mailing	7,500	0.00%	0.00%
Design/Marketing Services	3,500	0.00%	0.00%
Communications - Telephone	3,230	0.00%	0.00%
Community Events and Materials	2,000	0.00%	0.00%
Publications/Printed Materials	2,000	0.00%	0.00%
Travel and Conference	2,000	0.00%	0.00%
Office Supplies	1,910	0.00%	0.00%
Insurance - Commercial	521	0.00%	0.00%
Professional Memberships	260	0.00%	0.00%
Subtotal - Education and Training	309,545	0.17%	0.18%
ACCESS RIDE-INFORMATION			
Salaries & Related Benefits - Ride-Information	298,568	0.16%	0.17%
Office Rent	18,744	0.01%	0.01%
Communications - Telephone	18,350	0.01%	0.01%
Phone & Computer System Maintenance/License & Consulting	2,000	0.00%	0.00%
Publications/Printed Materials	0	0.00%	0.00%
Office Supplies	1,410	0.00%	0.00%
Postage/Mailing	1,500	0.00%	0.00%
Professional Memberships	260	0.00%	0.00%
Subtotal - Ride-Information	340,832	0.18%	0.20%
Subtotal - CTSA Function	650,376	0.35%	0.38%
Total - Other Activities	9,170,852	4.98%	5.32%

**ACCESS SERVICES
BUDGET BY COST CENTER
FOR FISCAL YEAR ENDING JUNE 30, 2019**

	2018-2019 BUDGET	% of TOTAL FUNDING	% of OPER COSTS
ADMINISTRATIVE			
Salaries & Related Expenses	4,691,321	2.55%	2.72%
Other Professional Services	518,070	0.28%	0.30%
Legal Expenses	275,000	0.15%	0.16%
Office Rent	325,329	0.18%	0.19%
Network Support/Supplies	240,000	0.13%	0.14%
Insurance - Commercial	209,996	0.11%	0.12%
Accounting/Audit Expenses	181,500	0.10%	0.11%
Travel and Conference	70,000	0.04%	0.04%
Postage/Mailing/Messenger	80,400	0.04%	0.05%
Repairs & Maintenance	61,500	0.03%	0.04%
Communications - Telephone & Data Transmission	48,570	0.03%	0.03%
Office Supplies	42,180	0.02%	0.02%
Board and Advisory Committee Compensation	28,000	0.02%	0.02%
Publications/Printed Materials/Copying	16,000	0.01%	0.01%
Business Meetings and Meals	6,100	0.00%	0.00%
Design/Marketing Services	24,500	0.01%	0.01%
Annual Meeting	16,000	0.01%	0.01%
Public Notice Advertising Expenses	10,000	0.01%	0.01%
Other Expenses - bank fees, tax filing fees, etc.	4,500	0.00%	0.00%
Professional Memberships	4,290	0.00%	0.00%
Mileage & Parking	3,700	0.00%	0.00%
Equipment/Other Rental	3,000	0.00%	0.00%
Subscription/References	2,000	0.00%	0.00%
Total - Administrative Expense	6,861,955	3.72%	3.98%
TOTAL EXPENSES	172,294,922	93.49%	100.00%
CAPITAL EXPENDITURES			
Property & Equipment	12,000,000	6.51%	
Total - Capital Expenditures	12,000,000	6.51%	
TOTAL EXPENSES & CAPITAL EXPENDITURES	184,294,922	100.00%	

**ACCESS SERVICES
BUDGET BY COST CENTER
FOR FISCAL YEAR ENDING JUNE 30, 2019**

	2018-2019 BUDGET	% of TOTAL FUNDING	% of OPER COSTS
REVENUES:			
SECTION 5310 - FTA STP FUNDING - (88.53% of Contracted Paratransit Operations)	66,000,000		35.81%
Section 5310 - MAP21/Toll Lane Grant	12,000,000		6.51%
SECTION 5316 JARC (Access to Work Grant #2)	674,680		0.37%
Out Of Service Area Grant	150,000		0.08%
Measure M	24,000,000		13.02%
Prepaid Insurance/Carryover	6,893,379		3.74%
PROPOSITION C - DISCRETIONARY FUNDS - (match portion for Out of Service Area Grant 50%)	116,810		0.06%
PROPOSITION C - DISCRETIONARY FUNDS	55,915,318		30.34%
PROPOSITION C - DISCRETIONARY FUNDS - (11.47% match for Sec 5310 Grant)	8,551,000		4.64%
	174,301,187		94.58%
PASSENGER FARES	9,573,737		5.19%
INTEREST INCOME/MISCELLANEOUS	70,000		0.04%
DISPOSAL OF RETIRED VEHICLES	350,000		0.19%
	184,294,922		100.00%

PASSENGER AND REVENUE STATISTICS:

Projected # of Passengers	4,574,728
Projected # of Contract Revenue Miles	32,370,650
Projected # of Trips	3,499,413
Total Purchased Transportation Cost per Passenger*	\$ 30.40
Total Purchased Transportation Cost per Trip*	\$ 39.74
Total Purchased Transportation Cost per Contract Revenue Mile*	\$ 4.30
Total Agency Cost per Passenger before Capital	\$ 37.66

* Purchased transportation cost calculations do not include the free fare program cost, token redemption fees, and vehicle lease fees.

ACCESS SERVICES
BUDGET COMPARISON BY COST CENTER - FY 2018/2019 TO FY 2017/2018
FOR FISCAL YEAR ENDING JUNE 30, 2019

	2018-19 PROPOSED BUDGET	% of TOTAL FUNDING	% of OPER COSTS	2017-18 APPROVED BUDGET	% of TOTAL FUNDING	% of OPER COSTS	INC -DEC	% of INC -DEC
EXPENDITURES:								
PARATRANSIT OPERATIONS - DIRECT COST								
Purchased Transportation Services - Regular Trips	136,097,871	73.85%	78.99%	124,654,887	69.56%	74.69%	11,442,984	9.2%
Free Fare	3,460,000	1.88%	2.01%	3,460,000	1.93%	2.07%	0	0.0%
Fuel	263,728	0.14%	0.15%	320,864	0.18%	0.19%	(57,137)	-17.8%
Access to Work	1,115,741	0.61%	0.65%	1,583,396	0.88%	0.95%	(467,655)	-29.5%
Rancho Los Amigos Shuttle	110,400	0.06%	0.06%	110,400	0.06%	0.07%	0	0.0%
Insurance - Commercial	7,093,070	3.85%	4.12%	7,093,070	3.96%	4.25%	0	0.0%
Communications - Telephone & Data Transmission	892,010	0.48%	0.52%	1,892,010	1.06%	1.13%	(1,000,000)	-52.9%
Phone & Computer System Maintenance/License & Consulting	1,139,200	0.62%	0.66%	1,542,941	0.86%	0.92%	(403,741)	-26.2%
Salaries & Related Benefits - Customer Support Service	654,757	0.36%	0.38%	703,968	0.39%	0.42%	(49,211)	-7.0%
Contracted Call Center Service	2,189,892	1.19%	1.27%	2,189,892	1.22%	1.31%	0	0.0%
Salaries & Related Benefits - Complaint Response	7,330	0.00%	0.00%	0	0.00%	0.00%	7,330	100.0%
Vehicle Cost - Direct	226,920	0.12%	0.13%	201,920	0.11%	0.12%	25,000	12.4%
Security Contract with Metro/LASD	200,000	0.11%	0.12%	200,000	0.11%	0.12%	0	0.0%
Office Rent	40,822	0.02%	0.02%	40,822	0.02%	0.02%	0	0.0%
Other Professional Expense	184,960	0.10%	0.11%	184,960	0.10%	0.11%	0	0.0%
Safety Incentive Program	20,000	0.01%	0.01%	20,000	0.01%	0.01%	0	0.0%
Office Supplies	7,620	0.00%	0.00%	7,620	0.00%	0.00%	0	0.0%
Travel and Conference	3,470	0.00%	0.00%	3,470	0.00%	0.00%	0	0.0%
Subtotal - Paratransit Operations - Direct Cost	153,707,790	83.40%	89.21%	144,210,219	80.48%	86.40%	9,497,571	6.6%
PARATRANSIT OPERATIONS - INDIRECT COST								
Salaries & Related Benefits - Operations	1,684,292	0.91%	0.98%	1,641,517	0.92%	0.98%	42,775	2.6%
Office Rent	156,164	0.08%	0.09%	156,164	0.09%	0.09%	0	0.0%
Publications/Printed Materials - Riders Communication	129,000	0.07%	0.07%	129,000	0.07%	0.08%	0	0.0%
Community Events and Materials	81,200	0.04%	0.05%	94,700	0.05%	0.06%	(13,500)	-14.3%
Other Professional Expense	50,000	0.03%	0.03%	50,000	0.03%	0.03%	0	0.0%
Design/Marketing Services	103,250	0.06%	0.06%	103,250	0.06%	0.06%	0	0.0%
Postage/Mailing	101,500	0.06%	0.06%	101,500	0.06%	0.06%	0	0.0%
Vehicle Costs - Indirect	112,000	0.06%	0.07%	112,000	0.06%	0.07%	0	0.0%
Communications - Telephone & Data Transmission	64,880	0.04%	0.04%	64,880	0.04%	0.04%	0	0.0%
Travel and Conference	27,000	0.01%	0.02%	27,000	0.02%	0.02%	0	0.0%
Insurance - Commercial	26,030	0.01%	0.02%	26,030	0.01%	0.02%	0	0.0%
Equipment/Other Rental	9,000	0.00%	0.01%	9,000	0.01%	0.01%	0	0.0%
Office Supplies	7,930	0.00%	0.00%	7,930	0.00%	0.00%	0	0.0%
Professional Memberships	2,080	0.00%	0.00%	2,080	0.00%	0.00%	0	0.0%
Subtotal - Paratransit Operations - Indirect Cost	2,554,326	1.39%	1.48%	2,525,051	1.41%	1.51%	29,275	1.2%
Total - Paratransit Operations	156,262,116	84.79%	90.69%	146,735,271	81.89%	87.92%	9,526,846	6.5%
OTHER ACTIVITIES								
ELIGIBILITY DETERMINATION								
Eligibility and Appeal Contracts	4,253,579	2.31%	2.47%	8,184,071	4.57%	4.90%	(3,930,492)	-48.0%
Purchased Transportation Services - Certification Trips	1,497,154	0.81%	0.87%	1,865,168	1.04%	1.12%	(368,014)	-19.7%
Travel Training	750,000	0.41%	0.44%	680,000	0.38%	0.41%	70,000	10.3%
Publications/Printed Materials	375,000	0.20%	0.22%	375,000	0.21%	0.22%	0	0.0%
Salaries & Related Benefits - Certification & Appeals	487,969	0.26%	0.28%	448,827	0.25%	0.27%	39,143	8.7%
Postage/Mailing/Courier	245,916	0.13%	0.14%	245,916	0.14%	0.15%	0	0.0%
Tether Strap Project and Marketing Program	230,300	0.12%	0.13%	230,300	0.13%	0.14%	0	0.0%
Communications - Telephone & Data Transmission	106,600	0.06%	0.06%	106,600	0.06%	0.06%	0	0.0%
Insurance - Commercial	74,175	0.04%	0.04%	74,175	0.04%	0.04%	0	0.0%
Office Rent	429,934	0.23%	0.25%	309,460	0.17%	0.19%	120,474	38.9%
Design/Marketing Services	43,750	0.02%	0.03%	43,750	0.02%	0.03%	0	0.0%
Transportation Cost - Tethering Trips	15,000	0.01%	0.01%	15,000	0.01%	0.01%	0	0.0%
Travel and Conference	2,500	0.00%	0.00%	2,500	0.00%	0.00%	0	0.0%
Office Supplies	5,950	0.00%	0.00%	5,950	0.00%	0.00%	0	0.0%
Other Professional Expense	2,000	0.00%	0.00%	2,000	0.00%	0.00%	0	0.0%
Professional Memberships	260	0.00%	0.00%	260	0.00%	0.00%	0	0.0%
Vehicle Costs - Mobile Certification	389	0.00%	0.00%	389	0.00%	0.00%	0	0.0%
Subtotal - Eligibility Determination	8,520,475	4.62%	4.95%	12,589,365	7.03%	7.54%	(4,068,889)	-32.3%

ACCESS SERVICES
BUDGET COMPARISON BY COST CENTER - FY 2018/2019 TO FY 2017/2018
FOR FISCAL YEAR ENDING JUNE 30, 2019

	2018-19 PROPOSED BUDGET	% of TOTAL FUNDING	% of OPER COSTS	2017-18 APPROVED BUDGET	% of TOTAL FUNDING	% of OPER COSTS	INC -DEC	% of INC -DEC
CTSA FUNCTION								
EDUCATION AND TRAINING								
Salaries & Related Benefits - CTSA	225,267	0.12%	0.13%	254,716	0.14%	0.15%	(29,449)	-11.6%
Education & Training Seminars	38,034	0.02%	0.02%	38,034	0.02%	0.02%	0	0.0%
Scholarship Programs	6,885	0.00%	0.00%	6,885	0.00%	0.00%	0	0.0%
Office Rent	16,438	0.01%	0.01%	16,438	0.01%	0.01%	0	0.0%
Postage/Mailing	7,500	0.00%	0.00%	7,500	0.00%	0.00%	0	0.0%
Design/Marketing Services	3,500	0.00%	0.00%	3,500	0.00%	0.00%	0	0.0%
Communications - Telephone	3,230	0.00%	0.00%	3,230	0.00%	0.00%	0	0.0%
Community Events and Materials	2,000	0.00%	0.00%	2,000	0.00%	0.00%	0	0.0%
Publications/Printed Materials	2,000	0.00%	0.00%	2,000	0.00%	0.00%	0	0.0%
Travel and Conference	2,000	0.00%	0.00%	2,000	0.00%	0.00%	0	0.0%
Office Supplies	1,910	0.00%	0.00%	1,910	0.00%	0.00%	0	0.0%
Insurance - Commercial	521	0.00%	0.00%	521	0.00%	0.00%	0	0.0%
Professional Memberships	260	0.00%	0.00%	260	0.00%	0.00%	0	0.0%
Subtotal - Education and Training	309,545	0.17%	0.18%	338,994	0.19%	0.20%	(29,449)	-8.7%
ACCESS RIDE-INFORMATION								
Salaries & Related Benefits - Ride-Information	298,568	0.16%	0.17%	170,099	0.09%	0.10%	128,470	75.5%
Office Rent	18,744	0.01%	0.01%	18,744	0.01%	0.01%	0	0.0%
Communications - Telephone	18,350	0.01%	0.01%	18,350	0.01%	0.01%	0	0.0%
Phone & Computer System Maintenance/License & Consulting	2,000	0.00%	0.00%	2,000	0.00%	0.00%	0	0.0%
Office Supplies	1,410	0.00%	0.00%	1,410	0.00%	0.00%	0	0.0%
Postage/Mailing	1,500	0.00%	0.00%	1,500	0.00%	0.00%	0	0.0%
Professional Memberships	260	0.00%	0.00%	260	0.00%	0.00%	0	0.0%
Subtotal - Ride-Information	340,832	0.18%	0.20%	212,362	0.12%	0.13%	128,470	60.5%
Subtotal - CTSA Function	650,376	0.35%	0.38%	551,356	0.31%	0.33%	99,020	18.0%
Total - Other Activities	9,170,852	4.98%	5.32%	13,140,721	7.33%	7.87%	(3,969,869)	-30.2%
ADMINISTRATIVE								
Salaries & Related Expenses	4,691,321	2.55%	2.72%	4,875,535	2.72%	2.92%	(184,214)	-3.8%
Other Professional Services	518,070	0.28%	0.30%	518,070	0.29%	0.31%	0	0.0%
Legal Expenses	275,000	0.15%	0.16%	300,000	0.17%	0.18%	(25,000)	-8.3%
Office Rent	325,329	0.18%	0.19%	325,329	0.18%	0.19%	0	0.0%
Network Support/Supplies	240,000	0.13%	0.14%	240,000	0.13%	0.14%	0	0.0%
Insurance - Commercial	209,996	0.11%	0.12%	209,996	0.12%	0.13%	0	0.0%
Accounting/Audit Expenses	181,500	0.10%	0.11%	156,500	0.09%	0.09%	25,000	16.0%
Travel and Conference	70,000	0.04%	0.04%	50,000	0.03%	0.03%	20,000	40.0%
Postage/Mailing/Messenger	80,400	0.04%	0.05%	80,400	0.04%	0.05%	0	0.0%
Repairs & Maintenance	61,500	0.03%	0.04%	61,500	0.03%	0.04%	0	0.0%
Communications - Telephone & Data Transmission	48,570	0.03%	0.03%	48,570	0.03%	0.03%	0	0.0%
Office Supplies	42,180	0.02%	0.02%	42,180	0.02%	0.03%	0	0.0%
Board and Advisory Committee Compensation	28,000	0.02%	0.02%	28,000	0.02%	0.02%	0	0.0%
Publications/Printed Materials/Copying	16,000	0.01%	0.01%	16,000	0.01%	0.01%	0	0.0%
Business Meetings and Meals	6,100	0.00%	0.00%	6,100	0.00%	0.00%	0	0.0%
Design/Marketing Services	24,500	0.01%	0.01%	24,500	0.01%	0.01%	0	0.0%
Annual Meeting	16,000	0.01%	0.01%	16,000	0.01%	0.01%	0	0.0%
Public Notice Advertising Expenses	10,000	0.01%	0.01%	10,000	0.01%	0.01%	0	0.0%
Other Expenses - bank fees, tax filing fees, etc.	4,500	0.00%	0.00%	4,500	0.00%	0.00%	0	0.0%
Professional Memberships	4,290	0.00%	0.00%	4,290	0.00%	0.00%	0	0.0%
Mileage & Parking	3,700	0.00%	0.00%	3,700	0.00%	0.00%	0	0.0%
Equipment/Other Rental	3,000	0.00%	0.00%	3,000	0.00%	0.00%	0	0.0%
Subscription/References	2,000	0.00%	0.00%	2,000	0.00%	0.00%	0	0.0%
Total - Administrative Expense	6,861,955	3.72%	3.98%	7,026,170	3.92%	4.21%	(164,214)	-2.3%
TOTAL EXPENSES	172,294,924	93.49%	100%	166,902,161	93.14%	100.00%	\$ 5,392,763	3.2%
EXPENDITURES:								
TOTAL EXPENSES	172,294,924	93.49%		166,902,161	93.14%		5,392,763	3.2%

ACCESS SERVICES
 BUDGET COMPARISON BY COST CENTER - FY 2018/2019 TO FY 2017/2018
 FOR FISCAL YEAR ENDING JUNE 30, 2019

	2018-19 PROPOSED BUDGET	% of TOTAL FUNDING	% of OPER COSTS	2017-18 APPROVED BUDGET	% of TOTAL FUNDING	% of OPER COSTS	INC -DEC	% of INC -DEC
CAPITAL EXPENDITURES								
Property & Equipment	12,000,000	6.51%		12,290,474	6.86%		(290,474)	-2.4%
Total - Capital Expenditures	<u>12,000,000</u>	<u>6.51%</u>		<u>12,290,474</u>	<u>6.86%</u>		<u>(290,474)</u>	<u>-2.4%</u>
TOTAL EXPENSES & CAPITAL EXPENDITURES	<u><u>184,294,924</u></u>	<u><u>100%</u></u>		<u><u>179,192,635</u></u>	<u><u>100%</u></u>		<u><u>5,102,289</u></u>	<u><u>2.8%</u></u>

**ACCESS SERVICES
BUDGET COMBINED BY EXPENDITURE
FOR FISCAL YEAR ENDING JUNE 30, 2019**

	2018-19 BUDGET	% of TOTAL FUNDING	% of OPER COSTS
EXPENDITURES:			
Purchased Transportation Services - Reg. & Cert trips	141,429,152	76.74%	82.09%
Salaries & Related Expenses	8,049,504	4.37%	4.67%
Insurance	7,403,791	4.02%	4.30%
Eligibility and Appeal Contracts	4,253,579	2.31%	2.47%
Communications - Telephone & Data Transmission	1,133,640	0.62%	0.66%
Phone & Computer System Maintenance/License & Consulting	1,141,200	0.62%	0.66%
Other Professional Services	1,211,530	0.66%	0.70%
Publications/Printed Materials/Copying	522,000	0.28%	0.30%
Purchased Transportation Services - Access to Work trips	1,115,741	0.61%	0.65%
Office Rent	987,430	0.54%	0.57%
Travel Training	750,000	0.41%	0.44%
Contracted Call Center Service	2,189,892	1.19%	1.27%
Postage/Mailing/Courier	436,816	0.24%	0.25%
Tether Strap & Marking Program	230,300	0.12%	0.13%
Vehicle Costs	339,309	0.18%	0.20%
Security Contract with Metro/LASD	200,000	0.11%	0.12%
Safety Incentive Program	20,000	0.01%	0.01%
Network Support/Supplies	240,000	0.13%	0.14%
Metro Studio Design/Marketing Services	175,000	0.09%	0.10%
Travel and Conference	104,970	0.06%	0.06%
Community Events and Materials	83,200	0.05%	0.05%
Office Supplies	67,000	0.04%	0.04%
Repairs & Maintenance	61,500	0.03%	0.04%
Education and Training Seminars	38,034	0.02%	0.02%
Board and Advisory Committee Compensation	28,000	0.02%	0.02%
Annual Meeting	16,000	0.01%	0.01%
Transportation Cost - Tethering Trips	15,000	0.01%	0.01%
Business Meetings and Meals	6,100	0.00%	0.00%
Public Notice Advertising Expenses	10,000	0.01%	0.01%
Professional Memberships	7,150	0.00%	0.00%
Scholarship Programs CTSA	6,885	0.00%	0.00%
Other Expenses - bank fees, tax filing fees, etc.	4,500	0.00%	0.00%
Equipment/Other Rental	12,000	0.01%	0.01%
Mileage & Parking	3,700	0.00%	0.00%
Subscription/References	2,000	0.00%	0.00%
TOTAL EXPENSES	172,294,922	93.49%	100.00%
CAPITAL EXPENDITURES			
Property & Equipment	12,000,000	6.51%	
Total - Capital Expenditures	12,000,000	6.51%	
TOTAL EXPENSES & CAPITAL EXPENDITURES	184,294,922	100.00%	

**ACCESS SERVICES
BUDGET COMBINED BY EXPENDITURE
FOR FISCAL YEAR ENDING JUNE 30, 2019**

	2018-19 BUDGET	% of TOTAL FUNDING	% of OPER COSTS
REVENUES:			
SECTION 5310 - FTA STP FUNDING - (88.53% of Contracted Paratransit Operations)	66,000,000	35.81%	
Section 5310 - MAP21/Toll Lane Grant	12,000,000	6.51%	
SECTION 5316 JARC (Access to Work Grant #2)	674,680	0.37%	
Out Of Service Area Grant	150,000	0.08%	
Measure M	24,000,000	13.02%	
Prepaid Insurance/Carryover	6,893,379	3.74%	
PROPOSITION C - DISCRETIONARY FUNDS - (match portion for Out of Service Area Grant)	116,810	0.06%	
PROPOSITION C - DISCRETIONARY FUNDS	55,915,318	30.34%	
PROPOSITION C - DISCRETIONARY FUNDS - (11.47% match for Sec 5310 Grant)	8,551,000	4.64%	
	174,301,187	94.58%	
DISPOSAL OF RETIRED VEHICLES	350,000	0.19%	
PASSENGER FARES	9,573,737	5.19%	
INTEREST INCOME/MISCELLANEOUS	70,000	0.04%	
TOTAL - REVENUE FUNDING	184,294,922	100.00%	

PASSENGER AND REVENUE STATISTICS:

Projected # of Passengers	4,574,728
Projected # of Contract Revenue Miles	32,370,650
Projected # of Trips	3,499,413
Total Purchased Transportation Cost per Passenger	\$ 30.40
Total Purchased Transportation Cost per Trip	\$ 39.74
Total Purchased Transportation Cost per Contract Revenue Mile	\$ 4.30
Total Agency Cost per Passenger before Capital	\$ 37.66

CAPITAL BUDGET:

PROPERTY AND EQUIPMENT

SUB-TOTAL REVENUE VEHICLES (149)	12,000,000
TOTAL VEHICLES	12,000,000
TOTAL CAPITAL EXPENDITURES	12,000,000

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

PARATRANSIT OPERATIONS - DIRECT			
PURCHASED TRANSPORTATION SERVICES - REGULAR SERVICE			
	SUB-TOTAL - PROVIDER CONTRACTED SERVICE	5110-100-XXX	\$ 139,071,129
OTHER	FREE FARE PROGRAM	5240-100	3,460,000
	EPG FARE EXCHANGE FEE @ 800/mo	5260-100	10,800
	TOKEN REDEMPTION FEE @\$1,000/mo	5200-100	12,000
	VEHICLE LEASE	4500-100	(9,036)
	TOTAL - PROVIDER CONTRACTED SERVICE		142,544,893
	ACCESS TO WORK PROGRAM		(1,115,741)
	LESS ELIGIBILITY TRANSPORTATION (07/01/14 - 06/30/15)		(1,497,154)
	TOTAL - PURCHASED TRANSPORTATION - REGULAR SERVICE		139,931,999
	ACCESS TO WORK PROGRAM		1,115,741
	SECURITY CONTRACT WITH METRO/LASD	5250-100	200,000
	CONTRACTED CALL CENTER SERVICE	5010-101	2,189,892
	SUBTOTAL CONTRACTED CUSTOMER SERVICE 07/01/14 - 06/30/15		2,189,892
SALARIES AND RELATED BENEFITS - CUSTOMER SERVICE			
	SALARIES - BASE (22 EMPLOYEE + ALLOC)		421,517
	ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES		3,827
	PROJECTED PERFORMANCE REVIEWS		12,498
	PROJECTED UNUSED PTO ACCRUAL		19,366
	SUBTOTAL	6005-101	457,208
FRINGE BENEFITS			
	HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-101	95,429
	DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-101	4,163
	VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-101	1,011
	LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-101	3,485
	WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-101	8,080
	CalPERS RETIREMENT CONTRIBUTION - 10.385%	6025-101	44,562
	CalPERS RETIREMENT PICKUP - 7.0%	6030-101	30,037
	EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-101	2,358
	SUBTOTAL BENEFITS		189,125
EMPLOYER PAYROLL TAXES/RETIREMENT			
	MEDICARE 1.45%	6015-101	6,222
	CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-101	2,202
	SUBTOTAL PAYROLL TAXES		8,424
	TOTAL CUSTOMER SERVICE SALARIES AND RELATED EXPENSES		654,757
SALARIES AND RELATED BENEFITS - COMPLAINT RESPONSE			
	SALARIES - BASE (5 EMPLOYEES + ALLOC)		5,200
	ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES		52
	PROJECTED PERFORMANCE REVIEWS		156
	PROJECTED UNUSED PTO ACCRUAL		100
	SUBTOTAL	6005-102	5,508
FRINGE BENEFITS			
	HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-102	606
	DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-102	46
	VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-102	0
	LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-102	40
	WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-102	101
	CalPERS RETIREMENT CONTRIBUTION - 10.385%	6025-102	556
	CalPERS RETIREMENT PICKUP - 7.0%	6030-102	375
	EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-102	20
	SUBTOTAL BENEFITS		1,744
EMPLOYER PAYROLL TAXES/RETIREMENT			
	MEDICARE 1.45%	6015-102	78
	CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-102	0
	SUBTOTAL PAYROLL TAXES		78
	TOTAL COMPLAINT RESPONSE SALARIES AND RELATED EXPENSES		7,330
TELEPHONE/DATA - 800 RESERVATIONS AND OTHER			
	DATA CIRCUITS SYSTEM/T1 LINE FOR DATA TRANSFER \$12,500/MONTH	5180-100	130,000
	ALLOCATION OF DATA CIRCUITS TO OPS (35%)	5180-100-200	(45,500)
	ALLOCATION OF DATA CIRCUITS TO ELIG DETERM (15%)	5180-100-300	(19,500)
	ALLOCATION OF DATA CIRCUITS TO G&A (15%)	5180-100-800	(19,500)
	SUB-TOTAL DATA CIRCUITS		45,500

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

RESERVATIONS/CUSTOMER SERVICE PHONE SYSTEM \$150,000/MONTH	5190-100	930,000	
ALLOCATION OF TELEPHONE SERVICE TO ELIG DETERM (25% of \$302,400-C/S LINE	5190-100-300	(75,600)	
ALLOCATION OF TELEPHONE SERVICE TO RIDE-INFO (5% of \$302,400-C/S LINES)	5190-100-500	(15,120)	
SUB-TOTAL TELEPHONE EXPENSES		839,280	839,280
T1 PHONE LINE (MODEMS)	6750-100		4,000
ALLOCATION OF OFFICE TELEPHONE/CELL PHONES TO PARATRANSIT DIRECT (5% 6765-100			3,230
TOTAL TELEPHONE EXPENSES			892,010
PHONE & COMPUTER SYSTEM MAINTENANCE/LICENSE & CONSULTING			
PHONE SYSTEM			
RTP CONSULTING (Call Routing) - (\$8,500 avg per mo)		10,000	
RTP CONSULTING (New Provider Set-up/1 site)		10,000	
OTHER		10,000	
SUBTOTAL PHONE SYSTEM	6770-100	30,000	30,000
SOFTWARE CONSULTING			
TSS CONSULTING		30,000	
OTHER CONSULTING		150,000	
SUB-TOTAL SOFTWARE CONSULTING	6160-100	180,000	180,000
MOBILE RELAY SYSTEM			
RADIO FREQUENCY LEASE (\$9,100- 7/14) & Portable Radio Air time fee (\$850/mo)	5175-100	17,200	17,200
MAINTENANCE/LICENSE			
THOMAS BROS MAINTENANCE/LICENSE & GEOCODING APPLICATION LICENSE		9,000	
ACCESS 511 INTEGRATION MAINTENANCE		20,000	
ACCURATE TEL. CALL RECORDING MAINTENANCE/LICENSE & OTHERS		5,000	
CENTRAL DATA WAREHOUSE & CO-LOCATION		170,000	
SMART DRIVE SAFETY SUBSCRIPTION(\$38.11per mon per unit; 750 units)		450,000	
OTHER PHONE RECORDING MAINTENANCE/LICENSE (INFO HOLD/OTHER)		10,000	
EPG TAP MAINTENANCE (DDS)		5,000	
RADIO REPEATER SVC/BATTERY REPLACEMENT MAINT		18,000	
Trapeze MAINTENANCE/LICENSE		225,000	
SUB-TOTAL MAINTENANCE/LICENSE	6175-100	912,000	912,000
TOTAL PHONE & COMPUTER SYSTEM MAINTENANCE/LICENSE & CONSULTING			1,139,200
VEHICLE EXPENSES			
REGISTRATION VEHICLES	6850-100	5,000	
DECALING NEW VEHICLES APPROXIMATELY @ \$260 EACH	6830-100	49,920	
OTHER VEHICLES EXPENSES (smog checks, belts/q-straints,SA mats etc.)	6840-100	52,000	
CONSULTING	6825-100	120,000	
TOTAL VEHICLE EXPENSES - NONSTAFF		226,920	226,920
OFFICE RENT (INCLUDES STORAGE/UTILITIES)			
ALLOCATION OF OFFICE RENT TO PARATRANSIT DIRECT	6445-100	57,534	
ALLOCATION OF CUST SERV OFFICE RENT TO ELIG DETERM	6445-100-300	(14,408)	
ALLOCATION OF CUST SERV OFFICE RENT TO RIDE-INFO	6445-100-500	(2,305)	
TOTAL OFFICE RENT		40,822	40,822
INSURANCE EXPENSE			
INSURANCE CLAIMS - TPA	6350-100	400,000	
BUSINESS AUTO LIABILITY (REVENUE FLEET & STAFF VEH)	6325-100	4,584,045	
SELF INSURANCE RETENTION	6340-100	2,069,600	
3rd PARTY EMPLOYEE PRACTICES LIABILITY	6310-100	39,425	
TOTAL INSURANCE EXPENSE		7,093,070	7,093,070
TRAVEL AND CONFERENCE EXPENSE			
	6775-100	3,470	3,470
OFFICE SUPPLIES			
ALLOCATION OF OFFICE SUPPLIES/PAPER TO PARATRANSIT DIRECT (12%)	6450-100	4,320	
ALLOCATION OF KITCHEN SUPPLIES TO PARATRANSIT DIRECT (34%)	6455-100	3,300	
TOTAL OFFICE SUPPLIES		7,620	7,620
SAFETY INCENTIVE PROGRAM (Driver)			
	6600-100	20,000	20,000
OTHER PROFESSIONAL EXPENSE			
OTHER CONSULTING (Refresher - Emergency training; Safety training)		39,960	
COMPREHENSIVE REVIEW,MEDI-CAL PROGRAM /SECRET SHOPPER	6560-100	145,000	184,960
TOTAL PARATRANSIT OPERATIONS - DIRECT			153,707,790

Access Services
 Budget Line Item Detail
 For the year ended June 30, 2019

PARATRANSIT OPERATIONS - INDIRECT				
SALARIES AND RELATED BENEFITS - INDIRECT PARATRANSIT OPERATIONS				
SALARIES - BASE (22 EMPLOYEES + ALLOC)		1,137,445		
ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES		7,313		
PROJECTED PERFORMANCE REVIEWS		31,894		
PROJECTED UNUSED PTO ACCRUAL		<u>27,307</u>		
SUBTOTAL	6005-201	1,203,959	1,203,959	
FRINGE BENEFITS				
HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-201	212,139		
DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-201	15,158		
VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-201	2,168		
LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-201	5,481		
WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-201	21,638		
CalPERS RETIREMENT CONTRIBUTION - 10.385%	6025-201	117,217		
CalPERS RETIREMENT PICKUP - 7.0%	6030-201	80,571		
EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-201	3,346		
SUBTOTAL BENEFITS		457,718	457,718	
EMPLOYER PAYROLL TAXES/RETIREMENT				
MEDICARE 1.45%	6015-201	16,690		
CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-201	<u>5,925</u>		
SUBTOTAL PAYROLL TAXES		22,614	22,614	
TOTAL INDIRECT PARATRANSIT OPERATIONS SALARIES AND RELATED EXPENSES			<u>1,684,292</u>	1,684,292
TELEPHONE/DATA - 800 RESERVATIONS AND OTHER				
ALLOCATION OF DATA CIRCUITS TO OPS (35%)	5180-200	45,500		
ALLOCATION OF OFFICE TELE/CELL PHONES TO PARATRANSIT INDIRECT (30%)	6765-200	<u>19,380</u>		
TOTAL TELEPHONE/DATA TRANSMISSION EXPENSES		64,880		64,880
VEHICLE EXPENSES - STAFF				
VEHICLE REGISTRATION - 9 VEHICLES	6850-200	1,000		
GASOLINE/CAR WASH FOR 10 VEHICLES \$4,167/MONTH	6855-200	60,000		
MINOR REPAIRS/MAINTENANCE/OTHER MISCELANEOUS -	6840-200	<u>51,000</u>		
TOTAL VEHICLE EXPENSES - STAFF		112,000		112,000
CUSTOMER SATISFACTION SURVEY				
	5220-200	0		0
	6610-200-	700		
DESIGN/MARKETING SERVICES				
	6605-200	175,000		
ALLOCATION OF DESIGN/MARKETING TO ELIGIBILITY (25%)	6605-200-300	(43,750)		
ALLOCATION OF DESIGN/MARKETING TO CTSA (2%)	6605-200-400	(3,500)		
ALLOCATION OF DESIGN/MARKETING TO ADMINISTRATION (14%)	6605-200-800	<u>(24,500)</u>		
		103,250		103,250
COMMUNITY EVENTS AND MATERIALS				
RIDERS-COMPLIMENTARY/MISC REIMBURSEMENTS	5210-200		5,000	
PROMOTIONAL ACTIVITIES/MATERIAL	6610-200		20,000	
SAFETY PREVENTION CAMPAIGNS	6615-200		10,000	
COMMUNITY FORUMS				
PUBLICATION ANNOUNCEMENT - ALL FORMATS		12,000		
FACILITY RENTAL		2,500		
TRANSLATIONS/INTERPRETOR/SIGNING		<u>7,000</u>		
TOTAL COMMUNITY FORUMS	6605-200	21,500	21,500	
ABILITIES EXPO				
	6600-200		5,000	
AWARD PROGRAMS (including Jerry Walker Award)	6600-200		9,700	
MEALS -PUBLIC MEETINGS AND OTHER EVENTS (Provider Appreciation)	6360-200		<u>10,000</u>	
TOTAL PROMOTIONS/EVENTS			81,200	81,200
PUBLICATIONS/PRINTING/COPYING				
RIDERS ALERT/NEWSLETTERS/Seat Drops/JW nomination forms	6640-200	14,000		
RIDERS GUIDE	6635-200	75,000		
RIDER COUPONS	6630-200	30,000		
OTHER	6645-200	<u>10,000</u>		
TOTAL PUBLICATIONS/PRINTING/COPYING		129,000		129,000
POSTAGE/MAILING				
BULK/MASS MAILING (Community mtgs/Rider Communications)	6495-200	64,000		
ALLOCATION OF POSTAGE TO PARATRANSIT INDIRECT (25%)	6500-200	<u>37,500</u>		
TOTAL POSTAGE/MAILING		101,500		101,500
OFFICE RENT (INCLUDES STORAGE/UTILITIES)				
ALLOCATION OF OFFICE RENT TO PARATRANSIT INDIRECT	6445-200	156,164		156,164

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

INSURANCE EXPENSE			
BUSINESS AUTO LIABILITY (STAFF VEH)		<u>26,030</u>	
TOTAL INSURANCE EXPENSE	6325-200	26,030	26,030
TRAVEL AND CONFERENCE EXPENSE			
	6775-200	27,000	27,000
OFFICE SUPPLIES			
ALLOCATION OF OFFICE SUPPLIES/PAPER TO PARATRANSIT INDIRECT (15%)	6450-200	5,400	
ALLOCATION OF KITCHEN SUPPLIES TO PARATRANSIT INDIRECT (19%)	6455-200	<u>2,530</u>	
TOTAL OFFICE SUPPLIES		7,930	7,930
OTHER PROFESSIONAL EXPENSE			
OTHER CONSULTING	6560-200	<u>50,000</u>	
TOTAL OTHER PROFESSIONAL EXPENSE		50,000	50,000
EQUIPMENT/OTHER RENTAL			
OTHER - ADA DEVICES, TABLES, ETC.	6260-200	9,000	9,000
OTHER ACTIVITIES			
PROFESSIONAL MEMBERSHIPS			
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO INDIRECT (40%)	6535-200	2,080	2,080
TOTAL PARATRANSIT OPERATIONS - INDIRECT			<u><u>2,554,326</u></u>

Access Services
 Budget Line Item Detail
 For the year ended June 30, 2019

ELIGIBILITY DETERMINATION			
SALARIES AND RELATED BENEFITS - ELIGIBLTY DETERMINATION			
SALARIES - BASE (5 EMPLOYEES + ALLOC)		315,052	
ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES		2,545	
PROJECTED PERFORMANCE REVIEWS		9,419	
PROJECTED UNUSED PTO ACCRUAL		<u>6,038</u>	
SUBTOTAL	6005-301	333,054	333,054
FRINGE BENEFITS			
HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-301	72,149	
DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-301	3,857	
VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-301	681	
LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-301	1,774	
WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-301	6,086	
CalPERS RETIREMENT CONTRIBUTION - 10.385%	6025-301	33,584	
CalPERS RETIREMENT PICKUP - 7.0%	6030-301	22,637	
EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-301	<u>7,848</u>	
SUBTOTAL BENEFITS		148,616	148,616
EMPLOYER PAYROLL TAXES/RETIREMENT			
MEDICARE 1.45%	6015-301	4,689	
CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-301	<u>1,610</u>	
SUBTOTAL PAYROLL TAXES		6,299	<u>6,299</u>
TOTAL ELIGIBILITY DETERMINATION SALARIES AND RELATED EXPENSES			<u>487,969</u>
TETHER STRAP PROJECT	5300-300	230,300	230,300
ELIGIBILITY DETERMINATION INTERVIEWS			
CERTIFICATION INTERVIEW (54K in-person; 19K paper renewal) and O2D	5310-300		
PURCHASED TRANSPORTATION - TETHERING TRIPS	5360-300	3,641,548	
PURCHASED TRANSPORTATION - CERTIFICATION TRIPS (54K X 75% @ \$55) +NC	5340-300	<u>15,000</u>	
TOTAL CERTIFICATIONS INCLUDING TRANSPORTATION		5,092,047	5,092,047
APPEAL INTERVIEWS			
APPEAL INTERVIEWS (1,492 @ \$316)	5320-300	612,031	
PURCHASED TRANSPORTATION - APPEAL TRIPS (1,249X 90% @ \$55)	5340-300	<u>61,654</u>	
TOTAL APPEALS INCLUDING TRANSPORTATION		673,685	673,685
TRAVEL TRAINING/GROUP TRAINING (@ #250/year)	5610-300	750,000	750,000
TELEPHONE/DATA - 800 RESERVATIONS AND OTHER			
ALLOCATION OF OFFICE TELEPHONE/CELL PHONES TO ELIG DETERM (10%)	6765-300	6,460	
DATA CIRCUITS \$400/mo & ALLOC.OF DATA CIRCUITS TO ELIG DETERM (15%)	5180-300	24,540	
ALLOCATION OF TELEPHONE SERVICE TO ELIG DETERM (25% of C/S)	5190-300	<u>75,600</u>	
TOTAL TELEPHONE/DATA TRANSMISSION - 800 RESERVATIONS AND OTHER		106,600	106,600
VEHICLE EXPENSES - MOBILE CERTIFICATION			
VEHICLE REGISTRATION - 2 VEHICLES	6850-300	139	
MINOR REPAIRS/MAINTENANCE -	6840-300	<u>250</u>	
TOTAL VEHICLE EXPENSES - MOBILE CERTIFICATION		389	389
OFFICE RENT (INCLUDES STORAGE/UTILITIES)			
ALLOCATION OF OFFICE RENT TO ELIGIBILITY DETERMINATION		41,096	
ALLOCATION OF CUST SERV OFFICE RENT TO ELIG DETERM		14,408	
RENT - COMMERCE & ANTELOPE VALLEY		<u>374,430</u>	
TOTAL OFFICE RENT	6445-300	429,934	429,934
INSURANCE EXPENSE			
BUSINESS AUTO LIABILITY	6325-300	22,996	
SELF INSURANCE RETENTION	6340-300	10,400	
3rd PARTY EMPLOYEE PRACTICES LIABILITY	6310-300	6,957	
PROFESSIONAL LIABILITY	6320-300	<u>33,821</u>	
TOTAL INSURANCE EXPENSE		74,175	74,175
TRAVEL AND CONFERENCE EXPENSE	6775-300	2,500	2,500
OFFICE SUPPLIES			
ALLOCATION OF OFFICE SUPPLIES/PAPER TO ELIG DETERM (15%)	6450-300	5,400	
ALLOCATION OF KITCHEN SUPPLIES TO ELIG DETERM (6%)	6455-300	<u>550</u>	
TOTAL OFFICE SUPPLIES		5,950	5,950
DESIGN/MARKETING SERVICES			
ALLOCATION OF DESIGN/MARKETING TO ELIGIBILITY	6605-300	43,750	43,750

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

OTHER PROFESSIONAL EXPENSE			
TRANSLATIONS/INTERPRETOR/SIGNING	6565-300	2,000	2,000
PUBLICATIONS/PRINTING/COPYING			
RIDER APPLICATIONS,BROCHURES, QUESTIONAIRES, INTERVIEW SUMMARIES, REMINDER POSTCARDS, ETC.	6645-300	15,000	
TAP CARDS; CARD HOLDERS; FAQ & MISC.	6650-300	350,000	
OTHER (incl Renewal forms)	6645-300	<u>10,000</u>	
TOTAL PUBLICATIONS/PRINTING/COPYING		375,000	375,000
POSTAGE/MAILING			
ALLOCATION OF POSTAGE TO ELIG DETERM (20%)		30,000	
PASS THRU POSTAGE (CARE @\$17,993 per mo)	6500-300	<u>215,916</u>	245,916
PROFESSIONAL MEMBERSHIPS			
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO ELIG DETERM (5%)	6535-300	260	260
TOTAL ELIGIBILITY DETERMINATION EXPENSES			<u><u>8,520,475</u></u>

Access Services
 Budget Line Item Detail
 For the year ended June 30, 2019

CTSA OPERATIONS			
EDUCATION AND TRAINING			
SALARIES AND RELATED BENEFITS - EDUCATION AND TRAINING			
SALARIES - BASE (2 EMPLOYEE + ALLOC)		157,323	
ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES		712	
PROJECTED PERFORMANCE REVIEWS		4,720	
PROJECTED UNUSED PTO ACCRUAL		3,025	
SUBTOTAL	6005-401	165,780	165,780
FRINGE BENEFITS			
HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-401	22,727	
DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-401	1,308	
VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-401	167	
LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-401	512	
WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-401	3,042	
CalPERS RETIREMENT CONTRIBUTION - 10.385%	6025-401	16,828	
CalPERS RETIREMENT PICKUP - 7.0%	6030-401	11,343	
EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-401	469	
SUBTOTAL BENEFITS		56,396	56,396
EMPLOYER PAYROLL TAXES/RETIREMENT			
MEDICARE 1.45%	6015-401	2,350	
CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-401	741	
SUBTOTAL PAYROLL TAXES		3,090	3,090
TOTAL EDUCATION AND TRAINING SALARIES AND RELATED EXPENSES			225,267
SCHOLARSHIP PROGRAMS - PARATRANSIT CERTIFICATE & TRAINING SCHOLARSHI	5420-400		6,885
EDUCATION AND TRAINING SEMINARS (13)	5410-400		38,034
TELEPHONE			
ALLOCATION OF OFFICE TELEPHONE/CELL PHONES TO EDUC & TRNG (5%)	6765-400	3,230	3,230
OFFICE RENT (INCLUDES STORAGE/UTILITIES)			
ALLOCATION OF OFFICE RENT TO EDUC & TRNG	6445-400	16,438	16,438
INSURANCE EXPENSE			
BUSINESS AUTO PREMIUM	6325-400	521	521
TRAVEL AND CONFERENCE EXPENSE			
	6775-400	2,000	2,000
OFFICE SUPPLIES			
ALLOCATION OF OFFICE SUPPLIES/PAPER TO EDUC & TRNG (5%)	6450-400	1,800	
ALLOCATION OF KITCHEN SUPPLIES TO EDUC & TRNG (1%)	6455-400	110	
TOTAL OFFICE SUPPLIES		1,910	1,910
COMMUNITY EVENTS AND MATERIALS			
MEALS -PUBLIC MEETINGS AND OTHER EVENTS		2,000	
TOTAL PROMOTIONS/EVENTS	6360-400	2,000	2,000
DESIGN/MARKETING SERVICES			
ALLOCATION OF DESIGN/MARKETING TO CTSA (2%)	6605-400	3,500	3,500
PUBLICATIONS/PRINTING/COPYING			
	6645-400	2,000	2,000
POSTAGE/MAILING			
ALLOCATION OF POSTAGE TO EDUC & TRNG (5%)	6500-400	7,500	7,500
PROFESSIONAL MEMBERSHIPS			
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO EDUC & TRNG (5%)	6535-400	260	260
TOTAL EDUCATION AND TRAINING EXPENSES			309,545
ACCESS RIDE-INFORMATION			
SALARIES AND RELATED BENEFITS - RIDE-INFORMATION			
SALARIES - BASE (2 EMPLOYEES + ALLOCATION)		178,217	
ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES		1,768	
PROJECTED PERFORMANCE REVIEWS		5,346	
PROJECTED UNUSED PTO ACCRUAL		7,080	
SUBTOTAL	6005-501	192,412	192,412
FRINGE BENEFITS			
HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-501	63,850	
DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-501	698	
VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-501	280	
LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-501	719	
WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-501	3,458	

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

CalPERS RETIREMENT CONTRIBUTION - 10.388%	6025-501	17,286		
CalPERS RETIREMENT PICKUP - 7.0%	6030-501	12,849		
EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-501	3,337		
SUBTOTAL BENEFITS		102,477	102,477	
EMPLOYER PAYROLL TAXES/RETIREMENT				
MEDICARE 1.45%	6015-501	2,662		
CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-501	1,018		
SUBTOTAL PAYROLL TAXES		3,679	3,679	
TOTAL RIDE-INFORMATION SALARIES AND RELATED EXPENSES			298,568	298,568
TELEPHONE - 800 RESERVATIONS AND OTHER				
ALLOCATION OF TELEPHONE SERVICE TO RIDE-INFO (5%)	5190-500	15,120		
ALLOCATION OF OFFICE TELEPHONE/CELL PHONES TO RIDE-INFO (5%)	6765-500	3,230		
TOTAL TELEPHONE		18,350		18,350
PHONE & COMPUTER SYSTEM MAINTENANCE/LICENSE & CONSULTING	6770-500	2,000		2,000
OFFICE RENT (INCLUDES STORAGE/UTILITIES)				
ALLOCATION OF OFFICE RENT TO RIDE-INFO		16,438		
ALLOCATION OF CUST SERV OFFICE RENT TO RIDE-INFO		2,305		
TOTAL OFFICE RENT	6445-500	18,744		18,744
OFFICE SUPPLIES				
ALLOCATION OF OFFICE SUPPLIES/PAPER TO RIDE-INFO (3%)	6450-500	1,080		
ALLOCATION OF KITCHEN SUPPLIES TO RIDE-INFO (2%)	6455-500	330		
TOTAL OFFICE SUPPLIES		1,410		1,410
POSTAGE/MAILING				
ALLOCATION OF POSTAGE TO RIDE-INFO (1%)	6500-500	1,500		1,500
PROFESSIONAL MEMBERSHIPS				
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO RIDE-INFO (5%)	6535-500	260		260
TOTAL ACCESS RIDE-INFORMATION EXPENSES				<u>340,832</u>
TOTAL CTSA FUNCTION EXPENSES				<u>650,376</u>
TOTAL OTHER ACTIVITIES				<u>9,170,852</u>

Access Services
 Budget Line Item Detail
 For the year ended June 30, 2019

ADMINISTRATIVE

SALARIES AND RELATED BENEFITS

OPERATIONS ADMIN SALARIES - BASE (1 EMPLOYEES + ALLOCATION)	6005-801	176,930	
EXECUTIVE OFFICE SALARIES - BASE (2 EMPLOYEES)	6005-802	303,408	
GENERAL OFFICE SERVICES SALARIES - BASE (4 EMPLOYEES)	6005-803	102,064	
ADMINISTRATION SALARIES - BASE (21 EMPLOYEES)	6005-804	1,817,598	
PLANNING/GOVERNMENTAL AFFAIRS SALARIES - BASE (13 EMPLOYEES)	6005-806	758,956	
ESTIMATED OVERTIME FOR NONEXEMPT EMPLOYEES	6005-8XX	17,100	
PROJECTED PERFORMANCE REVIEWS	6005-8XX	93,506	
PROJECTED UNUSED PTO ACCRUAL	6005-8XX	108,578	
SUBTOTAL		<u>3,378,139</u>	3,378,139

FRINGE BENEFITS

HEALTH/CHIRO/LT CARE INS. - ESTIM AVG \$1,281/EMPLOYEE/MONTH	6060-8XX	450,475	
DENTAL INSURANCE - ESTIM AVG \$72.57/EMPLOYEE/MONTH	6040-8XX	40,363	
VISION INSURANCE -ESTIM AVG \$11.83/EMPLOYEE/MONTH	6065-8XX	4,655	
LIFE/LTD INSURANCE - ESTIM AVG \$40.88/EMPLOYEE/MONTH	6055-8XX	10,538	
WORKER'S COMP. - ESTIM AVG \$93.67/EMPLOYEE/MONTH	6070-8XX	60,543	
CalPERS RETIREMENT CONTRIBUTION - 10.385%	6025-8XX	326,705	
CalPERS RETIREMENT PICKUP - 7.0%	6030-8XX	224,726	
EMPLOYEES - TRANSIT @ \$240/MO. MAX	6035-8XX	10,954	
SUBTOTAL BENEFITS		<u>1,128,958</u>	1,128,958

EMPLOYER PAYROLL TAXES/RETIREMENT

MEDICARE 1.45%	6015-8XX	48,863	
CAL. UNEMPLOYMENT - 5.0% on \$7,000 of wages/ each employee	6020-8XX	12,361	
SUBTOTAL PAYROLL TAXES		<u>61,223</u>	61,223

SUB-TOTAL ADMINISTRATIVE SALARIES AND RELATED EXPENSES

4,568,321

EMPLOYEE DEVELOPMENT/TRAINING/APPRECIATION

6080-800 40,000

EDUCATIONAL ASSISTANCE/TRAINING PROGRAMS

6045-8XX 15,000

TEMPORARY PERSONNEL

6095-800 30,000

RECRUITMENT ADVERTISING & FEES

6090-800 3,000

PAYROLL SERVICE

6085-800 35,000

123,000

TOTAL ADMINISTRATIVE SALARIES AND RELATED EXPENSES

4,691,321

4,691,321

TELEPHONE AND DATA TRANSMISSION

ALLOCATION OF DATA CIRCUITS TO G&A (15%)	5180-800		19,500
INTERNET (\$2,500/mo)	6165-800	35,000	
OFFICE PHONES	6755-800	24,600	
CELLULAR/PAGERS	6760-800	5,000	
SUBTOTAL		<u>64,600</u>	
ALLOCATION OF TELEPHONE TO PARATRANSIT DIRECT (5%)	6765-800-100	(3,230)	
ALLOCATION OF TELEPHONE TO PARATRANSIT INDIRECT (30%)	6765-800-200	(19,380)	
ALLOCATION OF TELEPHONE TO ELIG DETERM (10%)	6765-800-300	(6,460)	
ALLOCATION OF TELEPHONE TO EDUC & TRNG (5%)	6765-800-400	(3,230)	
ALLOCATION OF TELEPHONE TO RIDE-INFO (5%)	6765-800-500	(3,230)	
SUBTOTAL		<u>29,070</u>	29,070
TOTAL TELEPHONE			<u>48,570</u>

48,570

OFFICE RENT (INCLUDES STORAGE/UTILITIES)

RENT - OFFICE SPACE - EL MONTE LOCATION \$50,000/MO	6430-800	600,000	
RENT - MEETING ROOMS	6434-800	1,000	601,000
4 STORAGE SPACE - EL MONTE - APPROX \$250 PER MO PER UNIT	6435-800		12,000
TOTAL OFFICE RENT			<u>613,000</u>
ALLOCATION OF OFFICE RENT TO PARATRANSIT DIRECT	6445-800-100	(57,534)	
ALLOCATION OF OFFICE RENT TO PARATRANSIT INDIRECT	6445-800-200	(156,164)	
ALLOCATION OF OFFICE RENT TO ELIG DETERM	6445-800-300	(41,096)	
ALLOCATION OF OFFICE RENT TO EDUC & TRNG	6445-800-400	(16,438)	
ALLOCATION OF OFFICE RENT TO RIDE-INFO	6445-800-500	(16,438)	
NET OFFICE RENT			<u>325,329</u>

325,329

INSURANCE EXPENSE

BUSINESS AUTO PREMIUM	6325-800	17,700	
Cyber Liability	6335-800	27,091	
DIRECTORS AND OFFICERS	6305-800	121,200	
EARTHQUAKE	6315-800	10,893	
COMMERCIAL GENERAL LIABILITY	6300-800	21,838	
PROFESSIONAL LIABILITY	6320-800	11,274	
TOTAL INSURANCE EXPENSE		<u>209,996</u>	

209,996

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

OFFICE SUPPLIES			
MONTHLY OPERATING OFFICE SUPPLIES/PAPER - \$3,300 PER MO	6450-800	36,000	
ALLOCATION OF OFFICE SUPPLIES/PAPER TO PARATRANSIT DIRECT (12%)	6450-800-100	(4,320)	
ALLOCATION OF OFFICE SUPPLIES/PAPER TO PARATRANSIT INDIRECT (15%)	6450-800-200	(5,400)	
ALLOCATION OF OFFICE SUPPLIES/PAPER TO ELIG DETERM (15%)	6450-800-300	(5,400)	
ALLOCATION OF OFFICE SUPPLIES/PAPER TO EDUC & TRNG (5%)	6450-800-400	(1,800)	
ALLOCATION OF OFFICE SUPPLIES/PAPER TO RIDE-INFO (3%)	6450-800-500	(1,080)	
NET MONTHLY OPERATING OFFICE SUPPLIES/PAPER -			18,000
WATER/COFFEE SERVICE/KITCHEN SUPPLIES - \$900 PER MO	6455-800	11,000	
ALLOCATION OF KITCHEN SUPPLIES TO PARATRANSIT DIRECT (30%)	6455-800-100	(3,300)	
ALLOCATION OF KITCHEN SUPPLIES TO PARATRANSIT INDIRECT (23%)	6455-800-200	(2,530)	
ALLOCATION OF KITCHEN SUPPLIES TO ELIG DETERM (5%)	6455-800-300	(550)	
ALLOCATION OF KITCHEN SUPPLIES TO EDUC & TRNG (1%)	6455-800-400	(110)	
ALLOCATION OF KITCHEN SUPPLIES TO RIDE-INFO (3%)	6455-800-500	(330)	
NET WATER/COFFEE SERVICE/KITCHEN SUPPLIES-			4,180
FURNITURE AND EQUIPMENT UNDER \$1,000	6420-800		20,000
TOTAL OFFICE SUPPLIES			42,180
OTHER PROFESSIONAL EXPENSE			
ACCOUNTING			
NTD AUDIT	6550-800	6,500	
ANNUAL AUDIT, TAX RETURNS, ORACLE, INTELEENX, ETC.	6545-800	175,000	
SUBTOTAL ACCOUNTING		181,500	181,500
LEGAL - GENERAL	6570-800	275,000	275,000
TRANSLATIONS/INTERPRETORS/SIGNING	6565-800	2,000	2,000
MISCELLANEOUS -			
- TRANSPORTATION CONSULTANT (SRTP, Eligibility)	6560-800	30,000	
- DBE (PADILLA)	6560-800	50,000	
- EMERGENCY PREPAREDNESS ON-GOING TABLE TOP	6560-800	10,000	
- PAX PROJECTIONS UPDATE	6560-800	50,000	
- TRANSPORTATION REGULATIONS	6560-800	55,000	
- INTEGRATED DATA SYSTEM	6560-800	125,000	
- PUBLIC RELATIONS/LEGIS. ADVOCACY (STATE/FED./LOCAL)	6560-800	159,070	
- EMPLOYEE SURVEY	6560-800	7,000	
- OTHER -Survey, AWC	6560-800	30,000	
TOTAL 'MISCELLANEOUS - OTHER CONSULTING	6560-800	516,070	516,070
TOTAL OTHER PROFESSIONAL SERVICES			974,570
ADVERTISING EXPENSES			
PUBLIC HEARINGS/PROCUREMENT/OTHER NOTIFICATIONS	6110-800	10,000	10,000
EQUIPMENT/OTHER RENTAL			
POSTAGE EQUIPMENT RENTAL	6265-800	2,000	
OTHER - FACILITY RENTAL, ADA DEVICES, TABLES, ETC.	6260-800	1,000	
TOTAL OTHER EQUIPMENT RENTAL COSTS		3,000	3,000
REPAIRS & MAINTENANCE			
OFFICE FACILITIES COSTS, REPAIRS AND MAINTENANCE	6670-800	15,000	
PHONE SYSTEM MAINTENANCE	6770-800	35,000	
OFFICE/COMPUTER EQUIPMENT REPAIRS AND MAINTENANCE	6665-800	11,500	
TOTAL REPAIRS & MAINTENANCE		61,500	61,500
POSTAGE/MAILINGS/MESSENGER			
POSTAGE	6500-800	150,000	
ALLOCATION OF POSTAGE TO PARATRANSIT INDIRECT (25%)	6500-800-200	(37,500)	
ALLOCATION OF POSTAGE TO ELIG DETERM (20%)	6500-800-300	(30,000)	
ALLOCATION OF POSTAGE TO EDUC & TRNG (5%)	6500-800-400	(7,500)	
ALLOCATION OF POSTAGE TO RIDE-INFO (1%)	6500-800-500	(1,500)	
SUB-TOTAL POSTAGE		73,500	73,500
PO BOX RENTAL	6500-800		300
COURIER SERVICE - OTHER	6195-800		6,600
TOTAL POSTAGE/MAILINGS/MESSENGER			80,400
PUBLICATIONS/PRINTING/COPYING			
ALL STATIONERY - LETTERHEAD/ENVELOPES/LABELS/BUSINESS CARDS, ETC., PARATRANSIT PLAN, ISSUE PAPERS, ASI PRESS KIT, PUBLIC HEARING			
ANNOUNCEMENTS, REPORTS/FORMS/QTLY SAFETY BRIEF/MISC			
TOTAL PRINTING/COPYING EXPENSES	6645-800	16,000	16,000

Access Services
 Budget Line Item Detail
 For the year ended June 30, 2019

NETWORK SUPPORT			
COMPUTER SUPPLIES/MISC EXPENSE	6180-800	20,000	
CONSULTING	6160-800	100,000	
SOFTWARE LICENSES	6175-800	65,000	
WEBSITE MAINTENANCE/DEVELOPMENT	6190-800	40,000	
COMPUTER TRAINING/MATERIAL	6185-800	15,000	
TOTAL NETWORK SUPPORT		240,000	240,000
SUBSCRIPTIONS/BOOKS/PERIODICALS/REFERENCE MATERIALS	6695-800	2,000	2,000
PROFESSIONAL MEMBERSHIPS			
CA TRANSIT ASSOC , CTA, CALACT, APA			
TOTAL PROFESSIONAL MEMBERSHIPS	6535-800	5,200	
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO INDIRECT (40%)	6535-800-200	(2,080)	
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO ELIG DETERM (5%)	6535-800-300	(260)	
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO EDUC & TRNG (5%)	6535-800-400	(260)	
ALLOCATION OF PROFESSIONAL MEMBERSHIPS TO RIDE-INFO (5%)	6535-800-500	(260)	
NET PROFESSIONAL MEMBERSHIPS		2,340	2,340
OTHER (ER Group; WTS; NSC; Costco etc)	6540-800		1,950
TOTAL PROFESSIONAL MEMBERSHIPS			4,290
BOARD AND ADVISORY COMMITTEE COMPENSATION			
BOARD MEMBERS MEETING REIMBURSEMENT	6370-800	6,000	
ADVISORY MEMBERS MEETING (CAC,QSS, SPECIAL MTGS.)REIMBURSEMENT	6365-800	7,000	
TRAVEL AND CONFERENCE	6780-800	15,000	
TOTAL BOARD AND ADVISORY COMMITTEE COMPENSATION		28,000	28,000
ANNUAL MEETING			
ANNUAL MEETING MATERIALS		10,500	
MEALS-ANNUAL MEETING		5,500	
TOTAL ANNUAL MEETING EXPENSE	6125-800	16,000	16,000
DESIGN/MARKETING SERVICES			
ALLOCATION OF DESIGN/MARKETING TO ADMINISTRATION (14%)	6605-800	24,500	24,500
BUSINESS MEETINGS AND MEALS			
PUBLIC HEARING MEETINGS		1,000	
MEALS - EMPLOYEE TRAVEL/BUSINESS MTGS		3,100	
MEALS -PUBLIC MEETINGS AND OTHER EVENTS		2,000	
TOTAL BUSINESS MEETINGS AND MEALS	6360-800	6,100	6,100
TRAVEL AND CONFERENCE EXPENSE			
LEGISLATIVE MEETINGS/CONFERENCES	6775-800	70,000	70,000
APTA ANNUAL; APTA PARATRANSIT; APTA/CTAA; CALACT SPRING CALACT AUTUMN; CTA; TRB; MISCELLANEOUS OTHERS.			
MILEAGE & PARKING EXPENSE			
MILEAGE EXPENSE			
TRAVEL WITH PERSONAL VEHICLES - @ \$.485/MILE:			
GENERAL TRAVEL FOR STAFF -	6375-800	1,500	1,500
PARKING EXPENSES			
OTHER PARKING REIMB (NO PARKING VALIDATIONS)	6490-800	2,200	
SUBTOTAL		2,200	2,200
TOTAL MILEAGE AND PARKING			3,700
BANK CHARGES	6140-800	2,000	2,000
TAXES/FILINGS			
STATE FILINGS/OTHER TAXES/PROPERTY	6740-800	1,000	1,000
OTHER			
MISCELLANEOUS	6380-800	1,500	1,500
TOTAL ADMINISTRATIVE EXPENSES			6,861,955
TOTAL EXPENSES			172,294,922

Access Services
Budget Line Item Detail
For the year ended June 30, 2019

CAPITAL EXPEDITURES				
SUB-TOTAL REVENUE VEHICLES (149)	1750-000	12,000,000		
TOTAL VEHICLES			<u>12,000,000</u>	<u>12,000,000</u>
TOTAL CAPITAL EXPENDITURES				<u>12,000,000</u>
TOTAL EXPENSES AND CAPITAL EXPENDITURES				<u>184,294,922</u>

ACCESS SERVICES
FY2017/18 Statement Of Activities

Expenses	FY 2017 ACTUALS	FY 2018 PROJECTION	FY 2019 BUDGET
Purchased Transportation	\$119,263,536	\$127,311,673	\$142,579,893
Salaries & Related Expense	\$8,673,723	\$7,874,576	\$8,049,504
Insurance	\$6,592,547	\$6,279,932	\$7,403,791
Eligibility and Appeals	\$6,477,223	\$4,779,863	\$4,253,579
Communications	\$2,260,083	\$2,264,973	\$1,133,640
Contracted Customer Service	\$2,127,938	\$2,252,322	\$2,189,892
NW & Telecom Maintenance	\$1,633,356	\$584,609	\$1,381,200
Professional Services	\$1,477,236	\$1,948,659	\$1,386,530
Office Rent	\$637,000	\$824,365	\$987,430
Travel Training	\$588,569	\$604,525	\$750,000
Printed Materials	\$531,818	\$576,123	\$522,000
Promotions/Events	\$335,155	\$343,898	\$99,200
Tether Pilot Program	\$268,374	\$80,631	\$230,300
Postage/Mailing	\$255,999	\$263,914	\$436,816
Security	\$200,000	\$200,000	\$200,000
Vehicle Costs	\$155,553	\$116,143	\$339,309
Travel and Conference	\$126,476	\$118,652	\$104,970
Other Expense	\$112,069	\$67,114	\$33,386
Other Related Employee Expense	\$98,242	\$116,394	\$47,184
Repair & Maintenance	\$52,353	\$27,534	\$61,500
Office Supplies	\$45,614	\$57,341	\$67,000
Temporary Personnel	\$25,356	\$40,564	
Board Compensation	\$19,766	\$18,230	\$28,000
Business Meetings & Meals	\$3,182	\$14,694	\$9,800
Expenses Total	\$151,961,168	\$156,766,730	\$172,294,924

ACCESS SERVICES
FY2017/18 Statement Of Activities
Expenses by Department

OPERATIONS-DIRECT	FY 2017 ACTUALS		FY 2018 PROJECTION		FY 2019 BUDGET	
Purchased Transportation	\$	117,976,386	\$	126,063,041	\$	141,067,739
Salaries & Related Expense	\$	731,032	\$	493,629	\$	662,087
Insurance	\$	6,292,708	\$	6,033,838	\$	7,093,070
Communications	\$	1,817,773	\$	1,184,338	\$	892,010
Contracted Customer Service	\$	2,127,938	\$	2,252,322	\$	2,189,892
NW & Telecom Maintenance	\$	801,116	\$	801,744	\$	1,139,200
Professional Services	\$	13,551	\$	7,103	\$	184,960
Office Rent	\$	127,458	\$	42,000	\$	40,822
Promotions/Events	\$	188,481	\$	127,701		
Security	\$	200,000	\$	200,000	\$	200,000
Vehicle Costs	\$	73,803	\$	45,881	\$	226,920
Travel and Conference	\$	7,356			\$	3,470
Office Supplies	\$	6,628	\$	7,105	\$	7,620
Temporary Personnel	\$	9,028	\$	34,836	\$	-
Expenses Total	\$	130,373,257	\$	137,293,538	\$	153,707,790

OPERATIONS-INDIRECT	FY 2017 ACTUALS		FY 2018 PROJECTION		FY 2019 BUDGET	
Salaries & Related Expense	\$	2,358,388	\$	1,545,963	\$	1,684,292
Insurance	\$	35,330	\$	25,865	\$	26,030
Communications	\$	58,244	\$	60,909	\$	64,880
Professional Services					\$	50,000
Office Rent	\$	118,681	\$	152,113	\$	156,164
Printed Materials	\$	125,502	\$	118,450	\$	129,000
Promotions/Events	\$	86,262	\$	126,419	\$	103,250
Postage/Mailing	\$	26,996	\$	21,125	\$	101,500
Vehicle Costs	\$	80,703	\$	65,997	\$	112,000
Travel and Conference	\$	62,997	\$	29,295	\$	27,000
Other Expense	\$	2,061	\$	2,077	\$	9,000
Other Related Employee Expense					\$	2,080
Office Supplies	\$	7,039	\$	7,799	\$	7,930
Business Meetings & Meals					\$	81,200
Expenses Total	\$	2,962,202	\$	2,156,013	\$	2,554,326

ADMINISTRATION	FY 2017 ACTUALS		FY 2018 PROJECTION		FY 2019 BUDGET	
Salaries & Related Expense	\$	4,630,046	\$	5,296,345	\$	4,691,321
Insurance	\$	193,232	\$	150,668	\$	209,996
Communications	\$	214,831	\$	162,943	\$	48,570
NW & Telecom Maintenance	\$	832,240	\$	(217,535)	\$	240,000
Professional Services	\$	1,258,082	\$	1,939,979	\$	974,570
Office Rent	\$	279,360	\$	377,248	\$	325,329
Printed Materials	\$	37,889	\$	13,311	\$	16,000
Promotions/Events	\$	35,256	\$	53,158	\$	24,500
Tether Pilot Program			\$	562		
Postage/Mailing	\$	63,395	\$	59,383	\$	80,400
Vehicle Costs	\$	1,047	\$	2,248		
Travel and Conference	\$	55,397	\$	88,797	\$	70,000
Other Expense	\$	77,309	\$	55,451	\$	33,500
Other Related Employee Expense	\$	97,552	\$	114,519	\$	9,989
Repair & Maintenance	\$	17,827	\$	24,824	\$	61,500
Office Supplies	\$	24,681	\$	33,655	\$	42,180

ACCESS SERVICES
FY2017/18 Statement Of Activities
Expenses by Department

Temporary Personnel	\$	7,423	\$	5,728	
Board Compensation	\$	19,766	\$	18,230	\$ 28,000
Business Meetings & Meals	\$	3,182	\$	14,694	\$ 6,100
Expenses Total	\$	7,848,514	\$	8,194,207	\$ 6,861,955

ELIGIBILITY		FY 2017 ACTUALS		FY 2018 PROJECTION		FY 2019 BUDGET
Purchased Transportation	\$	1,287,150	\$	1,248,633	\$	1,512,153
Salaries & Related Expense	\$	506,277	\$	474,440	\$	487,969
Insurance	\$	70,570	\$	69,106	\$	74,175
Eligibility and Appeals	\$	6,477,223	\$	4,779,863	\$	4,253,579
Communications	\$	165,106	\$	853,054	\$	106,600
NW & Telecom Maintenance			\$	400		
Professional Services	\$	205,603	\$	1,577	\$	45,750
Office Rent	\$	98,314	\$	236,103	\$	429,934
Travel Training	\$	588,569	\$	604,525	\$	750,000
Printed Materials	\$	366,087	\$	444,293	\$	375,000
Promotions/Events	\$	22,963	\$	33,510		
Tether Pilot Program	\$	268,374	\$	80,069	\$	230,300
Postage/Mailing	\$	160,209	\$	179,144	\$	245,916
Vehicle Costs	\$	-	\$	2,017	\$	389
Travel and Conference	\$	726	\$	560	\$	2,500
Other Expense	\$	2,657	\$	696		
Other Related Employee Expense					\$	260
Repair & Maintenance	\$	34,526	\$	2,710		
Office Supplies	\$	5,493	\$	6,421	\$	5,950
Expenses Total	\$	10,259,846	\$	9,017,121	\$	8,520,475

CTSA/RIDE INFO		FY 2017 ACTUALS		FY 2018 PROJECTION		FY 2019 BUDGET
Salaries & Related Expense	\$	447,981	\$	64,198	\$	523,835
Insurance	\$	707	\$	456	\$	521
Communications	\$	4,130	\$	3,730	\$	21,580
NW & Telecom Maintenance					\$	2,000
Professional Services					\$	48,419
Office Rent	\$	13,187	\$	16,901	\$	35,182
Printed Materials	\$	2,341	\$	69	\$	2,000
Promotions/Events	\$	2,192	\$	3,109	\$	2,000
Postage/Mailing	\$	5,399	\$	4,262	\$	9,000
Travel and Conference					\$	2,000
Other Expense	\$	30,043	\$	8,890		
Other Related Employee Expense	\$	690	\$	1,876	\$	521
Repair & Maintenance						
Office Supplies	\$	1,774	\$	2,360	\$	3,320
Temporary Personnel	\$	8,904				
Expenses Total	\$	517,348	\$	105,852	\$	650,378
Grand Total	\$	151,961,168	\$	156,766,731	\$	172,294,924

ACCESS SERVICES**FY2017/18 Statement Of Activities**

	2017 - 2018 Budget	2017 - 2018 Annualized	2018 - 2019 Proposed
Paratransit Operations	\$ 146,735,271	\$ 139,449,550	\$ 156,262,116
Eligibility Determination	\$ 12,589,365	\$ 9,017,121	\$ 8,520,475
CTSA Function	\$ 551,356	\$ 105,852	\$ 650,376
Administrative Expense	\$ 7,026,170	\$ 8,194,207	\$ 6,861,955
OPERATING EXPENSE	\$ 166,902,162	\$ 156,766,730	\$ 172,294,922
Capital Expenditures	\$ 12,290,474	\$ 290,474	\$ 12,000,000
TOTAL EXPENSES & CAPITAL EXPENDITURES	\$ 179,192,636	\$ 157,057,204	\$ 184,294,922

Access Services
For Fiscal Year Ending June 30, 2019
Summary of Projected Salaries
for Budget Purposes

DEPT	TITLE	FTEs	ANNUAL RATE	OVER TIME	3% SALARY INCREASE	EST UNUSED PTO	MEDICARE 1.45% TAX	SUI 5.0% TAX	CALPERS 10.338%	CALPERS 7%	WORKERS COMP	HEALTH INSURANCE	DENTAL INSURANCE	VISION INSURANCE	LIFE / LTD INSURANCE	CHIRO	LONG TERM CARE	TRANSPORT REIMBURSEMENT	TOTAL PAYROLL PLUS BENEFITS
101	Customer Service	8	421,517	3,827	12,498	19,366	6,222	2,202	44,562	30,037	8,080	93,262	4,163	1,011	3,485	303	1,864	2,358	654,757
102	Complaint Resp Rep	3	5,200	52	156	100	78	0	556	375	101	606	46	0	40	0	0	20	7,330
	<i>Total Paratransit Direct</i>	<i>11</i>	<i>426,717</i>	<i>3,879</i>	<i>12,654</i>	<i>19,466</i>	<i>6,300</i>	<i>2,202</i>	<i>45,118</i>	<i>30,412</i>	<i>8,181</i>	<i>93,868</i>	<i>4,209</i>	<i>1,011</i>	<i>3,525</i>	<i>303</i>	<i>1,864</i>	<i>2,379</i>	<i>662,087</i>
201	Operations - Paratransit Indirect	18	1,137,445	7,313	31,894	27,307	16,690	5,925	117,217	80,571	21,638	209,046	15,158	2,168	5,481	686	2,407	3,346	1,684,292
	<i>Total Paratransit Operations</i>	<i>29</i>	<i>1,564,162</i>	<i>11,192</i>	<i>44,548</i>	<i>46,773</i>	<i>22,989</i>	<i>8,127</i>	<i>162,335</i>	<i>110,982</i>	<i>29,819</i>	<i>302,914</i>	<i>19,367</i>	<i>3,179</i>	<i>9,006</i>	<i>989</i>	<i>4,271</i>	<i>5,724</i>	<i>2,331,379</i>
301	Eligibility Determination	5	315,052	2,545	9,419	6,038	4,689	1,610	33,584	22,637	6,086	71,832	3,857	681	1,774	238	79	7,848	487,969
401	CTSA	2	157,323	712	4,720	3,025	2,350	741	16,828	11,343	3,042	22,432	1,308	167	512	51	244	469	225,267
501	Ride Information	2	178,217	1,768	5,346	7,080	2,662	1,018	17,286	12,849	3,458	62,194	698	280	719	122	1,534	3,337	298,568
801	Admin - Operations Administration	2	176,930	1,052	5,204	3,336	2,590	419	18,553	12,506	3,358	31,068	2,837	232	691	84	185	286	259,329
802	Admin - Executive Office	2	303,408	0	9,065	5,811	4,513	644	32,323	21,787	5,826	35,218	3,817	358	1,314	129	468	408	425,089
803	Admin - Office Services	4	102,064	1,021	3,062	1,963	1,524	1,288	9,549	7,359	1,981	22,317	2,341	364	523	173	914	612	157,054
804	Admin - Administration	20	1,817,598	10,633	54,380	55,555	27,072	6,440	193,894	130,694	35,084	237,448	20,458	2,648	6,946	1,188	4,434	8,016	2,612,487
806	Admin - Planning/Governmental Aff	10	758,956	4,395	21,795	41,913	13,163	3,570	72,386	52,380	14,295	115,394	10,910	1,053	1,064	451	1,005	1,632	1,114,362
	<i>Total for Administration</i>	<i>76</i>	<i>3,158,956</i>	<i>17,100</i>	<i>93,506</i>	<i>108,578</i>	<i>48,863</i>	<i>12,361</i>	<i>326,705</i>	<i>224,726</i>	<i>60,543</i>	<i>441,444</i>	<i>40,363</i>	<i>4,655</i>	<i>10,538</i>	<i>2,025</i>	<i>7,005</i>	<i>10,954</i>	<i>4,568,321</i>
	<i>Interns are not reflected in this count (3)</i>																		
	EMPLOYEE DEVELOPMENT/TRAINING/APPRECIATION																		30,000
	EDUCATIONAL ASSISTANCE PROGRAM																		30,000
	TEMPORARY PERSONNEL																		25,000
	RECRUITMENT ADVERTISING & FEES																		3,000
	PAYROLL SERVICE																		35,000
	TOTAL PAYROLL - FY 2018-2019		5,373,709	33,317	157,539	171,495	81,552	23,856	556,737	382,538	102,949	900,816	65,593	8,963	22,548	3,425	13,133	28,332	8,049,504

Access Services
 Passenger and Fare Revenue Projections
 For Fiscal Year Ending June 30, 2019

(ALL)

All Areas Total Service (Combined Reg./Cert/Access to Work)

	<u>Jul-18</u>	<u>Aug-18</u>	<u>Sep-18</u>	<u>Oct-18</u>	<u>Nov-18</u>	<u>Dec-18</u>	<u>Jan-19</u>	<u>Feb-19</u>	<u>Mar-19</u>	<u>Apr-19</u>	<u>May-19</u>	<u>Jun-19</u>	<u>Total</u>
PAX	367,219	389,747	376,788	399,351	374,512	362,757	372,016	368,056	399,930	380,186	398,793	385,373	4,574,728
Trips	280,797	298,051	288,184	305,411	286,485	277,522	284,657	281,570	305,954	290,878	305,022	294,882	3,499,413
Contract RevMiles	2,597,749	2,756,187	2,665,127	2,823,849	2,650,702	2,568,323	2,633,603	2,605,491	2,829,365	2,690,309	2,821,774	2,728,172	32,370,650
Contract RevHrs	139,631	148,111	143,269	151,742	142,495	138,080	141,582	140,075	152,064	144,608	151,600	146,604	1,739,862
Fare Revenue	\$ 768,310	\$ 815,597	\$ 788,465	\$ 835,506	\$ 783,691	\$ 759,291	\$ 778,755	\$ 769,971	\$ 837,324	\$ 795,607	\$ 834,411	\$ 806,810	\$ 9,573,737
Startup Cost	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$175,531	\$ 2,106,368
Fixed	2,608,993	2,711,357	2,721,358	2,721,358	2,748,715	2,748,715	2,748,715	2,748,715	2,748,715	2,748,715	2,752,789	2,752,789	32,760,937
Variable	8,295,874	8,778,506	8,521,122	8,990,127	8,506,120	8,233,835	8,453,322	8,362,623	9,087,558	8,670,840	9,094,550	8,794,061	103,788,537
Supplemental Gas	21,439	22,038	21,590	22,485	21,246	20,653	21,250	21,351	23,124	22,126	23,266	23,158	263,728
Rancho Services/ Oth adj.	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	110,400
Care/Braille Coordinator	3,400	3,400	3,400	3,400	3,445	3,445	3,445	3,445	3,445	3,445	3,445	3,445	41,160
Sub-Total	11,114,436	11,700,032	11,452,201	11,922,102	11,464,258	11,191,379	11,411,464	11,320,865	12,047,573	11,629,857	12,058,781	11,758,184	139,071,129
Net Incentives(Penalties)	0	0	0	0	0	0	0	0	0	0	0	0	0
Incentives	0	0	0	0	0	0	0	0	0	0	0	0	0
Penalties	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	\$11,114,436	\$11,700,032	\$11,452,201	\$11,922,102	\$11,464,258	\$11,191,379	\$11,411,464	\$11,320,865	\$12,047,573	\$11,629,857	\$12,058,781	\$11,758,184	\$139,071,129

	<u>All Areas</u>	<u>Eastern Region</u>	<u>Southern Region</u>	<u>West/Central</u>	<u>Northern</u>	<u>Santa Clarita</u>	<u>Antelope Valley</u>
Cost/PAX	\$ 30.40	\$ 27.60	\$ 27.53	\$ 35.36	\$ 37.49	\$ 42.42	\$ 23.00
Cost/Trip	\$ 39.74	\$ 36.81	\$ 36.01	\$ 47.17	\$ 46.39	\$ 49.37	\$ 31.21
Cost/Mile	\$ 4.30	\$ 3.88	\$ 3.81	\$ 5.16	\$ 4.99	\$ 6.52	\$ 4.52
Cost/Hour	\$ 79.93	\$ 72.34	\$ 69.96	\$ 95.11	\$ 95.52	\$ 86.11	\$ 96.26

Access Services
 Passenger and Fare Revenue Projections
 For Fiscal Year Ending June 30, 2019

Eastern Region	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
PAX	109,708	115,028	111,223	117,857	111,092	106,887	109,399	109,972	116,216	111,738	118,342	113,108	1,350,570
Trips	82,242	86,222	83,386	88,347	83,299	80,163	82,045	82,479	87,150	83,810	88,749	84,845	1,012,738
Contract RevMiles	779,729	817,463	790,570	837,608	789,752	760,020	777,863	781,979	826,259	794,597	841,423	804,407	9,601,670
Contract RevHrs	41,841	43,864	42,425	44,946	42,384	40,792	41,749	41,971	44,345	42,650	45,160	43,178	515,307
Fare Revenue	\$207,847	\$217,914	\$210,728	\$223,279	\$210,497	\$202,553	\$207,310	\$208,403	\$220,218	\$211,759	\$224,253	\$214,365	2,559,125
Fixed	679,851	679,851	679,851	679,851	679,851	679,851	679,851	679,851	679,851	679,851	679,851	679,851	8,158,212
Variable	2,372,218	2,464,242	2,383,169	2,524,969	2,380,702	2,291,073	2,344,861	2,357,265	2,490,751	2,425,690	2,568,658	2,455,625	29,059,222
Supplemental Gas	2,136	2,179	2,222	2,265	2,309	2,352	2,395	2,439	2,482	2,525	2,568	2,613	28,485
Care Coordinator	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
Sub-Total	\$3,056,705	\$3,148,772	\$3,067,742	\$3,209,585	\$3,065,362	\$2,975,776	\$3,029,607	\$3,042,055	\$3,175,584	\$3,110,566	\$3,253,577	\$3,140,589	\$37,275,919
TOTAL	\$3,056,705	\$3,148,772	\$3,067,742	\$3,209,585	\$3,065,362	\$2,975,776	\$3,029,607	\$3,042,055	\$3,175,584	\$3,110,566	\$3,253,577	\$3,140,589	\$37,275,919

Cost/PAX	\$ 27.86	\$ 27.37	\$ 27.58	\$ 27.23	\$ 27.59	\$ 27.84	\$ 27.69	\$ 27.66	\$ 27.32	\$ 27.84	\$ 27.49	\$ 27.77	\$ 27.60
Cost/Trip	\$ 37.17	\$ 36.52	\$ 36.79	\$ 36.33	\$ 36.80	\$ 37.12	\$ 36.93	\$ 36.88	\$ 36.44	\$ 37.11	\$ 36.66	\$ 37.02	\$ 36.81
Cost/Mile	\$ 3.92	\$ 3.85	\$ 3.88	\$ 3.83	\$ 3.88	\$ 3.92	\$ 3.89	\$ 3.89	\$ 3.84	\$ 3.91	\$ 3.87	\$ 3.90	\$ 3.88
Cost/Hour	\$ 73.05	\$ 71.78	\$ 72.31	\$ 71.41	\$ 72.32	\$ 72.95	\$ 72.57	\$ 72.48	\$ 71.61	\$ 72.93	\$ 72.05	\$ 72.74	\$ 72.34

Southern Region	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19 #	Total
PAX	117,002	125,428	121,079	128,962	121,627	119,500	121,096	118,295	130,362	123,110	128,151	124,627	1,479,239
Trips	89,448	95,878	92,566	98,582	92,994	91,376	92,598	90,466	99,673	94,147	97,996	95,313	1,131,036
Contract RevMiles	845,628	906,294	875,118	931,884	879,245	864,040	875,611	855,563	942,402	890,360	926,693	901,447	10,694,285
Contract RevHrs	46,070	49,319	47,649	50,689	47,870	47,055	47,675	46,601	51,252	48,464	50,410	49,058	582,112
Fare Revenue	\$254,385	\$272,701	\$263,249	\$280,386	\$264,444	\$259,821	\$263,293	\$257,205	\$283,435	\$267,674	\$278,633	\$270,974	\$ 3,216,201
Startup Cost	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$ 408,000.00
Fixed	764,573	764,573	774,574	774,574	774,574	774,574	774,574	774,574	774,574	774,574	774,574	774,574	9,274,886
Variable	2,443,723	2,619,392	2,559,874	2,691,944	2,539,232	2,495,002	2,528,369	2,470,106	2,721,600	2,570,618	2,675,744	2,602,416	30,918,019
Supplemental Gas	1,207	1,231	1,256	1,280	1,305	1,329	1,354	1,378	1,403	1,427	1,451	1,476	16,097
Rancho Service	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	9,200	110,400
Taxi Rate/Flag Drop Adjust	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total	\$3,252,703	\$3,428,397	\$3,378,903	\$3,510,998	\$3,358,311	\$3,314,105	\$3,347,497	\$3,289,258	\$3,540,777	\$3,389,819	\$3,494,970	\$3,421,666	\$40,727,402
TOTAL	\$3,252,703	\$3,428,397	\$3,378,903	\$3,510,998	\$3,358,311	\$3,314,105	\$3,347,497	\$3,289,258	\$3,540,777	\$3,389,819	\$3,494,970	\$3,421,666	\$ 40,727,402

Cost/PAX	\$ 27.80	\$ 27.33	\$ 27.91	\$ 27.22	\$ 27.61	\$ 27.73	\$ 27.64	\$ 27.81	\$ 27.16	\$ 27.53	\$ 27.27	\$ 27.46	\$ 27.53
Cost/Trip	\$ 36.36	\$ 35.76	\$ 36.50	\$ 35.61	\$ 36.11	\$ 36.27	\$ 36.15	\$ 36.36	\$ 35.52	\$ 36.01	\$ 35.66	\$ 35.90	\$ 36.01
Cost/Mile	\$ 3.85	\$ 3.78	\$ 3.86	\$ 3.77	\$ 3.82	\$ 3.84	\$ 3.82	\$ 3.84	\$ 3.76	\$ 3.81	\$ 3.77	\$ 3.80	\$ 3.81
Cost/Hour	\$ 70.60	\$ 69.51	\$ 70.91	\$ 69.27	\$ 70.16	\$ 70.43	\$ 70.22	\$ 70.58	\$ 69.09	\$ 69.94	\$ 69.33	\$ 69.75	\$ 69.96

Access Services
 Passenger and Fare Revenue Projections
 For Fiscal Year Ending June 30, 2019

<u>West/Central Region</u>	<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>Oct-16</u>	<u>Nov-16</u>	<u>Dec-16</u>	<u>Jan-17</u>	<u>Feb-17</u>	<u>Mar-17</u>	<u>Apr-17</u>	<u>May-17</u>	<u>Jun-17</u>	<u>Total</u>
PAX	58,507	61,353	59,556	62,333	57,841	55,549	57,311	57,383	63,148	59,477	63,086	60,384	715,928
Trips	43,846	45,976	44,633	46,712	43,354	41,641	42,961	43,017	47,330	44,587	47,288	45,268	536,612
Contract RevMiles	400,815	420,215	408,077	427,006	396,564	381,065	393,102	393,661	432,888	408,025	432,608	414,321	4,908,345
Contract RevHrs	21,740	22,795	22,132	23,161	21,502	20,657	21,311	21,340	23,473	22,119	23,455	22,458	266,143
Fare Revenue	\$127,720	\$133,935	\$130,009	\$136,071	\$126,260	\$121,253	\$125,100	\$125,256	\$137,845	\$129,828	\$137,709	\$131,805	1,562,790
Startup Cost	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	\$123,481	1,481,768
Fixed	431,317	431,317	431,317	431,317	458,674	458,674	458,674	458,674	458,674	458,674	458,674	458,674	5,394,660
Variable	1,439,887	1,509,849	1,465,761	1,534,018	1,494,929	1,435,876	1,481,380	1,483,298	1,632,039	1,537,432	1,630,572	1,560,932	18,205,975
Supplemental Gas	17,768	18,616	18,100	18,927	17,620	16,959	17,488	17,521	19,226	18,160	19,232	19,056	218,675
Braille Coordinator	900	900	900	900	945	945	945	945	945	945	945	945	11,160
Sub-Total	\$2,013,353	\$2,084,163	\$2,039,559	\$2,108,643	\$2,095,649	\$2,035,935	\$2,081,968	\$2,083,919	\$2,234,365	\$2,138,692	\$2,232,904	\$2,163,088	\$ 25,312,237
TOTAL	\$2,013,353	\$2,084,163	\$2,039,559	\$2,108,643	\$2,095,649	\$2,035,935	\$2,081,968	\$2,083,919	\$2,234,365	\$2,138,692	\$2,232,904	\$2,163,088	\$25,312,237

Cost/PAX	\$ 34.41	\$ 33.97	\$ 34.25	\$ 33.83	\$ 36.23	\$ 36.65	\$ 36.33	\$ 36.32	\$ 35.38	\$ 35.96	\$ 35.39	\$ 35.82	\$ 35.36
Cost/Trip	\$ 45.92	\$ 45.33	\$ 45.70	\$ 45.14	\$ 48.34	\$ 48.89	\$ 48.46	\$ 48.44	\$ 47.21	\$ 47.97	\$ 47.22	\$ 47.78	\$ 47.17
Cost/Mile	\$ 5.02	\$ 4.96	\$ 5.00	\$ 4.94	\$ 5.28	\$ 5.34	\$ 5.30	\$ 5.29	\$ 5.16	\$ 5.24	\$ 5.16	\$ 5.22	\$ 5.16
Cost/Hour	\$ 92.61	\$ 91.43	\$ 92.15	\$ 91.04	\$ 97.46	\$ 98.56	\$ 97.69	\$ 97.65	\$ 95.19	\$ 96.69	\$ 95.20	\$ 96.32	\$ 95.11

<u>Northern Region</u>	<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>Oct-16</u>	<u>Nov-16</u>	<u>Dec-16</u>	<u>Jan-17</u>	<u>Feb-17</u>	<u>Mar-17</u>	<u>Apr-17</u>	<u>May-17</u>	<u>Jun-17</u>	<u>Total</u>
PAX	61,609	65,666	63,363	67,013	62,882	60,508	63,076	61,695	67,109	63,805	66,642	65,368	768,735
Trips	49,784	53,060	51,202	54,149	50,816	48,901	50,975	49,862	54,233	51,567	53,858	52,831	621,239
Contract RevMiles	462,493	492,935	475,666	503,054	472,068	454,266	473,538	463,182	503,806	479,022	500,313	490,762	5,771,106
Contract RevHrs	24,180	25,772	24,869	26,301	24,681	23,750	24,758	24,217	26,340	25,045	26,158	25,659	301,730
Fare Revenue	\$ 142,657	\$ 152,055	\$ 146,718	\$ 155,173	\$ 145,599	\$ 140,097	\$ 146,046	\$ 142,843	\$ 155,386	\$ 147,728	\$ 154,300	\$ 151,347	\$ 1,779,948
Startup Cost	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$18,050	\$216,600
Fixed	523,286	625,650	625,650	625,650	625,650	625,650	625,650	625,650	625,650	625,650	625,650	625,650	7,405,436
Variable	1,699,128	1,810,541	1,747,139	1,847,717	1,733,946	1,668,588	1,739,364	1,701,344	1,850,525	1,759,529	1,837,719	1,802,659	21,198,200
Supplemental Gas	316	0	0	0	0	0	0	0	0	0	0	0	316
Sub-Total	\$2,240,780	\$2,454,241	\$2,390,839	\$2,491,417	\$2,377,646	\$2,312,288	\$2,383,064	\$2,345,044	\$2,494,225	\$2,403,229	\$2,481,419	\$2,446,359	\$ 28,820,552
TOTAL	\$2,240,780	\$2,454,241	\$2,390,839	\$2,491,417	\$2,377,646	\$2,312,288	\$2,383,064	\$2,345,044	\$2,494,225	\$2,403,229	\$2,481,419	\$2,446,359	\$28,820,552

Cost/PAX	\$ 36.37	\$ 37.37	\$ 37.73	\$ 37.18	\$ 37.81	\$ 38.21	\$ 37.78	\$ 38.01	\$ 37.17	\$ 37.67	\$ 37.24	\$ 37.42	\$ 37.49
Cost/Trip	\$ 45.01	\$ 46.25	\$ 46.69	\$ 46.01	\$ 46.79	\$ 47.28	\$ 46.75	\$ 47.03	\$ 45.99	\$ 46.60	\$ 46.07	\$ 46.31	\$ 46.39
Cost/Mile	\$ 4.85	\$ 4.98	\$ 5.03	\$ 4.95	\$ 5.04	\$ 5.09	\$ 5.03	\$ 5.06	\$ 4.95	\$ 5.02	\$ 4.96	\$ 4.98	\$ 4.99
Cost/Hour	\$ 92.67	\$ 95.23	\$ 96.14	\$ 94.73	\$ 96.33	\$ 97.36	\$ 96.25	\$ 96.84	\$ 94.69	\$ 95.96	\$ 94.86	\$ 95.34	\$ 95.52

Access Services

Passenger and Fare Revenue Projections
For Fiscal Year Ending June 30, 2019

<u>Santa Clarita</u>	<u>Jul-17</u>	<u>Aug-17</u>	<u>Sep-17</u>	<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>	<u>Apr-18</u>	<u>May-18</u>	<u>Jun-18</u>	<u>Total</u>
PAX	3,624	4,071	4,074	4,323	4,008	3,801	4,069	3,906	4,446	4,154	4,008	4,000	48,484
Trips	3,114	3,498	3,500	3,714	3,444	3,266	3,496	3,357	3,820	3,569	3,444	3,437	41,659
Contract RevMiles	23,584	26,491	26,511	28,130	26,082	24,736	26,482	25,423	28,930	27,034	26,087	26,036	315,526
Contract RevHrs	1,785	2,006	2,007	2,130	1,975	1,872	2,005	1,924	2,190	2,046	1,974	1,970	23,886
Fare Revenue	\$ 6,427	\$ 7,219	\$ 7,225	\$ 7,666	\$ 7,108	\$ 6,741	\$ 7,217	\$ 6,928	\$ 7,884	\$ 7,367	\$ 7,109	\$ 7,095	\$ 85,984
Fixed	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	\$ 40,101	481,215
Variable	\$ 117,732	\$ 132,276	\$ 132,379	\$ 140,460	\$ 130,234	\$ 123,516	\$ 132,236	\$ 126,946	\$ 144,459	\$ 134,987	\$ 130,263	\$ 130,009	1,575,496
Sub-Total	\$157,833	\$172,377	\$172,480	\$180,561	\$170,335	\$163,617	\$172,337	\$167,047	\$184,560	\$175,089	\$170,365	\$170,110	\$2,056,711
TOTAL	\$157,833	\$172,377	\$172,480	\$180,561	\$170,335	\$163,617	\$172,337	\$167,047	\$184,560	\$175,089	\$170,365	\$170,110	\$2,056,711
Cost/PAX	\$ 43.55	\$ 42.34	\$ 42.33	\$ 41.76	\$ 42.50	\$ 43.05	\$ 42.35	\$ 42.77	\$ 41.51	\$ 42.15	\$ 42.51	\$ 42.53	\$ 42.42
Cost/Trip	\$ 50.69	\$ 49.28	\$ 49.28	\$ 48.62	\$ 49.47	\$ 50.10	\$ 49.29	\$ 49.77	\$ 48.32	\$ 49.06	\$ 49.46	\$ 49.49	\$ 49.37
Cost/Mile	\$ 6.69	\$ 6.51	\$ 6.51	\$ 6.42	\$ 6.53	\$ 6.61	\$ 6.51	\$ 6.57	\$ 6.38	\$ 6.48	\$ 6.53	\$ 6.53	\$ 6.52
Cost/Hour	\$ 88.40	\$ 85.94	\$ 85.93	\$ 84.77	\$ 86.27	\$ 87.39	\$ 85.96	\$ 86.81	\$ 84.26	\$ 85.56	\$ 86.29	\$ 86.33	\$ 86.11
<u>Antelope Valley</u>	<u>Jul-17</u>	<u>Aug-17</u>	<u>Sep-17</u>	<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>	<u>Apr-18</u>	<u>May-18</u>	<u>Jun-18 #</u>	<u>Total</u>
PAX	16,751	18,181	17,474	18,843	17,043	16,495	17,046	16,787	18,629	17,883	18,544	17,868	211,544
Trips	12,345	13,398	12,878	13,887	12,560	12,156	12,562	12,371	13,729	13,179	13,667	13,168	155,900
Contract RevMiles	85,242	92,515	88,921	95,887	86,728	83,941	86,745	85,426	94,799	91,004	94,370	90,927	1,076,505
Contract RevHrs	4,003	4,344	4,176	4,503	4,073	3,942	4,073	4,012	4,452	4,274	4,432	4,270	50,552
Fare Revenue	\$ 29,274	\$ 31,772	\$ 30,537	\$ 32,930	\$ 29,784	\$ 28,826	\$ 29,789	\$ 29,336	\$ 32,555	\$ 31,252	\$ 32,408	\$ 31,225	\$ 369,688
Fixed	169,865	169,865	169,865	169,865	169,865	169,865	169,865	169,865	169,865	169,865	173,939	173,939	2,046,528
Variable	222,212	241,172	231,801	249,962	226,084	218,819	226,127	222,689	247,124	241,576	250,537	241,398	2,819,499
Supplemental Gas	12	12	12	12	13	13	13	13	14	14	14	13	155
Sub-Total	\$392,089	\$411,049	\$401,679	\$419,839	\$395,962	\$388,696	\$396,005	\$392,567	\$417,002	\$411,455	\$424,490	\$415,350	\$4,866,183
TOTAL	\$392,089	\$411,049	\$401,679	\$419,839	\$395,962	\$388,696	\$396,005	\$392,567	\$417,002	\$411,455	\$424,490	\$415,350	\$4,866,183
Cost/PAX	\$ 23.41	\$ 22.61	\$ 22.99	\$ 22.28	\$ 23.23	\$ 23.56	\$ 23.23	\$ 23.39	\$ 22.38	\$ 23.01	\$ 22.89	\$ 23.25	\$ 23.00
Cost/Trip	\$ 31.76	\$ 30.68	\$ 31.19	\$ 30.23	\$ 31.53	\$ 31.97	\$ 31.52	\$ 31.73	\$ 30.37	\$ 31.22	\$ 31.06	\$ 31.54	\$ 31.21
Cost/Mile	\$ 4.60	\$ 4.44	\$ 4.52	\$ 4.38	\$ 4.57	\$ 4.63	\$ 4.57	\$ 4.60	\$ 4.40	\$ 4.52	\$ 4.50	\$ 4.57	\$ 4.52
Cost/Hour	\$ 97.95	\$ 94.61	\$ 96.19	\$ 93.24	\$ 97.22	\$ 98.61	\$ 97.21	\$ 97.86	\$ 93.67	\$ 96.28	\$ 95.79	\$ 97.27	\$ 96.26

Access Services

Passenger and Fare Revenue Projections

For Fiscal Year Ending June 30, 2019

<u>Backup Service</u>	<u>Jul-17</u>	<u>Aug-17</u>	<u>Sep-17</u>	<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>	<u>Apr-18</u>	<u>May-18</u>	<u>Jun-18</u>	<u>Total</u>
PAX	18	19	19	20	19	18	19	18	20	19	20	19	229
Trips	18	19	19	20	19	18	19	18	20	19	20	19	229
Contract RevMiles	258	274	265	281	263	255	261	259	281	267	280	271	3,214
Contract RevHrs	11	11	11	11	11	10	11	11	11	11	11	11	131
Fare Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Variable	973	1,033	999	1,058	993	961	986	975	1,060	1,008	1,057	1,021	\$12,125
Sub-Total	\$973	\$1,033	\$999	\$1,058	\$993	\$961	\$986	\$975	\$1,060	\$1,008	\$1,057	\$1,021	\$12,125
TOTAL	\$973	\$1,033	\$999	\$1,058	\$993	\$961	\$986	\$975	\$1,060	\$1,008	\$1,057	\$1,021	\$12,125
Cost/PAX	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01
Cost/Trip	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01	\$ 53.01
Cost/Mile	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77	\$ 3.77
Cost/Hour	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28	\$ 92.28